



North Carolina Department of Health and Human Services  
Division of Social Services

Pat McCrory  
Governor

Aldona Z. Vos, M.D.  
Ambassador (Ret.)  
Secretary DHHS

Sherry S. Bradsher  
Division Director

February 25, 2013

**RE: Work Support Strategies Leadership Summit**

**Dear County Director of Social Services:**

The Division is pleased to announce that a Work Support Strategies Leadership Summit will be held April **22-23, 2013 at the Hilton North Raleigh, 3415 Wake Forest Road, Raleigh, NC 27609**. Registration will begin at 11:00 am on April 22, 2013 and the meeting will begin at 1:00 pm. This meeting will end at 3:30 pm on April 23, 2013. The purpose of this meeting is to engage county partners in further discussion and planning regarding Work Support Strategies and its impact on our current service delivery on the local level. Discussion and breakout sessions regarding Health Care Reform will also be a major part of the meeting. An agenda and further information will be forthcoming.

Each county may send up to three staff to the Leadership Summit. The three staff should include the county Work Support Strategies Representative, the county NC FAST Champion for Project 1 or Project 2-6, and the Director. Two hotel rooms will be provided via direct billing to the state for each county located at least thirty-five miles from the North Raleigh Hilton. Attendees do not have to contact the hotel to make reservations; the state will provide a room list directly to the hotel. It will be necessary for each attendee to present a credit card at check-in to cover incidentals. The State will pay for the room and taxes only, not including incidentals such as telephone calls, in-room movies, and room service. Hotel check in is at 3:00 pm but attendees may be able to check in early depending on the availability of the hotel. The State will provide actual mileage reimbursement for one vehicle per county. There is no registration fee.

Attached is a registration form to be completed by each county. The registration form must be completed and returned by **Friday, March 22, 2013**. Please note that breakfast and lunch will be provided for all attendees on Tuesday, April 23, 2013. It is very important that we have an accurate count of those who plan to attend the meals. The State will not reimburse for attendee meals outside the meals provided. Please assist us with this effort so we can be as accurate as possible. Attendees not spending the night at the Hilton are included in all the meals provided during the meeting.

Economic and Family Services  
[www.ncdhhs.gov](http://www.ncdhhs.gov) • [www.ncdhhs.gov/dss](http://www.ncdhhs.gov/dss)  
Tel 919-527-6300 • Fax 919-334-1265

Location: Hargrove Building/Dix Campus • 820 S. Boylan Avenue • Raleigh, NC 27603  
Mailing Address: 2420 Mail Service Center • Raleigh, NC 27699-2420

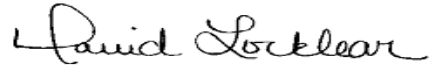
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Please note we are aware that individual situations and schedules change over time. Therefore, we will allow updates and changes to the conference attendee list through **Friday, April 12, 2013**.

If you have any questions or concerns, please contact me at (919) 527-6311 or via email at [David.Locklear@dhhs.nc.gov](mailto:David.Locklear@dhhs.nc.gov). We look forward to seeing you at this meeting.

Sincerely,

A handwritten signature in black ink that reads "David Locklear". The signature is written in a cursive style with a large initial 'D'.

David Locklear, Assistant Chief  
Economic and Family Services

Attachment

**EFS-FNSEP-01-2013**