



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

SUSAN G. OSBORNE • Deputy Secretary for Opportunity and Well-Being

February 7, 2024

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: Child Support Managers and Supervisors

SUBJECT: Spanish Versions of Intergovernmental Forms

REQUIRED ACTION: ☒ Information Only	☐ Action Needed
☐ Time Sensitive Action Needed	☐ Immediate Action Needed

In an effort to assist states with working with Spanish-speaking customers, the Federal Office of Child Support Services (OCSS) has translated four of the intergovernmental forms and instructions to Spanish. The four forms are the most commonly used forms in intergovernmental actions and are listed below:

- Declaration in Support of Establishing Parentage
- General Testimony (form and instructions)
- Letter of Transmittal Requesting Registration
- Uniform Support Petition

You can find the Spanish translated forms and instructions on SharePoint at <https://ncconnect.sharepoint.com/sites/nccss/SitePages/UIFSAFormsDocs.aspx>.

Please keep in mind that you should continue to use the English forms for transmitting information to other states. The Spanish forms are available as a reference and to assist case managers in working with Spanish-speaking customers.

If you have any questions, please contact the Policy and Training Unit at csetraining@dhhs.nc.gov.

Sincerely,

Verna Donnelly
North Carolina Child Support Deputy Director

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