NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

JOYCE MASSEY-SMITH, MPA •
Director, Division of Aging and Adult Services

November 6, 2020

TO:

Area Agency on Aging Directors

FROM: Hank Bowers, Assistant Director   *Hank Bowers*

RE: **FY 2020-2021 AAA SELF-ASSESSMENT**

The Division of Aging and Adult Services (DAAS) annual "*Self-Assessment Guide for Monitoring the Area Agencies on Aging*" (AAA) is the basic monitoring tool used to determine risk assessments for programs administered by and subcontracted through the AAA requiring your review and completion. Once completed, the self-assessment is used to help DAAS determine, by program, areas where monitoring may be needed or required. Due to COVID-19, monitoring is being conducted under alternative methods such as desk reviews or virtual conferences as referenced in DAAS Administrative Letter 20-21.

Monitoring will be scheduled with each AAA Administrator in late January 2021. The purpose of monitoring is to assure that Area Agencies on Aging are in compliance with the requirements of the Older Americans Act (OAA). Monitoring will begin in February 2021 and continue through May 2021.

The self-assessment documents are attached and will be available soon on the DAAS website at https://www.ncdhhs.gov/documents/daas-self-assessment-guide-monitoring-area-agencies-aging.

The AAA Administrator is to assume responsibility for completing all sections of the self-assessment and secure signatures as needed*. **_The following attached self-assessment documents are to be completed and submitted electronically_ _to_** jennifer.a.powell@dhhs.nc.gov .

- I.   Elder Rights and Special Initiatives
    - a. Legal Services
    - b. Ombudsman Program
- II.   Title V Senior Community Service Employment Program (SCSEP)
- III.   Service Operations
- IV.   Fiscal - Part A and Part B Worksheets (include COVID subrecipients if applicable)

The completed self-assessment and corresponding attachments are due to DAAS no later than December 14, 2020. Please contact Jennifer Powell at (919) 855-3448 with any questions you may have.

HB/pg

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF AGING AND ADULT SERVICES

LOCATION: 693 Palmer Drive, Taylor Hall, Raleigh, NC 27603
MAILING ADDRESS: 2101 Mail Service Center, Raleigh, NC 27699-2101
www.ncdhhs.gov • TEL: 919-855-3400 • FAX: 919-733-0443

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Attachments