

**North Carolina** **Department of Health and Human Services**

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| Pat McCrory | Aldona Z. Wos, M.D. |
| Governor | Ambassador (Ret.) |
|  | Secretary, DHHS |
| **Division of Mental Health, Developmental** | **Division of Medical Assistance** |
| **Disabilities and Substance Abuse Services** | 2501 Mail Services Center |
| 3001 Mail Services Center | Raleigh, North Carolina 27699-2501 |
| Raleigh, North Carolina 27699-3001 | Tel 919-855-4100 Fax 919-733-6608 |
| Tel 919-733-7011 Fax 919-508-0951 | Robin Gary Cummings, M.D. |
| Courtney M. Cantrell, Ph.D. | Deputy Secretary for Health Services |
| Director    **MCO Communication Bulletin #J104** | Director, Division of Medical Assistance |
| Date: November 6, 2014    To: LME-MCOs |  |
| From: Mabel McGlothlen, LME System Performance Team Leader, DMH/DD/SAS, and Kathy  Nichols, Lead Waiver Program Manager, Contracts Section, DMA | |

Subject: SFY 2015LME/MCO Provider Capacity, Community Needs

Assessment and Gaps Analysis Requirements

The purpose of this bulletin is to provide the Local Management Entities/Managed Care Organizations

(LME/MCOs) with requirements for the SFY 2015 LME/MCO Provider Capacity, Community Needs Assessment and Gaps Analysis. The requirements provide a standardized process and reporting format for assessment and analyses in accordance with the North Carolina Department of Health and Human Services performance contracts with LME/MCOs.

Included as part of this bulletin are the requirements and attachments describing information needed for this year’s assessment and report. You will find attachments A, B, and C in the *Requirements for 2015 Provider Capacity Gaps Analysis and Needs Assessment* document and attachment D can be found in the Urban and Rural Counties Excel sheet. The network capacity report template will be distributed in December. The deadline for submitting the provider capacity, community needs assessment and gaps analysis report is Wednesday, April 1, 2015. Submit reports to the Division of Mental Health, Developmental Disabilities and Substance Abuse Services (DMH/DD/SAS) at ContactDMHQuality@dhhs.nc.gov.

DMH/DD/SAS and DMA staff will jointly review the information submitted and provide the LME/MCO with a response within 60 days following the submission date. DHHS will use the information to inform the NC Legislature and public of our progress, challenges, and upcoming needs and to guide DHHS identification of future priorities.

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Understanding gaps in services at the local and state levels is critical for maintaining effective, viable service systems that balance need with capacity and resources. DMH/DD/SAS and DMA appreciate the time and effort taken to conduct the needs assessment, provider capacity, and gaps analyses.

Thank you. If you have questions, please contact the DMH/DD/SAS Quality Management Team at ContactDMHQuality@dhhs.nc.gov or (919) 733-0696.

Cc: Robin Gary Cummings, M.D., DMA

Dave Richard, DHHS

DMA Leadership Team

DMH/DD/SAS Leadership Team Mary Hooper, NCCCP

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