



BRAIN INJURY ADVISORY COUNCIL (BIAC)

Date: September 11, 2019

Time: 10:00 am- 3:00 pm

Location: The Governor's Institute
1121 Situs Court, CR 325
Raleigh, NC

TYPE OF MEETING		Quarterly Meeting		
FACILITATOR		David Forsythe, Chairperson		
ATTENDEES				
NAME	PRESENT	NAME	PRESENT	
Voting Council Members		Non-Voting Council Members		GUESTS
David Forsythe	<input checked="" type="checkbox"/>	Alan Dellapenna	<input type="checkbox"/>	Carol Ornitz
Pier Protz	<input checked="" type="checkbox"/>	Cindy DePorter	<input checked="" type="checkbox"/>	Laurie Stickney
Jean Andersen	<input checked="" type="checkbox"/>	Amy Douglas	<input type="checkbox"/>	Michelle Merritt
Craig Fitzgerald	<input type="checkbox"/>	Travis Williams	<input type="checkbox"/>	Cristina Phillips
Martin Foil	<input checked="" type="checkbox"/>	Michiele Elliott	<input checked="" type="checkbox"/>	Lauren Costello
Christine Fernandini	<input checked="" type="checkbox"/>	Kenneth Bausell	<input checked="" type="checkbox"/>	Steve Strom
Carmaletta Henson	<input type="checkbox"/>	Dreama McCoy	<input type="checkbox"/>	Lynette Gordon
Thomas Henson, Jr.	<input checked="" type="checkbox"/>	Lee Lewis	<input checked="" type="checkbox"/>	Mamie Hutnik
Lynn Makor	<input checked="" type="checkbox"/>	Tracy Buchanan	<input checked="" type="checkbox"/>	Jordan Slade
Karen McCulloch	<input checked="" type="checkbox"/>	Jim Swain	<input checked="" type="checkbox"/>	
Sarah Stroud	<input checked="" type="checkbox"/>	Melinda Munden	<input checked="" type="checkbox"/>	
Donna White	<input type="checkbox"/>			
Jan White	<input checked="" type="checkbox"/>			
Geana Welter	<input checked="" type="checkbox"/>			
Diane Westbrook	<input checked="" type="checkbox"/>			
Patricia Babin	<input checked="" type="checkbox"/>			
Ryan Lamb	<input checked="" type="checkbox"/>	Staff to Council		
Dave Wickstrom	<input checked="" type="checkbox"/>	Scott Pokorny	<input checked="" type="checkbox"/>	
Jerome Frederick	<input checked="" type="checkbox"/>	Sandy Pendergraft	<input checked="" type="checkbox"/>	
Virginia Knowlton-Marcus	<input checked="" type="checkbox"/>	Michael Brown	<input checked="" type="checkbox"/>	
John Dickerhoff	<input checked="" type="checkbox"/>	Stephanie Jones	<input checked="" type="checkbox"/>	
Roseanne Randall	<input checked="" type="checkbox"/>			
Sue Collier	<input checked="" type="checkbox"/>			
Dr. Josh Bloom	<input checked="" type="checkbox"/>			
Wes Cole (Laurie Leach)	<input checked="" type="checkbox"/>			
Daniel Pietrzak	<input checked="" type="checkbox"/>			

1. Agenda topic: Welcome, Review of Minutes & Introductions

David Forsythe

Discussion	David Forsythe, chair, welcomed everyone to meeting. Introductions were made by all in attendance. David shared the following information in relation to his autobiography: <ul style="list-style-type: none"> Retired Executive Director with Person County Group Homes Appointed to the Brain Injury Advisory Council (BIAC) in 2004, 2008, and 2019 Stroke survivor in 2018 		
Conclusions	David advised as the committee-chair his vision is to focus on TBI-related issues with the expectation of brief updates from the council members.		
Action Items	Person(s) Responsible	Deadline	
The minutes for June 2019 will be distributed, read and approved during December 2019 meeting.	Scott Pokorny	12/31/2019	

2. Agenda topic: TBI and Sports Concussion

Dr. Josh Bloom

Discussion	Dr. Josh Bloom, Carolina Sports Concussion Clinic, provided the following information during his presentation: <ul style="list-style-type: none"> Concussions and Sub-Concussions are common amongst head contact sports. Most states are only allowing full contact on game day and limited contact during practice. Dr. Bloom shared the CrashCourse video, a free concussion education resource, with the committee. The video identified the following information: <ul style="list-style-type: none"> What is a concussion Common signs and symptoms of concussions Care and treatment for concussions Statistical data regarding sports related concussions Dr. Bloom solicited feedback and an endorsement from the council regarding the CrashCourse video being used for North Carolina student athletes. The following feedback was given regarding the CrashCourse video: <ul style="list-style-type: none"> The Crashcourse video is a better resource for student athletes then the documentation required by the school system. A female athlete should be used in future videos. Can current student athlete local laws be influenced to require the public school system to utilize the CrashCourse? Establish better collaboration to utilize CrashCourse and build upon the work that has already be done. 		
Conclusions	Committee Vote <ul style="list-style-type: none"> The council voted 16 <i>yea</i> and 0 <i>no</i> to the following motion: The Brain Injury Advisory supports the CrashCourse Concussion education as a concussion resource for student athletes. In addition, the council supports the Crash Course video being posted to DMH/DD/SAS and BIANC's website. The council voted 16 <i>yea</i> and 0 <i>no</i> to amend the motion: The Brain Injury Advisory supports the CrashCourse Concussion education as a concussion resource for youth athletes. In addition, the council supports the Crash Course video being posted to DMH/DD/SAS and BIANC's website. 		
Action Items	Person(s) Responsible	Deadline	
Scott Pokorny disseminated the CrashCourse video and presentation via email to the council on September 13, 2019.	Scott Pokorny	9/13/2019	

3. Agenda topic: TBI Waiver Update

Kenneth Bausell, Michelle Merritt and Cristina Phillips

	The joint update was provided regarding the TBI Waiver: <ul style="list-style-type: none"> The TBI Waiver is in its second year of the waiver with 11 months operational. The active partners in the waiver are: <ul style="list-style-type: none"> NC Medicaid DMH/DD/SAS DSS Alliance BIAC BIANC Active committees to support the waiver are: <ul style="list-style-type: none"> TBI Waiver Implementation Team Sub-Committee- Health Literacy Committee Alliance TBI Waiver Stakeholder Committee Alliance TBI Waiver Provider Learning Collaborative The current participant status for the waiver are the following: 		
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	<ul style="list-style-type: none"> ○ 108 individuals have been placed on the interest registry ○ 25 of the 108 individuals have presented their information to Alliance Medical Team- In process ○ 80 of the 108 individuals have received reach out by Alliance to learn more about their individual situations ○ 16 of the 108 individuals are now ACTIVE on the waiver ○ 6 more individuals are very close to having packets sent to DSS According to Portland's Bureau of • Potential barriers in locating individuals for the waiver: <ul style="list-style-type: none"> ○ Complexity of Population – Physical and Behavioral Health Care needs while having limited natural supports ○ Identification of Catchment area population- TBI Dx not always primary-Data Pulls, Provider and MCO Access Center assistance is a must ○ Development of TBI Residential Specific Programs • TBI services used to date by beneficiaries are: <ul style="list-style-type: none"> ○ Personal Care Services ○ Life Skills Training ○ In-Home Intensive Supports ○ Residential Supports ○ Day Supports ○ Special Case Consultation 	
Conclusions		
Action Items	Person(s) Responsible	Deadline

4. Agenda topic: TBI State Action Plan Update

Stephanie Jones and Scott Pokorny

Discussion	<ul style="list-style-type: none"> • The following joint updates were provided regarding the TBI State Plan: <ul style="list-style-type: none"> ○ The TBI State Action Plan update workgroup has met a total seven times to date – with five external stakeholder meetings and 2 internal DMH meetings. ○ There have been approximately 30 entries of feedback received to date and as a result of the invaluable feedback received via email or meetings there will be the following updates: <ul style="list-style-type: none"> ▪ Two separate documents—one that focuses on goals/objectives and the other to provide goals/objectives, statistics, program descriptions and other TBI- related detail. ▪ Ongoing, the report will be updated annually. ▪ The Goals and Objectives section has been condensed and will include all measurable goals with the overall appearance of the report having a consistent font size, text alignment and spacing to increase accessibility. ▪ All Service/program sections have been updated and will appear alphabetized. ○ A member from DMH/DD/SAS's Consumer and Community Engagement team will be reviewing the final product to offer feedback on assuring the plan is user friendly for TBI survivors. ○ Additional collaboration with other divisions and departments on future plan updates has been solicited. There will be a member from Aging and Adults Division that will be joining our future meetings. ○ The results from the TBI Needs and Gaps Assessment will be reviewed, and information incorporated into the report. ○ A final draft will be presented and discussed at BIAC's December meeting. Any recommendations for changes will be considered and a vote will be taken. The document will be submitted to management at DMH/DD/SAS for final review/approval. 	
Conclusions	The next TBI Action Plan workgroup meeting is scheduled for October 21 at the Governor's Institute (1121 Situs Ct., Raleigh) CR. 325 between 1 p.m.– 3:30 p.m. The conference number for this meeting is (919) 233-1565.	
Action Items	Person(s) Responsible	Deadline

5. Agenda topic: Committee Revitalization

Sue Collier and Diane Westbrook

Discussion	<ul style="list-style-type: none"> • Sue Collier stated the new sub-committees should consider working within a formalized and disciplined structure, create standardize wording for each committee, have regular opportunities to present findings and work to the full committee and have clearly defined chairs and co-chairs. • The following recommendations were provided regarding restructuring the council's sub-committees: <ul style="list-style-type: none"> ○ The following committees should remain as a part of the council: <ul style="list-style-type: none"> ▪ Children and Youth ▪ Health Services and service Delivery renames to Service Delivery ▪ Legislative renamed to Public Policy
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	<ul style="list-style-type: none"> ▪ Prevention ○ The following committee should be eliminated as part of the council: <ul style="list-style-type: none"> ▪ Veterans ○ The following committee should be placed on hold: <ul style="list-style-type: none"> ▪ Family Consumer <ul style="list-style-type: none"> • Ms. Collier advised the proposed recommendations were intended to incorporate Veteran and Family Consumer committees work into the proposed committees and not to exclude any members. • The council provided the following feedback regarding the proposed sub-committee recommendations: <ul style="list-style-type: none"> ○ Veterans should remain an active sub-committee. ○ Determine the purpose of having a standalone Veteran's sb-committee or could it not be incorporated within the other sub-committees. ○ The council's charter is to look at the bigger picture and not just Veteran's TBI-related initiatives. ○ Don't forget the families of veterans that utilize local services. Veterans sub-committee should not be eliminated but placed on hold. <p>Diane Westbrook provided the council with list of recommended language changes to by-laws.</p> <ul style="list-style-type: none"> • The language in the by-laws can be modified once 30 days prior notice have expired of the proposed changes. • There were additional proposed language changes to the following by-laws below: 						
Conclusions	<p>Committee vote: The council voted 15 yea and 0 no to the following motion:</p> <ul style="list-style-type: none"> ○ (#6): All Council members are encouraged to serve on one or more Standing committees. Non-Council members may also be recruited to participate on Standing Committees. Addition: All Council members are suggested to serve on one or more Standing committees. Non-Council members may also be recruited to participate on Standing Committees. ○ (#7) Children and Youth, Service Delivery System, Public Policy, Prevention, Family and Consumer (will continue forward with the new names as indicated) Addition: Family and Consumer and Veterans (will convene as needed) 						
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6. Agenda topic: Committees

David Forsythe

Discussion	<ul style="list-style-type: none"> • David Forsythe advised the subcommittees to provide a brief report out during December's meeting. • David recommended to the Public Policy committee to pursue prevention efforts for e-scooters. • David sought clarification regarding the requirements for individuals to chair or co-chair a sub-committee and their voting rights. 						
Conclusions	David was advised that only of the executive board members have voting privileges, therefore one of executive boards members should occupy the chair or co-chair position for each sub-committee.						
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7. Agenda topic: Council Update

Scott Pokorny

Discussion	<ul style="list-style-type: none"> • Scott Pokorny provided the committee with the following information: <ul style="list-style-type: none"> ○ A status report of new appointments, reappointments and pending seats to the council. ○ A listing of council members' name, email address and seat affiliation ○ A listing of the appointing bodies • An appointed member doesn't have voting privileges until their seat is approved in an appointment bill. • Attendance to council members are reported to management. Members will be notified in letter form when absent from council meetings. • The next council meeting will be held on October 16, 2019. The agenda items for this meeting will include a council orientation, national TBI legislation and guest speakers. 									
Conclusions	<p>Committee vote: The council voted 15 yea and 0 no to the following motion: Dr. Karin Reutur-Rice, chair and Thomas Henson and Dr. Pete Duquette, co-chair - Children and Youth, Beth Overby, chair - Public Policy</p> <ul style="list-style-type: none"> • Scott disseminated the council membership listing via email on 9/20/2019. • David recommended that seat referrals for the council be sent to the appointing bodies in letter form. • Carol Ornitz recommended that attendance policy for the council be included in statute. 									
Action Items	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;"></th> <th style="width: 20%;">Person(s) Responsible</th> <th style="width: 45%;">Deadline</th> </tr> </thead> <tbody> <tr> <td>• Modify the council's listing to reflect the work number and address for State employees</td> <td>Scott Pokorny</td> <td>12/31/2019</td> </tr> <tr> <td>• Inquire to the appointing bodies if the council can make referrals for pending seats</td> <td>Scott Pokorny</td> <td>12/31/2019</td> </tr> </tbody> </table>		Person(s) Responsible	Deadline	• Modify the council's listing to reflect the work number and address for State employees	Scott Pokorny	12/31/2019	• Inquire to the appointing bodies if the council can make referrals for pending seats	Scott Pokorny	12/31/2019
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8. Agenda topic: Adjourn

Discussion	David thanked everyone for their participation. The meeting was adjourned at 2:45 p.m.		
Conclusions			
Action Items	Person(s) Responsible	Deadline	
Next meeting scheduled for 10/16/19 from 9:30 a.m. – 3:30 p.m. located at Governor’s Institute			

Respectfully submitted: Stephanie Jones, Michael Brown and Scott Pokorny.