DIVISION of AGING and ADULT SERVICES

PROGRAMATIC RISK EVALUATION MATRIX SUPPLEMENT

TRANSPORTATION

Sub-recipient Name: Date Completed:

Risk Level

Low Risk			Moderate Risk		High Risk		
Criteria	Description	Rank	Description	Rank	Description	Rank	Score
Eligibility	The provider verifies that transportation services are limited to those individuals 60 and over and are in need of the service.	1	The provider occasionally verifies that transportation services are limited to those individuals 60 and over and in need of the service.	2	The provider does not verify that transportation services are limited to those individuals 60 and over and in need of the service.	3	
Service Coordination	The provider has written policies and procedures regarding priority for ridership, purpose of trips, geographic area covered routes and schedules.	1	The provider has limited written policies and procedures regarding priority for ridership, purpose of trips, geographic area covered routes and schedules.	2	The provider does not have written policies and procedures regarding priority for ridership, purpose of trips, geographic area covered, routes and schedules in place.	3	
Training	Recommended Training is completed for all drivers both paid and unpaid and include; defensive driving, passenger assistance techniques and universal precautions.	1	Recommended Training is completed in part for all drivers both paid and unpaid and include; defensive driving, passenger assistance techniques and universal precautions.	2	Drivers both paid and unpaid do not receive any special training.	3	

DIVISION of AGING and ADULT SERVICES PROGRAMATIC RISK EVALUATION MATRIX SUPPLEMENT TRANSPORTATION Date Completed: Sub-recipient Name: Risk Level Low Risk High Risk Moderate Risk Description Rank Rank Criteria Description Description Rank Score Information logs Information logs only 2 The provider 3 Safety 1 documenting up partially document up to does not keep logs documenting date registration, to date inspection and liability registration, up to date insurance along with inspection and registration, liability procedures related to the inspection and insurance along reporting of moving liability with procedures violations and insurance along emergencies are with procedures related to the reporting of established related to the reporting of moving violations and moving violations and emergencies are established. emergencies are

established

Low Risk = 4 - 6Moderate Risk = 7 - 9High Risk = 10 - 12