



North Carolina Department of Health and Human Services
Division of Aging and Adult Services

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Suzanne P. Merrill
Acting Division Director

September 26, 2014

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES AND CONTRACTING CORPORATIONS

**ATTENTION: DSS ADULT SERVICES SUPERVISORS and PROGRAM MANAGERS
CORPORATION STAFF**

SUBJECT: STATUS REPORT FORM AND INSTRUCTIONS

The purpose of this letter is to inform you of recent changes to G.S. 35A-1242, *Status reports for incompetent wards*, and the availability of a revised status report form for your use.

Session Law 2014-100 amended the required content of status reports filed by public guardians. All status reports must be filed with the clerk of superior court and include the following new requirements: a report of the guardian's efforts to restore competency; to seek alternatives to guardianship; and the guardian's recommendations to transfer and limit the guardianship. The change is effective October 1, 2014.

The updated status report form and instructions for completing it are available at http://www.ncdhhs.gov/aging/adultsvcs/codirltr/2014/Status_Report_Form_092014.xls.

The status report form is in Excel format and can be downloaded, completed and saved. The form cannot be electronically signed due to the affirmation requirement. All status reports must be signed and notarized before sending to the appropriate clerk of superior court.

If you have any questions about the status report form, instructions, or these new requirements, please contact Evelyn Pitchford, Guardianship Consultant at 919-855-3469 evelyn.pitchford@dhhs.nc.gov, or LeShana Baldwin, APS and Guardianship Coordinator at 919-855-3456, leshana.baldwin@dhhs.nc.gov or the Adult Services List Serve.

Sincerely,

A handwritten signature in black ink that reads "Suzanne P. Merrill".

Suzanne P. Merrill
Acting Division Director and
Adult Services Section Chief

SPM:ep
AFS-08-2014

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