

# 2023 NC-SNAP Examiner Certification Schedule

## Virtual Training

NC-SNAP certification is available to professional ID/DD staff that is responsible for completing or reviewing NC-SNAP assessments as part of their job responsibilities. The schedule below reflects all scheduled virtual training dates for 2023. To facilitate the registration process, staff responsible for completing the NC-SNAP should contact their LME/MCO and speak to the training coordinator for assistance completing registration. The LME/MCO training coordinator will ensure that all persons requesting NC-SNAP certification have the proper credentials and are in a position that requires them to complete or review NC-SNAP assessments prior to forwarding the registration request for training. The QP is not registered for a scheduled training until he or she has received a confirmation email and Microsoft Teams invite.

Please note that typically there is a high demand for NC-SNAP certification training. All staff registered are asked to notify the training site in advance, at least 72 business hours ahead of the scheduled training, if unable to attend the scheduled training. Registered staff that do not cancel in advance and/or do not login for a scheduled training session may be prohibited from re-registering for at least sixty days. On training day participants are asked to sign into Microsoft Teams ten (10) minutes before training is to begin, training will start promptly at 1pm. NC-SNAP examiner certification require all the allotted time; In turn, **staff signing in more than five (5) minutes late will not be admitted and required to re-register for an alternative training.**

Month/Date	Time	Location	Contact
<b>January</b>			
01/04/2023	<b>1:00 p.m. – 5:00 p.m.</b>	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
01/18/2023	<b>1:00 p.m. – 5:00 p.m.</b>	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
<b>February</b>			
02/01/2023	<b>1:00 p.m. – 5:00 p.m.</b>	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042

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## Virtual Training

Month/Date	Time	Location	Contact
02/15/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
<b>March</b>			
03/01/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
03/15/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
03/29/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
<b>April</b>			
04/05/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
04/19/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
<b>May</b>			

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Month/Date	Time	Location	Contact
05/03/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
05/17/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
<b>June</b>			
06/07/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
06/21/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042

Month/Date	Time	Location	Contact
<b>July</b>			

# 2023 NC-SNAP Examiner Certification Schedule

## Virtual Training

Month/Date	Time	Location	Contact
07/12/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
07/26/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
<b>August</b>			
08/09/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
08/23/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042

Month/Date	Time	Location	Contact
<b>September</b>			

# 2023 NC-SNAP Examiner Certification Schedule

## Virtual Training

Month/Date	Time	Location	Contact
09/06/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
09/20/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
<b>October</b>			
10/04/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
10/18/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042

Month/Date	Time	Location	Contact
<b>November</b>			

# 2023 NC-SNAP Examiner Certification Schedule

## Virtual Training

Month/Date	Time	Location	Contact
11/01/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
11/15/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date.	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
<b>December</b>			
12/06/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042
12/13/2023	1:00 p.m. – 5:00 p.m.	Virtual Training Offered via Microsoft Teams. Links are sent to enrolled participants prior to the training date	Lauren Spencer /Crystal Kearney <a href="mailto:DMHNCSNAP@dhhs.nc.gov">DMHNCSNAP@dhhs.nc.gov</a> 984-236-5031/ 984-236-5042