

1.5 NC ESG INELIGIBLE CLIENT FILE CHECKLIST 2020

Tab 1: Initial Assessment / Eligibility Criteria

- 1.5 NC ESG Ineligible Client File Checklist
- 2.0 NC ESG Verification of Homeless Status
 - Must attach documentation from ESG Record Keeping Requirements based on category of homelessness

Tab 2: Miscellaneous

- Client Grievances / Appeals (required if applicable)

Tabs 1 – 2 are required to be present in the Client File

Tab 3 is recommended but not required

Tab 3: Recommended ESG Documentation

- Coordinated Entry Documentation
- Case notes
- Referrals
- Correspondence
- HMIS/Comparable Database Release of Information and/or Sharing Plan