



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

JOSH STEIN • Governor
DEVPUTTA SANGVAI • Secretary
CARLA WEST • Division Director, Human Services

April 29, 2026

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: Child Support Managers and Supervisors

SUBJECT: Standard Intergovernmental Child Support Enforcement
Forms Expiration Date

REQUIRED ACTION: <input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Action Needed
<input type="checkbox"/> Time Sensitive Action Needed	<input type="checkbox"/> Immediate Action Needed

The Office of Management and Budget has approved the 13 Intergovernmental Child Support Enforcement forms and instructions (OMB No. 0970-0085) for use in intergovernmental child support cases. The updated expiration date is January 31, 2029. In addition, the term “gender” will be changed to “sex.” These changes to the notices will take effect on Tuesday, May 26, 2026.

The intergovernmental forms include:

- Child Support Agency Confidential Information Form
- Child Support Locate Request
- Declaration in Support of Establishing Parentage
- General Testimony and instructions
- Letter of Transmittal Requesting Registration
- Notice of Determination of Controlling Order
- Personal Information Form for UIFSA 311
- Child Support Agency Request for Change of Support Payment Location Pursuant to UIFSA § 319
- Child Support Enforcement Transmittal #1 — Initial Request
- Child Support Enforcement Transmittal #1 — Acknowledgment
- Child Support Enforcement Transmittal #2 — Subsequent Actions
- Child Support Enforcement Transmittal #3 — Request for Assistance/Discovery
- Uniform Support Petition

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • CHILD SUPPORT SERVICES

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The Letter of Transmittal Requesting Registration and the Uniform Support Petition is available in Spanish and will be uploaded to SharePoint in the “Intergovernmental Forms and Documents” section. Updated instructions for all intergovernmental forms will also be uploaded to SharePoint.

If you have any questions, please contact the Policy and Training Team at csetraining@dhhs.nc.gov or your Regional Continuous Quality Improvement (CQI) Specialist.

Sincerely,

A handwritten signature in blue ink that reads "Verna Donnelly". The signature is written in a cursive style with a large initial 'V'.

Verna Donnelly
North Carolina Child Support Deputy Director

cc: Regional CQI Specialist
CSS_26_15