



**North Carolina Department of Health and Human Services
Division of Mental Health, Developmental Disabilities and Substance Abuse Services**

3001 Mail Service Center • Raleigh, North Carolina 27699-3001
Tel 919-733-7011 • Fax 919-508-0951

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Michael Moseley, Director

December 22, 2006

MEMORANDUM

<p>TO: Legislative Oversight Committee Local CFAC Chairs NC Council of Community Programs County Managers State Facility Directors LME Board Chairs Advocacy Organizations NC Assoc. of County DSS Directors</p>	<p>Commission for MH/DD/SAS State CFAC NC Assoc. of County Commissioners County Board Chairs LME Directors DHHS Division Directors Provider Organizations MH/DD/SAS Stakeholder Organizations</p>
--	---

From: Mike Moseley



Subject: Communication Bulletin # 68 *mm/w*
 Local Business Plan 2007-2010

Please find attached two documents which will be used to guide the development of Local Management Entities (LMEs) Local Business Plans (LBP) for SFY 2007-2010. Completed LBPs are due to the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services on March 31, 2007.

In accordance with the Secretary’s statutory authority to establish criteria for the submission of Local Business Plans (G. S. 122C-112.1(3)), LBPs for the three year period beginning July 1, 2007 through June 30, 2010 will be prepared in accordance with the template attached. This template has been revised based upon discussions with LME Directors. The template outlines the subject areas that must be addressed in the LBP and establishes requirements for length and content. The second document, labeled the “cost model reference,” provides a guide to how the costs associated with various LME functions are treated in the LME Cost Model used by the Division to predict the cost of LME functions. Together, these documents provide a framework for Local Management Entities to create a strategic LBP developed through a collaborative partnership between the LME, consumers and families, local governmental officials, and other public and provide agencies.

Questions regarding these documents should be directed to Dick Oliver by email at dick.oliver@ncmail.net or telephone at (919)715-1294.

<p>cc: Secretary Carmen Hooker Odom Allen Dobson, M.D. Dan Stewart DMH/DD/SAS Executive Leadership Team DMH/DD/SAS Staff</p>	<p>Sharnese Ransome Kaye Holder Andrea Russo Wayne Williams Kory Goldsmith</p>
---	--

