

1 **10A NCAC 06R .0509 PROGRAM EVALUATION**

2 (a) Each day care program shall have in writing a plan for internal evaluation of its operation and services. The plan
3 shall include the timetable for initiating and completing the annual evaluation, the parties to be involved, the areas
4 which will be addressed and the methods to be used in conducting the evaluation.

5 (b) A formal evaluation shall be conducted at regular intervals, at least annually.

6 (c) The following parties shall be involved, to the extent considered appropriate, in the evaluation process:

- 7 (1) governing body,
- 8 (2) program director,
- 9 (3) staff,
- 10 (4) participants,
- 11 (5) families of participants,
- 12 (6) department of social services.

13 (d) Evaluation shall focus on the following three areas, in addition to any others the program may wish to address:

- 14 (1) the extent to which the program is achieving its goals;
- 15 (2) the extent to which the program is meeting the needs and interests of participants; and
- 16 (3) the extent to which the program is efficient and effective in its operation, including the extent to
17 which the program is cost-efficient.

18 (e) A written report of the program evaluation and findings shall be made and kept on file.

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20 *History Note: Authority G.S. 143B-153;*

21 *Eff. July 1, 1978;*

22 *Amended Eff. January 1, ~~1981~~, 1981;*

23 *Readopted Eff. July 1, 2019.*

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