



North Carolina Department of Health and Human Services
Division of Aging and Adult Services

Pat McCrory
Governor

Aldona Z. Vos, M.D.
Ambassador (Ret.)
Secretary DHHS

Dennis Streets
Division Director

January 15, 2013

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: BUDGET OFFICERS

SUBJECT: SPECIAL ASSISTANCE COUNTY ADMINISTRATION

Effective with December 2012 services that will be reimbursed in January 2013, County Administration for Special Assistance Income Maintenance is considered a Medicaid administrative cost. Counties will be reimbursed for these administrative costs at the 50% Medicaid administration federal participation rate with county funds providing the required match. Prior to December 2012 services, county administrative costs for Special Assistance Income Maintenance were paid from 100% county funds. The change in funding will be reflected in your Budget Estimates for SFY 2013-2014.

See the attached letter from the DHHS Controller's Office dated December 31, 2012 that outlines the fiscal reporting requirements. Please contact your Local Business Liaison or the DHHS Controller's Office County Administration Unit at 919-527-6133 if you have questions.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne P. Merrill".

Suzanne P. Merrill, Chief
Adult Services Section

SPM:ht

Attachment

AFS-02-2013

www.ncdhhs.gov • www.ncdhhs.gov/aging

Tel 919-855-3400 • Fax 919-733-0443

Location: Taylor Hall, 693 Palmer Drive • Raleigh, NC 27603

Mailing Address: 2101 Mail Service Center • Raleigh, NC 27699-2101

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North Carolina Department of Health and Human Services
Office of the Controller

2019 Mail Service Center • Raleigh, North Carolina 27699-2019
Tel: (919) 855-3700 • Fax: (919) 733-2604

Beverly Eaves Perdue, Governor
Albert A. Delia, Acting Secretary

Laketha M. Miller, Controller

December 31, 2012

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures regarding State and County Special Assistance

Effective beginning December 2012 services reimbursed January 2013 all counties, including Native American counties, will need to use the following codes to claim reimbursement for **State and County Special Assistance(S/C Spec Asst)** on their DSS-1571 report.

Part IA: (Income Maintenance - Salary and Fringe Benefits)

Application Code 444, Function Code 64, Column 09, State/County Special Assist 50% Federal funds and 50% County funds

Part II: (Administrative Expenditures and/or Purchased Services) There is no Part II coding requirements.

Part IV: (Purchased Services requiring client ID) There is no Part IV coding requirements.

CFDA number for this fund is 93.778. The related cost for application code 444 will not be tracked on the DHHS XS411c report. In terms of overhead for the application code in your Maximus software, this program will not draw overhead from Service Supervision & Clerical, IV-D Supervision & Clerical or Joint Service & IV-D Workers.



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Fiscal Reporting Procedures regarding **State and County Special Assistance**

December 31, 2012

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If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6133.

Sincerely,

Laketha M Miller by Gregory R Alwood

Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel

Jack W. Chappell

Debbie Hawkins

Myra K. Dixon

Sherry S. Bradsher

Kathy Sommese

Local Business Liaisons

Kelli Winters-Billman



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