



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

JOSH STEIN • Governor

DEVDUTTA SANGVAI • Secretary

LISA TUCKER CAULEY • Division Director, Human Services

January 15, 2026

**DEAR COUNTY DIRECTORS OF SOCIAL SERVICES**

**ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM ADMINISTRATORS, MANAGERS, SUPERVISORS, SOCIAL WORKERS, AND LICENSED CHILD PLACING AGENCIES**

**SUBJECT: DSS 1515 FOSTER HOME FIRE INSPECTION SAFETY REPORT REVISED**

**REQUIRED ACTION:**  Information Only  Time Sensitive  Action Required

This correspondence serves as a follow up to DCDL [CWS-73-2025](#). Effective January 15, 2026, all agencies are required to use the updated version of the DSS 1515: Foster Home Fire Inspection Safety Report. The form was **revised** to provide clarification and to strengthen protections for children and youth residing in licensed foster homes.

In response to feedback received from fire marshals across the state, the North Carolina Department of Health and Human Services (NCDHHS) collaborated closely with these officials to ensure that DSS 1515 aligns roles and responsibilities while maintaining the highest standards of child safety. With the review and approval of the state fire association, the **revised** DSS 1515: Foster Home Fire Inspection form is now approved for use.

If you have any questions or need guidance regarding this updated form, please contact Jenny Millsaps, Foster Home Licensing Manager, at [jenny.millsaps@dhhs.nc.gov](mailto:jenny.millsaps@dhhs.nc.gov). We appreciate your continued commitment to safeguarding children and youth in foster care and thank you for your cooperation in implementing these important updates.

Sincerely,

*Kimaree Sanders*

Kimaree Sanders, MSW, MPA  
Section Chief for Regulatory and Licensing  
Division of Social Services, Child Welfare

Cc: Lisa T. Cauley, Division Director, Human Services, Child, Family, and Adult Regional Support  
Adrian Daye, Deputy Director for Child Welfare Practice  
Donna Fayko, Deputy Director for County Operations  
Kathy Stone, Section Chief for Safety  
Meredith Houchins, Interim Section Chief for County Operations  
Heather McAllister, Section Chief for Child and Family Services

Attachment: DSS 1515 Foster Home Fire Inspection Safety Report

CWS-06-2026

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 1915 Health Services Way, Raleigh NC 27607

MAILING ADDRESS: 2408 Mail Service Center

Raleigh, NC 27699-2410

[www.ncdhhs.gov](http://www.ncdhhs.gov) • Main Tel. 919-527-6340

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER