



STATE OF NORTH CAROLINA  
OFFICE OF STATE BUDGET AND MANAGEMENT

BEVERLY EAVES PERDUE  
GOVERNOR

CHARLES E. PERUSSE  
STATE BUDGET DIRECTOR

July 7, 2009

**MEMORANDUM**

TO: Department Heads and Chief Fiscal Officers

FROM: Charles E. Perusse *Charles E. Perusse*

SUBJECT: Travel Subsistence Rate Revision Effective July 1, 2009

Pursuant to G.S. §138-6(5), the Director of the Budget is required to revise subsistence payments for state employees' in-state and out-of-state travel. The revision is based on the percentage increase in the Consumer Price Index for All Urban Customers for the most recent 24-month period. **Effective July 1, 2009**, the subsistence reimbursement will be increased by 3.35%. The new subsistence rate will be effective for both years of the 2009-11 biennium.

The following list details the various rates of subsistence per day for travel related expenses. A revision to the *State Budget Manual* will be issued to reflect this change.

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast	\$ 7.75	\$ 7.75
Lunch	\$ 10.10	\$ 10.10
Dinner	\$ 17.30	\$ 19.65
Lodging (actual, up to)	<u>\$ 65.90</u>	<u>\$ 78.05</u>
Total	\$ 101.05	\$ 115.55

If you have any specific questions regarding the new rates, please contact your budget analyst at (919) 807-4700.