



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

SUSAN OSBORNE • Assistant Secretary for County Operations for  
Human Services

August 09, 2021

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES**

**ATTENTION: CHILDREN'S SERVICES SUPERVISORS, PROGRAM ADMINISTRATORS,  
AND PROGRAM MANAGERS**

**SUBJECT: CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT  
FUNDING, PUBLIC LAW 116-136**

**REQUIRED ACTION:**  Information Only  Time Sensitive  Immediate

**PURPOSE: TO PROVIDE INSTRUCTION ON THE EXPENDITURE OF CARES ACT FUNDS**

The Coronavirus Aid, Relief, and Economic Security (CARES) Act was enacted on March 27, 2021 and provides emergency funding to respond to COVID-19. It is designed to support child welfare agencies in the prevention, preparation, and response to the needs of children and families impacted by the child welfare system and the coronavirus pandemic. North Carolina was awarded the supplemental funds by Administration for Children and Families (ACF) on April 23, 2020. The use of the county allocated funds must be for expenses obligated or paid by September 30, 2021. The CARES Act funds must be tracked separately on the attached form to ensure compliance with requirements and allowable expenses.

Each county social service agency has been awarded a portion of this supplemental funding based on the population of children in foster care. Please see the funding allocation sheet attached. These funds must be used to ensure the safety, permanency, and wellbeing of children and families involved in the child welfare during the coronavirus pandemic. Funds can be used to replace county only expenditures not claimed for reimbursement to prevent, prepare for, and respond to COVID-19 prior to the effective date of the award, beginning January 20, 2020. A spreadsheet to document these expenditures is attached and should be completed and returned to Lechelle Evans at [Lechelle.evans@dhhs.nc.gov](mailto:Lechelle.evans@dhhs.nc.gov) by October 4, 2021.

Please find a fact sheet attached with a list of approved allowable expenses. Funding can be used for any allowable expenses outlined in [Title IV-B, Subpart 1, Section 421](#) of the Act. If you have any questions, contact your Regional Child Welfare Consultant. This information can be found at

The guidance attached is offered as a resource in responding to the aforementioned situations. If you have any questions, contact your Regional Child Welfare Consultant and include your local support manager. This information can be found at <https://www.ncdhhs.gov/divisions/social->

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES**

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603  
MAILING ADDRESS: 2409 Mail Service Center, Raleigh, NC 27699-2409  
www.ncdhhs.gov • TEL: 919-527-6340 • FAX: 919-715-0168  
AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

[services/county-staff-information/local-support-staff-schedules/regional-child.](#)

Sincerely,

A handwritten signature in blue ink that reads "Lisa Cauley". The signature is written in a cursive style with a large initial "L" and a long, sweeping underline.

Lisa Cauley, Senior Director  
Child, Family and Adult Services

Attachments: Funding Allocation Scenarios  
CARES Act Fact Sheet  
Funding Allocation Scenarios  
2021 CARES Act IV-B1 Exp Sum Form

cc: Susan G. Osborne, Assistant Secretary for County Operations  
Richard Stegenga, Deputy Director DSS Business Operations  
Kathy Stone, Section Chief for Child Protective Services and Prevention  
Carla McNeill, Section Chief for Permanency Planning  
Teresa Strom, Section Chief for County Operations  
Linda Waite, Section Chief for Regulatory and Licensing

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