



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Office of the Controller

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
LAKETHA M. MILLER • Controller

January 5, 2021

Dear County Director of Social Services:

Subject: "LIEAP COV19 ADM" and "LIEAP COV19"

Effective beginning with October 2020 services reimbursed in November 2020, all DSS counties, excluding Native American Counties, will use the following coding information to claim reimbursement for "LIEAP COV19 ADM" and "LIEAP COV19" payments on their DSS-1571 reports:

Part IB (Income Maintenance):

Function	Column	Description	App Code	FFP	CFDA#
67	15	LIEAP COV19 Adm	314	100% Federal	93.568

Part II (Administrative Expenditures and/or Purchased Services):

Code	Fund	Description on XS315 & reimb. reports	% Shares	CFDA#
324	1	LIEAP COV19	100% Federal	93.568

Part IV (Purchased Services Requiring Client ID): There is no Part IV coding requirement.

The related costs for "LIEAP COV19 Adm" and "LIEAP COV19" are allocated capped funds and will be tracked on the XS411C report. In terms of overhead for app code 314 in your NC-CoReLS software, this program will draw overhead from Income Maintenance Supervision & Clerical, Joint Svc & IM Workers, or Joint IM & IV-D Workers.

For additional instruction regarding SIS change notice information, please refer to the following link: <https://policies.ncdhhs.gov/divisional/social-services/services-information-system-sis/change-notices/2020>. If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or the Subsystems County Administration Unit at (919) 527-6150 or CNTY.ADMIN@dhhs.nc.gov.

Sincerely,

DocuSigned by:
Laketha M. Miller
423C6C605E08405
Laketha M. Miller

LMM/pt

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|-------------------------|----------------------------|-----------------|------------------|
| cc: Susan Osborne | Richard Stegenga | Myra K. Dixon | Kathy Sommese |
| Jeannie Betts | Lem Harris | Pricillia Tabon | Kanesha Bradsher |
| Local Business Liaisons | DSS-1571 Contact Personnel | | |

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • OFFICE OF THE CONTROLLER

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