

# NC Infant-Toddler Program

## Continuing Professional Development Approved Entities

Effective 1/1/2021, [Reviewed 1/2022](#)

The North Carolina Infant-Toddler Program (ITP) [Policy and Procedures for Personnel Certification](#) (Revised September 1, 2018) applies to early intervention service coordination and special instruction services. Continuing professional development is required for all certificate holders.

The annual continuing professional development requirement is

- ✓ 10 contact hours (1.0 CEU) per year, to be obtained between January 1 and December 31 of the year
- ✓ Contact hours/CEU credits must focus on infants and toddlers with or without disabilities, and their families
- ✓ Contact hours must be obtained from one or more of the approved entities listed below  
(These entities are known for high quality, evidence-based professional development)

### **Approved Entities:**

- Accredited U.S. Universities, Colleges, and Community Colleges (courses/trainings)
  - A course grade of “C” or better is required.
  - 1 semester hour = 15 contact hours / 1 quarter hour = 10 contact hours
  - To obtain credit for a course or training, the University, College, or Community College must be accredited by one of the Nationally Recognized Regional Accrediting Bodies for Colleges such as *Middle States Association of Colleges* and *Schools and New England Association of Schools and Colleges*.
- [Association for University Centers on Disabilities](#)
- [Autism Society](#)
- [Brazelton Touchpoints](#)
- [Center for Child and Family Health](#)
- [Center for Parent Information and Resources - Regional Parent Technical Assistance Centers](#)
- Children’s Developmental Services Agency (CDSA) approved in-house training
- [Division for Early Childhood](#)
- Early Childhood and Family Associations – includes local, state and national chapters, e.g.,  
[National Association for the Education of Young Children](#)  
[NC Infant Mental Health Association](#)
- [Family, Infant, and Preschool Program](#)
- [The Hanen Center](#)
- Local, State, and National Government (these websites typically end in .gov or .us), e.g.,  
[NC Department of Health and Human Services](#)                      [Office of Head Start](#)  
[NC Department of Public Instruction](#)                      [U.S. Department of Education](#)  
[NC Partnership for Children/Smart Start](#)                      [U.S. Department of Health & Human Services](#)
- [NC AHECs](#)
- [Parents as Teachers](#)
- Part C Trainings (accessible within the U.S.)
- [Prevent Child Abuse NC](#)

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- Professional Clinical Associations, Boards and Councils, e.g.,
  - [Academy of Nutrition and Dietetics](#)
  - [American Occupational Therapy Association](#)
  - [American Physical Therapy Association](#)
  - [American Psychological Association](#)
  - [American Speech Language Hearing Association](#)
  - [Association of Social Work Boards](#)
  - [Council on Social Work Education](#)
  - [National Association of Social Workers](#)
  - [National Board for Certified Counselors](#)
  - [NC Board of Physical Therapy](#)
  - [NC Occupational Therapy Association](#)
  - [NC Psychological Association](#)
  - [NC Speech, Hearing, and Language Association](#)
- Professional Medical Associations, e.g.,
  - [American Academy of Pediatrics](#)
  - [American Medical Association](#)
  - [American Nurses Credentialing Center](#)
  - [NC Pediatric Society](#)
- Publishing Companies (NC ITP recommended resources, e.g., DAYC, Pyramid Model)
- [Resources for Resilience](#)
- [Siskin Children's Center](#)
- [TEACCH](#)
- [Triple P Positive Parenting](#)

If the approved source does not offer a certificate upon completion of training, in order to receive credit, participants will need to provide copies of the training materials, such as any slides, PowerPoints, articles, or other information used and/or provided before or during the training, which must be attached to the *N.C. ITP Documentation of Continuing Professional Development* form. Additionally, participants must include a statement about how the training supports evidence-based practices for infants and toddlers and a short paragraph describing how the participant will apply the information from the training to their practice.

The NC Infant-Toddler Program does not control, monitor or guarantee the information contained in any of the above sites, nor does the NC ITP control, monitor or guarantee information contained in links from the above sites to other external websites. The NC ITP does not endorse any views expressed in these sites, or products or services offered therein. The information provided herein is merely to assist with access to approved entities for purposes of obtaining continuing professional development to maintain the NC Infant -Toddler Program Certification.