



North Carolina Department of Health and Human Services Division of Social Services

325 North Salisbury Street • 2420 Mail Service Center
Raleigh, North Carolina 27699-2420
Courier # 56-20-25

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

January 10, 2007

Re: LIEAP and CIP Monitoring for FFY 2007

Dear County Director of Social Services:

Attention: Low Income Energy Assistance Supervisors
Crisis Intervention Program Supervisors

Federal regulations require each county to monitor its Low Income Energy Assistance Program (LIEAP) and Crisis Intervention Program (CIP) for FFY 2007. Self-monitoring guides are located in the Energy Manual in Section EP-200. If you have not already completed and submitted self-monitoring guides to your Food Assistance and Energy Programs Representative, please do so right away.

Program reviews for both LIEAP and CIP and an additional review of the completed self-monitoring guides will be conducted for selected counties at a later date. Monitoring will include evaluation of the self-assessment guide and any corrective action taken, timeliness and accuracy of applications processed, system reports, and review of a random sample of approved and denied cases. A list of the counties to be reviewed this program year is attached.

If you have any questions, please contact your Food Assistance and Energy Programs Representative.

Sincerely,

A handwritten signature in cursive script that reads "Jane Schwartz".

Jane Schwartz, Chief
Economic Services Section

Attachment
FAEP-01-2007

cc: David Locklear
Terry Carlin
Food Assistance and Energy Programs Representatives
Program Compliance Representatives