

North Carolina Department of Health and Human Services Division of Mental Health, Developmental Disabilities and Substance Abuse Services

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Michael F. Easley, Governor Carmen Hooker Buell, Secretary

Arthur J. Robarge, Ph.D., MBA, Acting Director

August 30, 2001

Memorandum

TO:

Area MH/DD/SA Directors

FROM:

Martha Kaufman, Child & Family Section Chief

Phillip Hoffman, Chief Budget Officer

SUBJECT:

Allocation of At-Risk Children's Funding SFY 02

In this session of the General Assembly, a Special Provision to establish the Comprehensive Treatment Services Program for children at risk for institutionalization or other out-of-home placement was introduced as part of the State Budget Bill (SB1005) of the Appropriations Act of 2001. The primary differences between the Senate and House versions of this Special Provision considered by the General Assembly are highlighted below. We understand that the House version has been adopted. Once the Legislature adjourns, we will provide the final version with further guidance. Should any changes be necessary at that time, they will be communicated to you.

The Senate version of the provision revises and combines the At-Risk and Residential Treatment provisions from HB1840 with substantive changes. It provides for a comprehensive treatment services program for children at risk for institutionalization or other out-of-home placement. Under section 21.60 (b) (4) d. it includes a provision requiring the State to review individualized service plans no later than May 1, 2002 for all children served to ensure that service plans focus on delivery of appropriate services rather than optimal treatment and habilitation plans.

HOUSE

In the House version of the provision, Section 21.60(b) (4) d. differs in that it requires the State to review individualized service plans for former Willie M. class members and for other children whose individual service plan exceeds \$100,000 annually. It also includes new subsection 21.60 (f) that requires the Department to establish a reserve of 3% to ensure availability of these funds to address specialized needs for children with unique or highly complex problems. The Department of Public Instruction is named as a required partner, joining DHHS, DJJDP, and "other affected" agencies instructed to collaborate and execute Memorandum of Agreement.



OVERVIEW OF SPECIAL PROVISION PURPOSE AND REQUIREMENTS

The purpose of this program is "to provide appropriate and medically necessary residential and nonresidential treatment alternatives for children at risk of institutionalization or other out-of-home placement." This legislation clarifies targeting non-Medicaid eligible children, to this end we have expanded At-Risk Children's service objectives and At-Risk Children's rates to match Medicaid rates in addition to providing residential and nonresidential treatment alternatives for children. Another key addition to the purpose is that "Program funds may also be used to expand a child mental health system-of-care approach statewide".

Guiding Principles

The legislation instructs the Division to adopt the following guiding principles for the provision of services:

- Service delivery system must be outcome-oriented and evaluation based (same as last year)
- Services should be delivered as close as possible to the child's home ("Child" instead of "consumer")
- Services selected should be those that are most efficient in terms of cost and effectiveness
- Services should not be provided solely for the convenience of the provider or the client (essentially the same)
- Families and consumers should be involved in decision making throughout treatment planning and delivery (change specifies "throughout treatment planning and delivery)

Cost Reduction Strategies

The legislation states that Comprehensive Treatment Services Program shall implement costreduction strategies, including management through a Utilization Review system specific to the nature and design of the Program. The following strategies are identical to those listed in last years' Section 21.60(b):

- Pre-authorization of all services except emergency services
- Levels of care to assist in development of treatment plans
- Clinically appropriate services

Program Services

The Comprehensive Treatment Services Program specifies the following services, all of which were outlined in last years' bill.

- Behavioral health screening
- Appropriate and medically necessary residential and non-residential services for children who are deaf, sexually aggressive, in need of substance abuse services, and children with serious emotional disturbances
- Multidisciplinary case management services
- Utilization review
- Mechanisms to ensure that children are not placed in DSS custody for the purpose of obtaining mental health residential treatment services
- Mechanisms to maximize state and local funds and expand use of Medicaid funds

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Funding and Allocation Issues

Name of Funding Category We will continue to refer to these funds as: "Funds for At-Risk Children".

Memorandum of Agreement 2. A recent memo from DMH/DD/SAS, DSS and DJJDP instructed local parties to sign existing Memorandum of Agreement (MOA), per requirements of the current Special Provisions(s) to release Funds for At-Risk Children. Planning is underway to develop one MOA that includes DPI. Once the new Special Provision is adopted, further instructions will be provided regarding MOA's in order to ensure continued funding.

Allocation of Funds and Procedures for Fiscal Year 2001-2002 3. An Allocation Methodology Task Group was established in February 2001 in collaboration with the NC Council for Community Programs. Based upon the recommendations of this Task Group and those of the State Collaborative for Children and Families, the Division has adopted the following methodology for allocation of Funds for At-Risk Children for SFY 2001-2002:

Weighted Allocation Formula for SFY 2001-02: 55% per capita / 45% EVAC case count

 Case count to be comprised of the number of children/youth who were formerly classified as Eligible Violent and Assaultive Children (EVAC) as of June 2000 for SFY 2001-02 only, as a final WM/ARC fiscal and program transition toward broadening the children/youth served.

 Per capita to be determined based upon most current population figures for children/youth under age 18 in the catchment area (as in SFY 2000-01). Current population figures have been updated on the actual 2000 Census.

Fund Reserve

Area Program allocation is placed in only one fund reserve (7000) i.e., funds will no longer be in residential and nonresidential fund reserves. This is intended to provide more flexibility to communities in meeting the individualized needs of eligible children and their families. We will, however, monitor monthly expenditures and 'flag' Area Programs with high residential/out of home earnings. Child and Family Section staff will follow up with the Area Program to assist in reducing any unnecessary out of home placements.

Risk / Wraparound Pool

The following information is in anticipation of final passage of the House version of Special Provision, Section 21.60 (f) that requires the Department to establish a reserve of 3% (\$1,560,065) to ensure availability of these funds to address specialized needs for children with unique or highly complex problems. A sub-group of the State Collaborative will coordinate management of these funds. Any balance anticipated to be unused in this pool would be distributed in the third quarter.



At-Risk Children's funds will be allocated immediately. New budgets with the allocations for each Area Program will be entered into the Willie M. Information System (WMIS) immediately so that Area Programs may begin earning funds through the existing system. As noted above, all funds allocated will be placed in a single fund reserve, rather than the two fund reserves currently in place in the WMIS. This single fund reserve will accommodate the new method of allocation as well as provide the Area Program with more flexibility in managing their funds.

Planned Re-allocations During the Fiscal Year

The allocation of funds provided to each Area Program will be adjusted once during the year in order to account for three phenomena: (1) "Exporting and importing" of costs due to an Area Program's billing for services provided to clients who are the responsibility of another Area Program, (2) Distribution of any unused Risk/Wraparound Pool funds; and, (3) Redistribution of funds in Area Programs who are significantly under-earning their allocation.

- a. Allocation Adjustments for "Exporting / Importing": WMIS reimburses the Area Program that provides a service to a client whether or not that client is a resident of that particular Area Program. This mechanism was established in 1996 to avoid Area Programs needing to pay each other for services provided to clients across Area lines. This procedure did not occur in FY 2000-2001, however we plan to reimplement this procedure on a once a year basis for FY 2001-2002. In January, we will calculate the net shift of costs from/to each Area Program and adjust the allocation by the exact dollar amount. We will also make adjustments to annualize the amounts expected to be shifted for the remainder of the fiscal year. This will be done on a straight-line projection from data available at that time.
- b. Allocation Adjustments for Risk / Wraparound Pool Distribution: The final routine adjustment to be made will be contingent on the experience of the risk/wraparound pool described above. If it appears that the risk/wraparound pool will not be fully utilized during the year, we will allocate the expected difference based on Area Program earnings and short fall.
- c. Allocation Adjustments for 'Under-earning': The Special Provision requires a broadening of children and families served (from the previous number of Willie M. class members). Area Programs who are significantly under-earning their allocations may be de-allocated funds in order to ensure service delivery elsewhere in the State and to ensure that utilization is maximized to meet the service needs of the ARC group.
- 4. Revenue Adjustment

There will be no revenue adjustment since Medicaid eligible services for Medicaid eligible individuals are to be billed to Medicaid only.

Non-UCR

The Area Program allocation is placed in only one fund reserve (7000) and is divided between UCR and Non-UCR categories. The Non-UCR categories are 1) System of Care (SOC) - to ensure effective management, integration, and coordination activities required for cross-agency service planning and delivery, and 2) Family Participation (FP)- to ensure family involvement, e.g., participation in Community Collaboratives, training regarding shifts in practice necessary to increase family involvement.

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Non-UCR amounts are calculated as a percentage of the Area Program total At-Risk Children's allocation, SOC at 5% and FP at 2%. Non-UCR funds are paid only on an expenditure basis. Area Programs must submit documentation of expenditures to receive funds. Funds placed in the Non-UCR category for SOC and/or FP must be used for their intended purpose and will not be re-allocated to UCR except under extraordinary circumstances with prior approval by the Child and Family Services Section. Further guidance will be provided regarding Non-UCR allowable expenses and reporting requirements in the next 30 days.

6. Rates

Several changes have been made to expand the menu of non-Medicaid service options, promote diversions from institutions, and bring rates up to better reflect costs. Only under critical circumstances will rate waivers be considered this year. At-Risk Children's rates have been changed to match Medicaid Rates. The respite rate has been increased. Therapeutic leave and Assertive Community Treatment Teams (ACTT) have been added to the At-Risk Children's service objectives. See attached rate schedule (Attachment II).

For periodic services, facility based crisis respite and ACTT, rates take into account the following:

- a. Two percent (2%) adjustment in rates which was implemented in SFY 01. The method of computation sets the 2% aside for retention by Area Programs for oversight related to direct billing providers since this is not recouped elsewhere.
- b. After the 2% adjustment, the remaining amount was divided by 1.15 to arrive at the remaining service rate and the 15% maximum administrative overhead allowed by the General Assembly for SFY 02. Assuming adoption by the General Assembly, the maximum administrative overhead will drop to thirteen percent (13%) in SFY 03.
- c. The two amounts in items a. and b. above are the maximum amounts which may be retained by Area Programs – 2% for the direct billing management and the 15% for administrative overhead.

HRI Residential Level II – IV and Therapeutic Leave Level II-IV have been increased (per 3/14/01 Jim Edgerton memo) to account for cost and fifteen percent of the old service rates (rates in effect October 1, 2000) to account for area program administrative responsibilities. Area Programs should pay contract providers at the amount reflected in column 7 on page 2 of Attachment II. All room and board rates are billed to the area program per contract agreement. These rates have been increased to provide the Area Program with 15% for administrative overhead.

Tracking of Clients / Expenditures
 Former Willie M. clients have status codes between 300 - 339 or 500. New clients will be between 340 - 399.

8. Pre-authorization of Services / Treatment Planning / Levels of Care

Pre-authorization of services continues to be the responsibility of the Area Program through the Child and Family Team process, and pre-authorization will be required for payment by any third party that requires such. Level of care criteria will continue to be used in development of treatment plans, to drive clinically appropriate treatment in the least restrictive environment, and providing services that are cost effective and outcome based.

9. Assessment Outcomes Instrument (AOI)

Legislation and best practice continue to require that services be outcome-oriented and evaluation-based. In the past year we have adapted the AOI to meet the needs of the At-Risk Children's funding requirements, and will continue to use this instrument.

10. State Level Review of Service Provision

Legislative language indicates plans for certain children must be reviewed. Further guidance will be provided on this requirement once the final Special Provision language has been finalized.

11. Appeals, Grievances and Contested Case Hearings

Appeals may be handled by the Appeals and Grievances process of the Area Program or for Medicaid eligible clients through the Division of Medical Assistance.

A total of \$50,442,095 will be allocated to allow for continued services and support to children who meet the definition of "at risk for institutionalization and other out-of-home placements." A distribution of available funds is attached (Attachment I).

Attachments:

- Allocation of At-Risk Children's Funds SFY 2001-2002
- II. At-Risk Children's Services Statewide UCR Rate Schedule SFY 02 (Page 1-2)
- III. Type of Service List for SFY 01-02 July 1, 2001
- cc: Executive Staff
 State Collaborative
 Child and Family Coordinators
 Area Program Finance Officers
 Child and Family Services Staff

Elizabeth Brown
Wanda Mitchell
Regional Accountants
SOC/At Risk Coordinators
NC Council of Community Programs

ATTACHMENT!

ALLOCATION OF AT-RISK CHILDREN'S FUNDS SFY 2001-2002

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		EVAC Client Count	Percent of EVAC	Allocation of 45% EVAC	< 18 Population	Percent of <18 Population	Allocation of 65% Population Population	Total ARC Allocation (Col. C ← F)	6% Allocation Total for SOC	2% Allocation Total for Family involvement	UCR Affocation Total
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102	BILUE RIDGE	2	4.19%	CS0 555	06.00	7.35.W	200	1,140,043	1000		774 000
103	NEW RIVER	ន	38%	306,786	32.00	200	60,150	100,000	3		200
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ğ,	CALAWER	9	4 13%	920.357	174,249	%20.6	~	3,377,027	168,851	67.541	3,140,635
	BECKLENDUNG	3	%90 <u>/</u>	1573 944	115 232	5.96%	L	3,158,556	159,928	63.971	2,974,557
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NOTES

22,288,644 27,241,677 50,442,095

45% × 55% =

1. Column A: Number of EVAC Clients as of June 25, 2000.
2. Column D: From Office of State Budget and Management - April 2000 Census figures.
3. Column G: Sum of Column C and Column F.
4. Column G: J: These figures are to be entered into At-Risk Children's budget for each Area Program.

ATTACHMENT II

AT-RISK CHILDREN'S SERVICES STATEWIDE UCR RATE SCHEDULE SFY 02

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	2		2	-	1.	· Cr	Provider Kate	Area Program	Area Program
Medicaid	Sarvice	Service Types	Medicald	ARC	Rate	Service	Affer	Administration	Total
Y-Code	Objective	Hourly Rates	Rale (c.)	Rate (b.) A	After 2%	Management Fee	2% and 15%	at 15%	(Col. 7 + Col. 9)
Y2307	100	Case Management	80.00	90.00	23.24	1.76	76.73	11.51	13.27
10 A	101	Case Management Support	建筑的大学	45.70 %		日本の 本地方の方	38.74	5.96	5.96
¥2305 (a.)	110	Outpatient Treatment - Individual	108.32	108.32	105.20	2.12	92.35	13.85	15.97
	111	Outpatient Treatment - Support		59.72	10 May 18 18 18 18 18 18 18 18 18 18 18 18 18		51.93	62.7	7.79
Y2308 (3.)	118	Outpatient Treatment - Group	36.12	36.12	35,41	0.71	30.79	4.62	5.33
Y2308	114	HRI - P (ndividual	51,76	51.76	50.75	1.01	4, 13	6.62	7.63
	115	HRI - P Support		25.68			22.31	3,35	3.35
Y2309	117	HRI - P Group	16.92	16.92	16.59	0.33	14.42	2.16	2.50
Y2316	120	CB! Paraprofessional - Individual	25.72	25.72	25.22	0.50	21.93	3.29	3.79
Y2317	119	CBi Paraprofessional - Group	8.60	8.60	2.43	0.17	7.33	1.10	1.27
のでは	121	CBI Paraprofessional - Support		25.48 32			22.16	3.32	3.33
されたいのか	125	Respite		8.05 年	· 经营业	The state of the s	8.65	1,30	1.30
Y2311	330	Day Treatment Intensive PH - Child	20.92	20.92	20.51	0.41	17.83	2.68	3.08
(1)	340	Vocational Education		7.68	7.68 D. T. T. S. T.	The state of the s	8.68	1,00	1,03
ないのでは記録	350	Vocational Placement	TO THE PARTY	17:50 - 25:11		THE PROPERTY OF THE PARTY OF TH	15.22	2.28	2.28
· · · · · · · · · · · · · · · · · · ·	360	Before / After School	电影影响	14.31 M.S.	19 19 18 18 18 18	· 图 · 图 · 图 · 图 · 图 · 图 · 图 · 图 · 图 · 图	12.44	187	1.87
· · · · · · · · · · · · · · · · · · ·	370	Specialized Summer Program		14.31		· · · · · · · · · · · · · · · · · · ·	12.44	1.87	1,47

ARC Periodic Service Service Types Objective Daily Rates 253 Facility Based Crisis Services	01. 8 8	Y-Code 2% Provider Rate Area Program Area Program	Medicaid ARC Rate Service After Administration	2% and 15%	306,05 306,05 300,05 500 260,51 45,14
3 Periodic Y-C Service Types Med Daily Rates Rate Facility Based Crisis Services	5 6 °		Ş	After 2%	[
Facility Based Cr	*	Y-Code	Medicaid	Rate (c.)	306.05
2 ARC Service Objective 253	3	Periodic	Service Types	Daily Rates	Facility Based Crisis Services
	2	ARC	Service	Objective	253

	Γ	1			22.05
	10	Area Program	Total	(Cot. 7 + Col. 9)	122
	\$	Area Program	Administration	at 15%	105,83
	B	Provider Rate	After	2% and 15%	705.50
	7	2%	Service	Management Fee	16.22
	9		Rate	After 2%	811.33
	S		ARC	Rate (D.)	55'128
,	4	Y-Code	Medicaid	Rate (c.)	827,55
	2	Periodic	Service Types	Monthly Rates	Assortive Community Treatment Team
	2	ARC	Service	Objective	288
	1		Medicaid	Y-Code	Y2314

(a.) Area Programs should bill CPT Codes when appropriate for Y2305 and Y2306 activities.
(b.) Effective July 1, 2001, ARC rates have been increased/decreased to match the Medicaid rate for any service that is provided by both programs.
(c.) Marlicaid rates taken from the June 6, 2001 memo from Allen Gambill of DMA regarding "Rate Changes for Medicaid Mental Health Services effective July 1, 2001".

ATTACHMENT II

AT-RISK CHILDREN'S SERVICES STATEWIDE UCR RATE SCHEDULE SFY 02

1	2	3	*	5	٥	,	2
	Madicaid	ARC	Residential & Other	Medicaid		Provider Rate	
Medicaid	Revenue	Service	Service Types	Y-Code	ARC	After Area Program	Area Program
Y-Code	Code	Objective	Daily Rates	Rate (c.)	Rate (a.)	Administration (b.)	Administration
	ţā"	213	Community Respite		239.01	207.83	31.18
Y2362	15	Ī	HR! Residential Level II - Therapeutic Foster Care	113.40	113.40	98.61	14.79
Y2363	19.2		HR! Residential Level II - Group Home	151.79	151.78	137.00	14,79
Y2348	3 Car	ľ	HRI Residential Level III - (1-4 Beds)	257.36	257.36	234.00	23.36
Y2349	34.		HRI Residential Level III - (5 + Beds)	210.36	210.36	187.00	23.36
Y2360	164		HRI Residential Level IV - (1-4 Beds)	270.80	270.80	242.77	28.03
Y2361	39"		HR! Residential Level IV - (5 + Beds)	270.80	270.80	242.77	28.03
No Y-Code	574	Γ	Psychiatric Residential Treatment Facility - PRTF	Medicaid Rate	Medicaid Rate	Medicaid Rate	- 10 Mary 100
			Room & Board Level III - (1-4 Beds)		49.45	43.00	6.45
	1 .	233	Room & Board Level III - (5 + Beds)		37.85	33.00	4.95
	180	Į	Room & Board Level II - (Age 5 or <)		11.91	10.36	1.55
	.128		Room & Board Level II - (Age 6-12)		13.80	12.00	1.80
	A SV	ı	Room & Board Level (1 - (Age 13 or >)		15.69	13.64	2.05
4	31 (52	ı	Room & Board Level IV - (1-4 Beds)		49.45	43.00	6.45
10.00	32		Room & Board Level IV - (5 + Beds)	41	48.00	40.00	00'9
	100 mg/s	1	Wilderness Camp		Submit Rate Request	Submit Rate Request	Overhead amount
100	学 さんで 間外		Recreational Camp Overnight		Submit Rate Request	Submit Rate Request	to be determined
S. S	THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.	250	Psychiatric Hospitalization	Medicald Rate	Submit Rate Request	Submit Rate Request	· · · · · · · · · · · · · · · · · · ·
Y2362	183	254	Therapeutic Leave Level II - Therapeutic Foster Care	113.40	113.40	98.61	14.79
Y2363	183	255	Therapeutic Leave Level II - Group Home	151.79	151.79	137.00	14.79
Y2348	183	256	Therapeutic Leave Level III - (1-4 Beds)	257.38	257.36	234.00	23.36
Y2349	183	257		210.38	210.36	187.00	23.36
Y2360	183	258	Therapeutic Leave Level IV - (1-4 Beds)	270.80	270.80	242.77	28.03
Y2361	183	259	Therapeutic Leave Level IV - (5 + Beds)	270.80	270.80	242.77	28.03
4. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.		263	Therapeutic Leave Room & Board Level III - (1-4 Beds)		49.45	43.00	6.45
	11.	264	Therapeutic Leave Room & Board Level III - (5 + Beds)		37.95	33.00	4.95
	ž.	265	Therapeutic Leave Room & Board Level II - (Age 5 or <)		11.91	10.38	1.55
	ar et	266	Therapeutic Leave Room & Board Level II - (Age 6-12)		13.80	12.00	1.80
	H.	267	Therapeutic Leave Room & Board Level II - (Age 13 or >)		15.69	13.64	2.05
	16.	268	Therapeutic Leave Room & Board Level IV - (1-4 Beds)		49.45	43.00	6.45
	e Fa	269	Therapeutic Leave Room & Board Level IV - (5 + Beds)		46.00	40.00	6.00

(a.) Effective July 1, 2001, ARC rates have been increased/decreased to match the Medicald rate for any service that is provided by both programs. (b.) Medicald and Provider rates taken from the June 6, 2001 memo from Allen Gambill of DMA regarding "Rate Changes for Medicald Mental Health Services effective July 1, 2001". (c.) Room and Board rates taken from the February 7 and March 14, 2001 memos from Jim Edgerton of DHHS.

TYPE OF SERVICE LIST FOR SFY 01 - 02 JULY 1, 2001

OF SERV SERVICE SERVICE TYPE CD DESCRIPTION CD 100 CASE MANAGEMENT 3 101 CASE MANAGEMENT SUPPORT 3 110 OUTPATIENT CLINICAL SERVICES 3 111 OUTPATIENT CLINICAL SERV. SUP 3 111 HRI PERIODIC 3 115 HRI PERIODIC SUPPORT 3 116 OUTPATIENT CLINICAL GROUP 3 117 HRI PERIODIC GROUP 3 119 CBI-PARAPROFESSIONAL-GROUP 3 120 CBI-PARAPROFESSIONAL-INDIVIDUAL 3 121 CBI-PARAPROFESSIONAL-SUPPORT 3 122 HOURLY RESPITE 3 213 COMMUNITY RESPITE 1 214 HRI RESIDENT LEVEL III - THERAPEUTIC FOSTER 1 220 HRI RESIDENT LEVEL III - FREADEN I 1 221 HRI RESIDENT LEVEL III - SP BEDS 1 222 HRI RESIDENT LEVEL IV - 1-4 BEDS 1 223 HRI RESIDENT LEVEL IV - 1-4 BEDS 1	TYPE	TYPE	T
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111	101	CASE MANAGEMENT SUPPORT	3
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UNIT TYPE CODE 1 = DAY UNIT 2 = CLIENT UNIT 3 = STAFF UNIT 4 = MONTH UNIT