



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

JOSH STEIN • Governor

DEV DUTTA SANGVAI • Secretary

LISA TUCKER CAULEY • Division Director, Human Services

July 9, 2026

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM ADMINISTRATORS, FISCAL STAFF

SUBJECT: FAMILY REUNIFICATION SERVICES ANNUAL REPORT AND ANNUAL PLAN

REQUIRED ACTION: ☐ Information Only ☒ Time Sensitive ☐ Immediate

As part of the North Carolina Department of Health and Human Services Division of Social Services (NCDHHS DSS) Monitoring Plan for Family Reunification Services funded by Promoting Safe and Stable Families (Title IVB-2), each county child welfare agency must submit an annual report and an annual plan on the attached templates.

This DCDL establishes deadlines and provides survey links for both the Family Reunification Annual Report and Family Reunification Annual Plan as indicated below:

- *Family Reunification Annual Report* for SFY 2026 covers the service month allocation period of June 1, 2025, through May 31, 2026. The report is due by August 15, 2025.
- Please complete this report via the following link:
<https://app.smartsheet.com/b/form/019e75aeeb9774e39426c841501834fe>
- *Family Reunification Annual Plan* for SFY 2026 covers the service month allocation period between June 1, 2026, through May 31, 2027. The plan is due by August 15, 2025.
- Please complete this plan via the following link:
<https://app.smartsheet.com/b/form/019e75934dd07b3a82e6727ef2552ba9>

Only one report and plan should be submitted per county child welfare agency. Please designate which staff member will complete before submitting so duplicate entries are not made.

The annual report and plan are requirements to the Title IVB-2 Family Reunification Services Monitoring Tool. If county child welfare agencies have not submitted their required report and plan at the time of the monitoring review, this may result in a monitoring finding and be included in a corrective action plan, which may require financial reimbursement.

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LOCATION: 1915 Health Services Way, Raleigh, NC 27607

MAILING ADDRESS: 2410 Mail Service Center, Raleigh, NC 27699-2410

www.ncdhhs.gov • TEL: 919-527-6404 • FAX: 919-733-3052

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For questions, please contact the Permanency Coordinator, Jessica Frisina at Jessica.Frisina@dhhs.nc.gov.

Sincerely,



Adrian W. Daye, MSW
Section Chief, Permanency
Division of Social Services, Child Welfare
North Carolina Department of Health and Human Services

Cc: Lisa T. Cauley, Division Director, Human Services, Child, Family, and Adult Regional Support
Donna Fayko, Deputy Director for Child Welfare Operations
William "Ben" Rose, Lead Regional Director
Kathy Stone, Section Chief for Safety
Kimaree Sanders, Section Chief, Regulatory and Licensing
Heather McAllister, Section Chief for Well-Being
Tammy Shook, Interim Assistant Deputy Director, Child Welfare Services
Meredith Houchins, Interim Section Chief, Operations

CWS-47-2026

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