

NC CACFP Monthly Institution Call



All information presented on this call is true and accurate as of the date of the call.

Attention: Please scroll down to the bottom to see all announcements and upcoming trainings

Please note that HealthyCACFP is temporarily unavailable. When access is restored, we will update this notice.

Next NC CACFP Monthly Institution Call: Friday, March 5th from 1-2 PM

Go to <https://ncnutrition.adobeconnect.com/cacfp-inst-call/>

We recommend using the Adobe Connect Application for the best user experience.
Download here: www.adobe.com/go/Connectsetup

Healthy and Safe Infant feeding - A recently released government report – “**Baby Foods are Tainted with Dangerous Levels of Arsenic, Lead, Cadmium, and Mercury**” - presents information and data from several baby food manufacturing companies about dangerous levels of heavy metals being present in their packaged infant and toddler foods. There have not been any product recalls from manufacturers or the FDA. Read [here](#) for more information.

Claim Submission Deadlines

JANUARY CLAIM SUBMISSION

Wednesday March 31, 2021

FEBRUARY CLAIM SUBMISSION

Thursday, April 29, 2021

MARCH CLAIM SUBMISSION

Sunday, May 30, 2021

Agenda

- 1) Waiver Discussion Follow Up Survey
- 2) P-EBT for Child Care
- 3) Emergency Cost Information Update
- 4) Policy Memos
- 5) Application Update
- 6) SAM Registration
- 7) Reporting Level 1, 2, 3
- 8) Q&A



Waiver Follow Up Survey

- Institutions that were approved for a waiver will be asked to complete a follow up survey.
- The follow up survey will ask some of the following questions:
 - How did the institution maintain accountability and maintain integrity regarding the specific waiver
 - Explain how the waiver was utilized
 - Describe how the waiver improved services
 - Was the waiver useful?
 - If the waiver was not useful, provide an explanation
 - Is the institution still utilizing the waiver?
 - If the waiver is not being utilized provide the date when the institution stopped using the waiver

P-EBT for Child Care

- NC DHHS targets today to submit an amendment to the approved P-EBT for School Children to include children in child care.
- Once approved, the information or a link to the information will be available on our website.
- NSB will send a broadcast email when the details of the distribution of the additional benefits are finalized.
- This benefit will only be available to children under six who live in households already receiving Food and Nutrition Services (SNAP) benefits.

CN Emergency Cost Program

- NSB submitted the application to participate in the Program on February 19, 2021
- Submission acknowledged
- Supplemental application/full implementation plan due to FNS April 26, 2021
- Implementation Plan Guidance not yet released by FNS

Policy Memos



- Policy Memos:
 - Will be distributed as they are received by FNS
 - Will no longer be renumbered
 - All policy memos related to CACFP will be posed on www.nutritionnc.com
 - All policy memos not related to CACFP will be listed on the website, however, the policy will not be posted

State Agency Waiver Approval

- The NC CACFP was approved an oversight adjustment waiver.
- Priority will be given to:
 - Institutions found to be seriously deficient in FY 20;
 - Institutions utilizing COVID-19 waivers;
 - Newly approved institutions;
 - High risk institutions; and
 - Sponsoring organizations scheduled to be reviewed in FY 21
- Will monitor a total of 222 institutions this FY
- Offsite reviews using virtual means
- Institutions will receive:
 - A record request checklist
 - Options for providing virtual meal observations

What Questions Do You Have?



Application Update

- The State agency is working diligently to ensure Application Update 2022 is a success.
 - The process should be similar to last year (At this point, the State agency does not anticipate additional forms)
 - State agency training will begin the end of June into July
 - Live Webinar training
 - Post recorded webinars
 - Anticipated Rollover will be mid July 2021
 - Application update is due September 30, 2021
 - SD Notices will be issued starting October 1, 2021



Items to think about

- If you are submitting salaries on the budget (Administrative/Operating) ensure the following:

- Compensation plan:

- Salaries
- Budget
- Cost Allocation

- Annual Certification

- Institutions must certify all information in the application is true and correct



DUNS Number & SAM Registration

DUNS Number

SAM Registration

What information is a federal grant recipient required to report and to whom?

A federal grant seeker must provide information about their organization when they obtain a DUNS number and register with SAM. Grant seekers must provide the following information to obtain a DUNS number:

- legal name of the company, organization, or entity;
- entity headquarters name and address;
- secondary, or tradestyle, name of the company or the “Doing Business As” (DBA) name;
- physical address of the entity including city, street, and zip code;
- mailing address;
- telephone number;
- point of contact name and title; and,
- number of employees at the physical location.⁷

To register with SAM, grant seekers must provide the following information:

- DUNS number;
- business information, including the taxpayer identification number (TIN);
- Commercial and Government Entity (CAGE) code;
- business type and organization structure;
- financial information including electronic funds transfer (EFT) information for federal government payment purposes;
- answers to executive compensation questions; and,

DUNS Number

- Is a unique 9-digit identifier for businesses
- The DUNS number is like a social security number for your business
- Think of the DUNS number like a credit report for your business
- You must have a DUNS number in order to get a SAM registration

For information regarding DUNS Number go to:

<https://www.dnb.com/>

SAM Registration

- System Award Management (SAM)
 - SAM is a federal government system
 - It shows your organization is in good standing annually

For information regarding SAM Registration go to:

<https://www.sam.gov/SAM/>

DUNS Number

- DUNS Numbers will go away in April 2022 and will be replaced by a Unique Entity Identifier
- The data will transition automatically from DUNS to SAMS
- In order for the transition to happen, institutions must have an active DUNS and SAMS number



What Questions Do You Have?



State Grants Compliance Reporting Level 1, 2, and 3

Level 1

- Each institution receiving at least \$1 but less than \$25,000 in State and/or Federal pass-through funds should complete the Audit Level 1 report.
- The institution must provide accounting for State and/or Federal funds received, used or expended, and a description of activities and accomplishments undertaken by the institution with the funds.
- The institution must submit the report within 30 days of the institution's fiscal year end.
- The reports must be submitted to the financialmanagementteam@dhhs.nc.gov.

Level 2

- Each institution receiving greater than \$25,000 but less than \$500,000 in State and/or Federal pass-through funds should complete the Audit Level 2 report.
- The institution must provide accounting for State and/or Federal funds received, used or expended, and a description of activities and accomplishments undertaken by the institution with the funds.
- The institution must submit the report within 30 days of the institution's fiscal year end.
- The reports must be submitted to the financialmanagementteam@dhhs.nc.gov.

Level 3

- Each Institution receiving \$500,000 or more in State and/or Federal pass-through funds must complete a single audit after the end of the fiscal year as required by State law.
- The single audit report must be submitted within 9 months of the institution's fiscal year end.
- The Institution is required to submit a copy of their audit report to NC DHHS, Office of the Internal Auditor (OIA) Risk Mitigation and Audit Monitoring (RMAM) team via email at NCGrantsReporting@dhhs.nc.gov.
- The institution must submit a copy of this report to the Finance and Risk Management Team.

Level 3

- Each Institution receiving \$750,000 or more in State and/or Federal pass-through funds must complete a single audit after the end of the fiscal year as required by State law.
- The single audit report must be submitted within 9 months of the institution's fiscal year end.
- The Institution is required to submit a copy of their audit report to NC DHHS, Office of the Internal Auditor (OIA) Risk Mitigation and Audit Monitoring (RMAM) team via email at NCGrantsReporting@dhhs.nc.gov.
- These reports must follow Report Submission (2CFR200.512) to submit the reports. The must be posted to the Federal Audit Clearinghouse (FAC) (<https://harvester.census.gov/facweb/Default.aspx>) within 30 days of single audit completion.

What Questions Do You Have?



Upcoming Trainings – Mark Your Calendar

Date	Time	Training
March 9	9 AM – 12 PM	Get Started with NC CACFP for SOs*
March 11	9 AM – 12 PM	Get Started with NC CACFP for ICs*
March 18	1 PM – 4:30 PM	Build A Better Menu
April 7	1 PM – 3 PM	Compliance Review – Are You Ready?

*Note: This training is for those wishing to apply, not those already on the program.

Q&A

Please use the chat function to submit your questions. We will review what we have time for that pertains to the good of the group. Questions that apply to one specific institution will be handled offline.

