**ORH Budget Narrative**

*NOTE: The Budget Narrative is the justification of “how” and/or “why” a line item helps to meet the program deliverables).* [*Applicant can use link sample to assist with completing the budget narrative.*](ncruralhealth.az1.qualtrics.com/CP/File.php?F=F_3IOXoYcao2F62oe)

1. **Medical Access Plan: Total**

Year 1

Year 2: Projected budget

1. **Behavioral Health Funds: Total**

Year 1

Year 2: Projected budget

1. **Operating/Infrastructure Funds: Total**

Year 1

Year 2: Projected budget

1. **Provide a description of Capacity Funds Total**

*(ONLY FOR CAPACITY BUILDING ORGANIZATIONS)*

Year 1

Year 2: Projected budget

**PERSONNEL EXPENSES**:

1. **Salary-** **Total**

List all applicable positions

Year 1

Year 2: Projected budget

1. **Fringes- Total**

FICA will be paid for all salaries

Unemployment cost

Retirement for full-time employees

Health Insurance

Year 1

Year 2: Projected budget

1. **Consultant/Contractors Total**

Year 1

Year 2: Projected budget

1. **Subcontractors Total**

Year 1

Year 2: Projected budget

**FACILITY EXPENSES**

1. **Lease/Mortgage/Rent Total**

Year 1

Year 2: Projected budget

1. **Telephone/Internet Total**

Year 1

Year 2: Projected budget

1. **Utilities Total**

Year 1

Year 2: Projected budget

1. **Security Total**

Year 1

Year 2: Projected budget

1. **Repair & Maintenance Total**

Year 1

Year 2: Projected budget

1. **Rental Equipment Total**

Year 1

Year 2: Projected budget

1. **Office Supplies Total**

Year 1

Year 2: Projected budget

1. **Medical Supplies Total**

Year 1

Year 2: Projected budget

1. **Patient Education Information Total**

Year 1

Year 2: Projected budget

1. **Postage and Delivery Total**

Year 1

Year 2: Projected budget

1. **Other Total**

Year 1

Year 2: Projected budget

**CAPITAL EQUIPMENT**

**Define Total**

Year 1

Year 2: Projected budget

**OPERATING EXPENSES**

1. **Travel Total**

Year 1

Year 2: Projected budget

1. **Staff Development Total**

Year 1

Year 2: Projected budget

1. **Marketing-Community Awareness Total**

Year 1

Year 2: Projected budget

1. **Professional Services (Legal, IT, Accounting, Payroll, etc). Total**

Year 1

Year 2: Projected budget