



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Office of the Controller

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
LAKETHA M. MILLER • Controller

March 8, 2022

Dear County Director of Social Services:

Subject: **Adult Protective Services Essential Services Fund(APS Essential Svcs)**

Effective beginning with **February 2022** services reimbursed **March 2022**, all DSS counties, excluding NAM Counties, will use the following coding information to claim reimbursement for “**APS Essential Svcs**” expenditures on their DSS-1571 reports:

Part I: (There are no Part I coding requirements.)

Part II: (Administrative Expenditures and/or Purchased Services)

<u>Program Code</u>	<u>Fund</u>	<u>App Code</u>	<u>Description on XS315 & reimb. reports</u>	<u>% Shares</u>	<u>CFDA #</u>
493	1	493	APS Essential Svcs	100% Federal	93.667

Part IV: (There are no Part IV coding requirements.)

The related costs for “**APS Essential Svcs**” are capped funds and will be tracked on the XS 411C report. App code 493 will not draw overhead in your NC-CoRels software.

For additional instruction regarding SIS change notice information or the DAAS Dear County Director letter, please refer to the following links: <https://policies.ncdhhs.gov/divisional/social-services/services-information-system-sis/change-notices/2022> [Dear Director Letters | NCDHHS](#). If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6150 or you may email us at CNTY.ADMIN@dhhs.nc.gov.

Sincerely,

DocuSigned by:

Laketha M. Miller
423C6C605E08405
Laketha M. Miller

LMM/pt

cc: Susan Osborne Richard Stegenga Myra K. Dixon Kanesha Bradsher
Susan Beasley Lem Harris Pricillia Tabon Local Business Liaisons
DSS-1571 Contact Personnel

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • OFFICE OF THE CONTROLLER

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