



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
CARLA WEST • Division Director, Human Services

July 29, 2024

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: Child Support Managers and Supervisors

SUBJECT: Intergovernmental Administrative Subpoena & Notice of Lien

REQUIRED ACTION: ☒ Information Only ☐ Action Needed ☐ Time Sensitive Action
Needed ☐ Immediate Action Needed

Effective July 31, 2024, the Intergovernmental Administrative Subpoena and Notice of Lien documents will be updated to reflect the current name of the federal child support program, Office of Child Support Services (OCSS), and the new expiration date of April 30, 2027. The updated fillable pdf version of the documents will be uploaded in SharePoint by July 31, 2024.

If you have any questions, please contact the Policy and Training Unit at csetraining@dhhs.nc.gov.

Sincerely,

Verna Donnelly
North Carolina Child Support Deputy Director

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