



**North Carolina Department of Health and Human Services
Division of Aging and Adult Services**

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS

Dennis Streets
Division Director

January 23, 2013

Dear County Director of Social Services:

Attention: Adult Services Supervisors and Budget Officers

Subject: Adult Care Home Case Management Work Force Transition

As you know, Adult Care Home Case Management for Enhanced Care Personal Care Services ended on December 31, 2012. This change is the result of the implementation of a new consolidated Personal Care Services (PCS) Program funded by Medicaid effective January 1, 2013.

Prior to December 31, 2012, county departments of social services (DSS) Adult Care Home Case Management Services (ACHCMS) staff were responsible for verifying the need for Enhanced Adult Care Home Personal Care; monitoring the heavy care resident's condition; assessing and reassessing the broader health care service needs of the heavy care resident; and preparing a service plan to address the overall health care needs of the individual. These responsibilities are no longer necessary with the implementation of the new PCS Program.

The Division of Aging and Adult Services (DAAS) is working with the County DSS Directors' Association and the Division of Medical Assistance (DMA) to preserve this important and necessary work force by submitting a Medicaid State Plan Amendment to CMS to revise At-Risk Case Management Services (ARCMS). However, we recognize in the short term with the transition to the new PCS Program and Institution of Mental Disease (IMD) determinations, there will be a need to assist residents who are no longer eligible to receive PCS and for whom a community placement has not yet been arranged or cannot be arranged in a timely manner. County DSSs have two options for maintaining and utilizing this case management staff.

Option one allows county DSSs to continue using ACHCMS staff to provide transition services to individuals needing to relocate as a result of the changes in PCS and as a result of facilities determined to be at-risk of being designated an IMD or determined to be an IMD. Please note that case management time cannot be billed to Medicaid (Program Code 2) while an individual is still physically residing in a facility determined to be an IMD. Program Code N with SIS codes 395 or 396 will need to be used. The focus of the transition services will be on adults residing in residential care facilities who need assistance in finding suitable housing or a residential care facility suitable to their needs when they are unable to remain in their current living situation.

The funding stream (50% Medicaid; 25% state; and 25% county) and 1571 reporting and reimbursement for this staff remains the same through June, 30, 2013 month of service. Staff should continue to use SIS codes 396 and 397 to report time on the day sheet. Funding Authorizations for January – June 2013 are attached. The names of the SIS service codes will change to Adult Care Home Transition Services for

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(code 396) and Adult Care Home Certification for Transition Funds (code 397) along with revised definitions. A SIS User's Manual Change Notice will be issued soon from the Division of Social Services with the revised code information.

Option two allows, county DSSs to use ARCMS to provide the transition services. The ARCMS criteria can appropriately be used to assist individuals who need to transition out of residential care facilities. These individuals are Medicaid eligible and meet one or more of the criteria for receiving ARCMS. County DSSs may utilize their current ACHCMS staff and provide transition services with ARCMS funds.

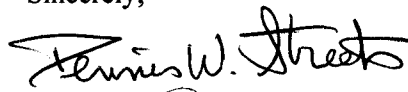
SIS Code 395 with Program Code 2 (or N) will continue to be used for day sheet reporting for this option. DSSs are required to follow all of the requirements in the ARCM Services policy. DSSs are responsible for the required match for the service.

If your agency is not currently certified by DAAS as an ARCMS provider and enrolled as a Medicaid case management provider with DMA, you will need to complete that process before being able to bill for ARCMS. Staff in the Adult Services Section manage the certification process and can assist you with completion of the required forms. Please contact Charles Williams at 919-855-3465 or Charles.Williams@dhhs.nc.gov if you have questions about certification for ARCMS.

With the transition to the new PCS Program effective January 1, 2013, the former PCS enhanced care recipients will no longer receive ACHCMS. This service will need to be terminated on the DSS-5027 effective December 31, 2012. The client will not have appeal rights in this situation. Some of these former ACHCMS clients may need transition services if they are impacted by the PCS changes or the IMD determinations. A new service case using SIS Code 396, Adult Care Home Transition Services must be opened on the DSS-5027 in these situations. More instructions will follow soon from DAAS regarding the delivery of transition services and the certification for transition funds.

If you have questions about the information in this letter, please contact Suzanne Merrill, Suzanne.Merrill@dhhs.nc.gov, 919-855-3460 or Charles Williams, Charles.Williams@dhhs.nc.gov, 919-855-3465 at DAAS or Talbatha Myatt, Talbatha.Myatt@dhhs.nc.gov, 919-855-4342 at DMA or your Local Business Liaison.

Sincerely,



Dennis W. Streets, Director
Aging and Adult Services



Tara Larson
Chief Clinical Operating Officer
Division of Medical Assistance

DWS/TL:spm

AFS-03-2013

FUNDING AUTHORIZATION					Allocation Period		
DIVISION OF AGING AND ADULT SERVICES					Service Months: January 2013 through June 2013		
Adult Care Home Case Management (CFDA # 93.778) FY 13							
Effective Date: January 1, 2013 - Authorization # 2					Payment Months: January 2013 through June 2013		
ACHCM services that required the authorization and case management of heavy need clients ended on December 31, 2012 with the implementation of the new PCS program. The ACHCM service has been reauthorized for January 2013 through June 2013, with an expanded definition of the service code to assist residents transitioning from the adult care home facilities due to not being eligible for the new PSC program.							
					January to March	April to June	Total Quarterly
	COUNTY	FEDERAL	STATE	FED/STATE	Allocation	Allocation	
001	ALAMANCE	9,470	4,735	14,205	2,368	2,368	4,736
002	ALEXANDER	2,900	1,450	4,350	725	725	1,450
003	ALLEGHANY	0	0	0	0	0	0
004	ANSON	2,032	1,016	3,048	508	508	1,016
005	ASHE	6,942	3,471	10,413	1,736	1,736	3,472
006	AVERY	3,300	1,650	4,950	825	825	1,650
007	BEAUFORT	10,834	5,417	16,251	2,709	2,709	5,418
008	BERTIE	2,342	1,171	3,513	586	586	1,172
009	BLADEN	6,616	3,308	9,924	1,654	1,654	3,308
010	BRUNSWICK	18,258	9,129	27,387	4,565	4,565	9,130
011	BUNCOMBE	16,200	8,100	24,300	4,050	4,050	8,100
012	BURKE	20,922	10,461	31,383	5,231	5,231	10,462
013	CABARRUS	27,480	13,740	41,220	6,870	6,870	13,740
014	CALDWELL	19,298	9,649	28,947	4,825	4,825	9,650
015	CAMDEN	0	0	0	0	0	0
016	CARTERET	4,466	2,233	6,699	1,117	1,117	2,234
017	CASWELL	8,922	4,461	13,383	2,231	2,231	4,462
018	CATAWBA	26,860	13,430	40,290	6,715	6,715	13,430
019	CHATHAM	1,656	828	2,484	414	414	828
020	CHEROKEE	3,800	1,900	5,700	950	950	1,900
021	CHOWAN	0	0	0	0	0	0
022	CLAY	1,000	500	1,500	250	250	500
023	CLEVELAND	7,348	3,674	11,022	1,837	1,837	3,674
024	COLUMBUS	11,582	5,791	17,373	2,896	2,896	5,792
025	CRAVEN	8,832	4,416	13,248	2,208	2,208	4,416
026	CUMBERLAND	22,962	11,481	34,443	5,741	5,741	11,482
027	CURRITUCK	0	0	0	0	0	0
028	DARE	0	0	0	0	0	0
029	DAVIDSON	16,088	8,044	24,132	4,022	4,022	8,044
030	DAVIE	1,816	908	2,724	454	454	908
031	DUPLIN	31,848	15,924	47,772	7,962	7,962	15,924
032	DURHAM	22,020	11,010	33,030	5,505	5,505	11,010
033	EDGEcombe	7,432	3,716	11,148	1,858	1,858	3,716
034	FORSYTH	47,282	23,641	70,923	11,821	11,821	23,642
035	FRANKLIN	7,852	3,926	11,778	1,963	1,963	3,926
036	GASTON	44,638	22,319	66,957	11,160	11,160	22,320
037	GATES	0	0	0	0	0	0
038	GRAHAM	1,000	500	1,500	250	250	500
039	GRANVILLE	6,396	3,198	9,594	1,599	1,599	3,198
040	GREENE	1,446	723	2,169	362	362	724
041	GUILFORD	78,490	39,245	117,735	19,623	19,623	39,246
042	HALIFAX	10,976	5,488	16,464	2,744	2,744	5,488

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043	HARNETT	6,658	3,329	9,987	1,665	1,665	3,330
044	HAYWOOD	8,044	4,022	12,066	2,011	2,011	4,022
045	HENDERSON	9,118	4,559	13,677	2,280	2,280	4,560
046	HERTFORD	20,000	10,000	30,000	5,000	5,000	10,000
047	HOKE	12,472	6,236	18,708	3,118	3,118	6,236
048	HYDE	0	0	0	0	0	0
049	IREDELL	31,052	15,526	46,578	7,763	7,763	15,526
050	JACKSON	1,792	896	2,688	448	448	896
051	JOHNSTON	23,412	11,706	35,118	5,853	5,853	11,706
052	JONES	2,250	1,125	3,375	563	563	1,126
053	LEE	21,866	10,933	32,799	5,467	5,467	10,934
054	LENOIR	7,024	3,512	10,536	1,756	1,756	3,512
055	LINCOLN	23,058	11,529	34,587	5,765	5,765	11,530
056	MACON	1,036	518	1,554	259	259	518
057	MADISON	1,000	500	1,500	250	250	500
058	MARTIN	9,000	4,500	13,500	2,250	2,250	4,500
059	MCDOWELL	13,200	6,600	19,800	3,300	3,300	6,600
060	MECKLENBURG	96,584	48,292	144,876	24,146	24,146	48,292
061	MITCHELL	1,400	700	2,100	350	350	700
062	MONTGOMERY	9,380	4,690	14,070	2,345	2,345	4,690
063	MOORE	16,188	8,094	24,282	4,047	4,047	8,094
064	NASH	22,560	11,280	33,840	5,640	5,640	11,280
065	NEW HANOVER	17,806	8,903	26,709	4,452	4,452	8,904
066	NORTHAMPTON	4,092	2,046	6,138	1,023	1,023	2,046
067	ONslow	9,376	4,688	14,064	2,344	2,344	4,688
068	ORANGE	17,076	8,538	25,614	4,269	4,269	8,538
069	PAMLICO	2,050	1,025	3,075	513	513	1,026
070	PASQUOTANK	10,008	5,004	15,012	2,502	2,502	5,004
071	PENDER	8,748	4,374	13,122	2,187	2,187	4,374
072	PERQUIMANS	0	0	0	0	0	0
073	PERSON	5,502	2,751	8,253	1,376	1,376	2,752
074	PITT	25,700	12,850	38,550	6,425	6,425	12,850
075	POLK	1,120	560	1,680	280	280	560
076	RANDOLPH	24,078	12,039	36,117	6,020	6,020	12,040
077	RICHMOND	6,386	3,193	9,579	1,597	1,597	3,194
078	ROBESON	69,756	34,878	104,634	17,439	17,439	34,878
079	ROCKINGHAM	7,958	3,979	11,937	1,990	1,990	3,980
080	ROWAN	34,258	17,129	51,387	8,565	8,565	17,130
081	RUTHERFORD	29,482	14,741	44,223	7,371	7,371	14,742
082	SAMPSON	22,344	11,172	33,516	5,586	5,586	11,172
083	SCOTLAND	22,508	11,254	33,762	5,627	5,627	11,254
084	STANLY	1,946	973	2,919	487	487	974

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085	STOKES	1,800	900	2,700	450	450	900
086	SURRY	19,876	9,938	29,814	4,969	4,969	9,938
087	SWAIN	1,054	527	1,581	264	264	528
088	TRANSYLVANIA	1,400	700	2,100	350	350	700
089	TYRRELL	0	0	0	0	0	0
090	UNION	22,728	11,364	34,092	5,682	5,682	11,364
091	VANCE	5,936	2,968	8,904	1,484	1,484	2,968
092	WAKE	60,962	30,481	91,443	15,241	15,241	30,482
093	WARREN	3,868	1,934	5,802	967	967	1,934
094	WASHINGTON	3,000	1,500	4,500	750	750	1,500
095	WATAUGA	2,058	1,029	3,087	515	515	1,030
096	WAYNE	20,210	10,105	30,315	5,053	5,053	10,106
097	WILKES	4,354	2,177	6,531	1,089	1,089	2,178
098	WILSON	57,540	28,770	86,310	14,385	14,385	28,770
099	YADKIN	1,200	600	1,800	300	300	600
100	YANCEY	4,626	2,313	11,375	1,140	1,139	2,279
	STATE TOTALS:	\$1,389,206	694,603	\$2,088,246	347,302	347,301	694,603