



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

CARLA WEST • Division Director, Human Services

August 26, 2024

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: Child Support Managers and Supervisors

SUBJECT: INFORMATION: SFY 2024 – 2025 County Annual Incentive Plan

REQUIRED ACTION: () Information Only	(X) Action Needed
() Time Sensitive Action Needed	() Immediate Action Needed

Pursuant to Session Law 2015-241; SECTION 12C.7(c), as a condition of receiving federal incentive funding, county child support services programs are required to submit an annual plan describing how federal incentive funds will be used to improve program effectiveness and efficiency.

The attached SFY 2024 - 2025 Annual Incentive Plan should be completed by each county and submitted to the central child support office no later than **Friday, September 20, 2024**. The spreadsheet contains two tabs, the first tab provides the SFY 2024 – 2025 Incentive Plan that must be completed. The second tab provides a SFY 2024 – 2025 Incentive Plan Quick Reference Guide to assist in completing the document.

Additionally, the Child Support Incentive Funds Guide is also attached to further aid in finalizing the document.

Once completed, the SFY2024 Annual Incentive Plan should be emailed to Debra Henderson (debra.henderson@dhhs.nc.gov). If you have questions, please contact Debbie Henderson at 919-855-4455 or via email at debra.henderson@dhhs.nc.gov.

Sincerely,

Verna Donnelly
North Carolina Child Support Deputy Director

Attachments

cc: IV-D Regional CQI Specialists

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NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • CHILD SUPPORT SERVICES

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