

IFB# _____

CUSTOMER REFERENCE TEMPLATE

Instructions: Please use this form to submit three (3) customer references.

Name of Customer organization		Customer Reference Name	
		Customer Reference Address	
Contract Start Date		Customer Reference Phone Number	
Contract End Date		Customer Reference Email	
Describe the quantity and type of products or services provided by your company to the customer.			
Describe any service level agreements your company had in place with this customer, how your company performed against these service level agreements during the term of the contract, and describe any issues that came up during the contract period and how they were resolved.			