



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**


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JOYCE MASSEY-SMITH, MPA •  
Director, Division of Aging and Adult Services

**DAAS ADMINISTRATIVE LETTER NO. 20-03**

**TO:** County Department of Social Services Directors  
Adult Day Care Coordinators  
Adult Day Health Specialists  
Adult Services Supervisors

**FROM:** Joyce Massey-Smith, Director 

**DATE:** February 5, 2020

**RE:** Revised Adult Day Care and Adult Day Health Notice of Violations of Standards (DSS-6215)

The Adult Day Care and Adult Day Health Notice of Violations of Standards form has been revised to include an area to document the follow up visit by the violation issuer to ensure that the plan of correction was completed by the due date established and that the program is now in compliance with the North Carolina Adult Day Care/Day Health Standards for Certification. Additionally, the form is in an electronic fillable format.

Previously, there was not a specific space for this information to be documented on the Adult Day Care and Adult Day Health Notice of Violations of Standards form and this caused some confusion. These changes were instituted in an effort to make the violations process more streamlined and user friendly by all involved.

These changes were made in response to feedback received from the staff in the field who are issuing these violations and conducting the follow up with the program to ensure compliance with the North Carolina Adult Day Care/Day Health Standards for Certification and that the corrective action plan was completed by the due date established.

Please find the revised Adult Day Care and Adult Day Health Notice of Violation of Standards form attached. You may direct any questions to Heather Carter at [Heather.Carter@dhhs.nc.gov](mailto:Heather.Carter@dhhs.nc.gov) or 919-855-3416 and Glenda Artis at [Glenda.Artis@dhhs.nc.gov](mailto:Glenda.Artis@dhhs.nc.gov) or 919-855-3412.

JMS/HC/pg

Attachment

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF AGING AND ADULT SERVICES

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