



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

**ROY COOPER** • Governor

**MANDY COHEN, MD, MPH** • Secretary

**SUSAN OSBORNE** • Assistant Secretary for County Operations for  
Human Services

February 10, 2020

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: Child Support Managers and Supervisors

SUBJECT: Federal Poverty Guidelines

The federal poverty guidelines are issued each year in the Federal Register by the Department of Health and Human Services. Updates to these guidelines have been published and are effective February 1, 2020.

The \$25.00 application fee for CSS services can be reduced to \$10.00 if the applicant 's individual gross income does not exceed the federal poverty guidelines. Chapter B, Topic 5, Section C in the Child Support Services Manual has been updated to reflect these changes to assist in determining the appropriate fee.

If you have any questions, please contact the Policy and Training Unit at (919) 855-4755 or your Regional Program Representative.

Sincerely,

A handwritten signature in blue ink that reads 'Carla L. West'.

Carla L. West, Section Chief  
Child Support Services

cc: Regional Program Representatives  
CSS\_20\_09

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • CHILD SUPPORT SERVICES**

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