



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Office of the Controller

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
LAKETHA M. MILLER • Controller

May 24, 2021

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures “**Disaster #2 Non-Reimbursable for Services, Income Maintenance and Child Support Services program areas**”

The following reporting requirements are effective retroactively through SFY 20/21, to begin reporting in **May 2021** service month reimbursed **June 2021**, for all DSS Counties. The codes are available for counties to report “**Disaster 2 NR**” expenditures on their DSS-1571 reports:

Part IA (Services) Please activate to following code:

<u>Function</u>	<u>Column</u>	<u>App Code</u>	<u>Description</u>	<u>FFP</u>	<u>CFDA</u>
34	15	774	DISASTER 2 NR SVC	100% CNTY	NA

Part IB (Income Maintenance) Please activate to following code:

<u>Function</u>	<u>Column</u>	<u>App Code</u>	<u>Description</u>	<u>FFP</u>	<u>CFDA</u>
75	11	775	DISASTER 2 NR IM	100% CNTY	NA

Part IC (Child Support) Please activate to following code:

<u>Function</u>	<u>Column</u>	<u>App Code</u>	<u>Description</u>	<u>FFP</u>	<u>CFDA</u>
79	11	776	DISASTER 2 NR IV-D	100% CNTY	NA

Part II (There are no Part II coding requirements.)

Part IV (There are no Part IV coding requirements.)

The related costs for these new “**Disaster 2 NR**” application codes will not be tracked on the XS411C report. In terms of overhead in your NC-CoReLS software, these application codes will draw overhead based on their defined cost pool association.

For additional instruction regarding SIS change notice information, please refer to the following link: <https://policies.ncdhhs.gov/divisional/social-services/services-information-system-sis/change-notices/2021-1>. If you have any questions concerning these reporting procedures, please contact County Administration Accounting Unit at (919) 527-6150 or by email at CNTY.ADMIN@dhhs.nc.gov or your appropriate Local Business Liaison.

Sincerely,

DocuSigned by:

Laketha M. Miller
Laketha M. Miller

LMM/pt

cc: Susan Osborne	Richard Stegenga	Myra K. Dixon	Kathy Sommese
Suzanne Beasley	Lem Harris	Pricillia Tabon	Kanesha Bradsher
Local Business Liaisons	DSS-1571 Contact Personnel	Shauna Shaw	

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • OFFICE OF THE CONTROLLER

LOCATION: 1050 Umstead Drive, Spruill Annex, Raleigh, NC 27603
MAILING ADDRESS: 2019 Mail Service Center, Raleigh, NC 27699-2019
www.ncdhhs.gov/control • TEL: 919-855-3700 • FAX: 919-733-1635

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

DS
SB

DS
LH

DS
MD

DS
PT