



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Office of the Controller

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
LAKETHA M. MILLER • Controller

January 5, 2021

Dear County Director of Social Services:

Subject: "**HCCBG CARES**"

Effective beginning with **November 2020** services reimbursed in **December 2020**, Beaufort, Bertie, Carteret, Cleveland, Craven, Gaston, Greene, Harnett, Hertford, Johnston, Jones, Lenoir, Lincoln, Mecklenburg, Orange, Pamlico, Pitt, Rowan, and Union counties will use the following coding information to claim reimbursements for "**HCCBG CARES**" on their DSS-1571 report:

Part IA (Services):

Function	Column	Description	App Code	FFP	CFDA#
02	16	HCCBG CARES	531	100% CNTY	N/A

Part II (Administrative Expenditures and/or Purchased Services):

Not applicable for this reporting; there are no Part IV coding requirements.

Part IV (Purchased Services Requiring Client ID):

Fund ID	SVC Codes	App code
5	041, 042 and 045	531

The related costs for "**HCCBG CARES**" are not allocated capped funds and will not be tracked on the 411C report. In terms of overhead for app code 531 in your NC-CoRels software, this program will draw overhead from Services.

For additional instruction regarding SIS change notice information, please refer to the following link: <https://policies.ncdhhs.gov/divisional/social-services/services-information-system-sis/change-notices/2020>. If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or the Subsystems County Administration unit at (919) 527-6150 or CNTY.ADMIN@dhhs.nc.gov.

Sincerely,

DocuSigned by:

Laketha M. Miller
Laketha M. Miller

LMM/pt

cc: Susan Osborne	Richard Stegenga	Myra K. Dixon	Kathy Sommese
Jeannie Betts	Lem Harris	Pricillia Tabon	Kanesha Bradsher
Local Business Liaisons	DSS-1571 Contact Personnel		

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • OFFICE OF THE CONTROLLER

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