



North Carolina Department of Health and Human Services
Division of Budget and Analysis
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Michael F. Easley, Governor
Dempsey Benton, Secretary

James B. Slate, Jr., Director

December 12, 2007

MEMORANDUM 2007-12

TO: Division Directors
Office Directors

FROM: Jim Slate 

SUBJECT: IT Governance Committee- Requests to Pursue IT Initiatives

On August 24, 2006, the Secretary established the IT Governance Committee (ITGC) to perform the following duties:

- Determine and consistently apply criteria for prioritizing and deciding on IT investments across NC DHHS,
- Look for opportunities to consolidate and/or benefit from enterprise, multi-divisional, or statewide solutions which best meet the business needs of DHHS and the respective divisions,
- Facilitate, when applicable, the approval of DHHS' IT projects by the Office of State Budget and Management (OSBM) and the State Chief Information Officer (SCIO),
- Review and approve significant resource, scope and/or schedule changes to IT initiatives, and
- Develop and maintain a forum for sharing responsibility and ownership of actions and end results surrounding IT investments across NC DHHS divisions, offices and facilities

This process is rooted in statutory mandates for DHHS consolidation of management of IT Operations (SL2004-124) and statutory requirements for State Information Technology Management beginning at NCGS §147-33.72A.

Multiple divisions and offices are represented on the ITGC, and it is chaired by Dan Stewart. The goal is to help the Department make the best use of limited financial resources available for IT projects.

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The ITGC has developed a Request Form to be used for requesting approval for IT projects. The ITGC has initially decided not to set a threshold for project size requiring the request form. This may change as the committee work evolves.

A web page has been established for obtaining the latest form and keeping up to date with the work of the ITGC. This web page is located at the following address:

<http://www.ncdhhs.gov/budgetandanalysis/itgovernance.htm>

These completed applications should be submitted to DIRM electronically at the following email address:

DHHS.IT.Proposals@ncmail.net

Questions, comments, or suggestions may be directed to:

Arun.kumar@ncmail.net

Thank you for your attention to this matter; please route this correspondence to appropriate IT staff in your Division/Office.

JBSjr:AW

Attachment

cc: Dempsey Benton Division Budget Officers
 Dan Stewart Jackie Sheppard
 B&A Budget Analysts