Program Integrity Reports	
Are all referrals entered in EPICS within 30 calendar days of the date of discovery of	
potential error in the case?	
From the most recent month end run Data Warehouse report, "Daily Report of Pending	
FNS Referrals. Report Date:	
1. Total number of Pending Referrals shown on report:	
2. Referrals pending more than 180 days without a U/P Creation Date:	
3. Percentage of pending referrals more than 180 days old and without a U/P	
Creation Date	
4. Is the percentage of 3 greater than 10%?	
5. FRD-104 Date: Have all overpayments been addressed?	
6a. FRD-221-01 Date: Have all incorrect SSN's been corrected?	
6b. Have the 'deceased' debtors been verified and deleted or closed?	
7. FRD-401 Date: Have all recoupments been entered correctly or	
refunded?	
8. FRD-401-2 Date: Have recoupments been added to active WFFA	
cases that have an active WFFA claim?	
9. FRD-419 Date: Were disqualifications from the previous month on this	
report?	
10. FRD-422 Date:Were active recipients included in the budget in the	
appropriate month?	
11. FRD-425 Date: Were demand letters mailed to active delinquent	
debtors in the most recent quarter? What month were they mailed?	
12a. FRD-441 Date: Has this report been reconciled each month?	
12b. Do the receipts balance with the report?	
13a. FRD-490 Date: Number of "U" claims with a 'U/P Creation Date'	
more than 90 days old?	
13b. How many are not delinquent because the client requested an extension?	
13c. How many are not delinquent because the client requested a State Level	
Hearing, and the request was within 60 days of the current date?	
13d. How many of the delinquent ADH decisions are due to a county delay?	
13e. How many of the delinquent decisions are due to a State Hearing office	
delay?	
14. FRD-550 Date: How many of the disqualified persons are active	
recipients?	
15 Data Warehouse Report, AFDC and TANF Agency Error Claims in CO	
status. How many AE claims are in CO status?	
16. Data Warehouse Report, FNS, AFDC, and TANF Claims with Debtor's DOB.	
Were any debtors under the age of 18 at the time of overissuance?17a. FNS PI Benchmark Report date:Number of referrals per 1000	
households?	
17b. Is this within the average number of referrals for this county's rank?	
Comments:	

A. Describe the county's Program Integrity Unit. What is their process used to initiate referrals and establish claims.

B. Describe the county's procedures for accepting, handling, and posting payments in EPICS. Explain how their process allows for separation of duty, an audit trail, and monitoring.

C. Who is the county's ADH Officer?

What is this person's title and duties for the county?

Is there a back-up officer? _____Who? _____ What is this person's title and duties for the county? ______