



North Carolina Department of Health and Human Services Division of Social Services

• 325 North Salisbury Street •

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Courier # 56-20-25 Fax 919-733-0645

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

November 1, 2006

RE: **New Food Stamp Notice of Expiration- Semi Annual Recertification**

Dear County Director of Social Services:

ATTENTION: Food Stamp Supervisors

The Economic Services Section is pleased to announce that the DSS-2435SR, Food Stamp Notice of Expiration-Semi Annual Recertification (SR) form has been revised. The new recertification form captures more data and is client-friendly for customers. We believe the new form will result in better information being reported, a critical factor in determining accurate benefits.

The revised recertification form is enhanced to include on the first page a summary of household data used to determine the household's previous eligibility automatically populated from the Food Stamp Information System (FSIS). Use of the new SR form will begin in November for recertifications due in December 2006. Currently, households who report a lost or unreceived recertification form are provided a blank form to complete. In the near future, a duplicate form that includes the summary information will be available to reprint locally for households to submit the recertification. Until this process is available, the FSIS information must be manually entered on the blank form.

Attached you will find the new DSS-2435SR, Food Stamp Notice of Expiration-Semi Annual Recertification. The DSS-2435SR, Food Stamp Notice of Expiration-Semi Annual Recertification is also available on the Division's website. The website address is <http://info.dhhs.state.nc.us/olm/forms/>.

Please contact your Food Assistance and Energy Programs Representative if you have questions.

Sincerely,

A handwritten signature in cursive script that reads "Jane Schwartz".

Jane Schwartz, Chief
Economic Services Section

JS/dl
Attachment
[FAEP-10-2006](#)