



North Carolina Department of Health and Human Services  
Division of Social Services

• 325 North Salisbury Street •  
2420 Mail Service Center • Raleigh, North Carolina 27699-2420  
Courier # 56-20-25

Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director  
(919) 733-3055

July 29, 2005

**Re:** Simplified Nutritional Assistance  
Program (SNAP) Returned Mail

Dear County Director of Social Services:

**Attention:** Food Stamp Supervisors

The Simplified Nutritional Assistance Program (SNAP) Demonstration Project application process has generated some questions concerning current mailing addresses for SNAP eligibles who receive SNAP applications. There is some concern about the potential number of SNAP applications that may be returned to the agency due to insufficient or improper addresses obtained from the Social Security Administration.

In our efforts to minimize the number of returned applications for the duration of this project, we plan to monitor the number of applications returned to local offices due to insufficient or improper addresses for the first six months of the project. Please help us with this monitoring process by reporting the monthly total of returned applications to [Economic.Services.Reports@ncmail.net](mailto:Economic.Services.Reports@ncmail.net) no later than the tenth calendar day of each month beginning in September 2005. The subject of the email should read: SNAP Applications Returned. Please include the number of returned applications and the County Name in the body of the email. Reporting due dates are September 10, 2005 through February 10, 2006. Upon completion of the monitoring, we will have sufficient statistics to take our concerns regarding insufficient or improper addresses to SSA if warranted.

If you have any questions, please contact your Food Assistance and Energy Programs Representative.

Sincerely,

A handwritten signature in cursive script that reads "Jane Schwartz".

Jane Schwartz, Chief  
Economic Services Section

JS:dl  
**FAEP-16-2005**