



North Carolina Department of Health and Human Services
Division of Social Services

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Michael F. Easley, Governor
Carmen Hooker-Odom, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

March 2, 2007

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

SUBJECT: Low Income Energy Assistance (LIEAP) Data Available in Client Services Data Warehouse (CSDW)

The Client Services Data Warehouse (CSDW) has been available to your organization for several years. One of the goals of the CSDW is to provide agency-wide information where possible thus allowing the sharing of information across local agency business areas. Currently, information in the CSDW supports the Services Information System (SIS), Central Registry, the Eligibility Information System (EIS), the Food Stamp Information System (FSIS), the Employment Programs Information System (EPIS), Child Support data from the Automated Collection and Tracking System (ACTS) and Program Integrity Data from the Enterprise Program Integrity Control System (EPICS). Low Income Energy Assistance Data has been added from the LIEAP system. The LIEAP information will be loaded into the CSDW each night the LIEAP system is updated.

Training for creating queries with this data will be included in the training sessions for creating FSIS queries. Refer to Dear County Director Letter number PM-REM-12-2006 for the training schedule for 2007.

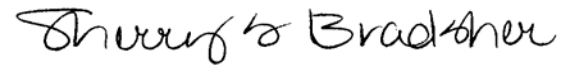
User queries have been created in a new folder, "State Sanctioned Energy Queries", in Corporate Documents in the CSDW. The queries are parameterized, so you only need to answer a few questions and run the query to get the report results.

Metadata for LIEAP is available on the Metadata website at <http://www.csdw.metadata.dhhs.state.nc.us/metadata.asp>. Metadata is a description of each data element in the LIEAP tables. Valid values and their descriptions are listed when applicable. For example, in the LIEAP Case Table, you can use Metadata to find the description of the data element, Fuel Type Code. The valid values, C, E, F, K, L, N and W are listed with their definitions of C = Coal, and E = Electricity, F = Fuel Oil, K = Kerosene, L = LP Gas, N = Natural Gas and W = Wood. Metadata can be found by clicking on the drop down box and scrolling to the LIEAP table which stores the data you would like to view.

Any questions you have regarding access to the LIEAP data in the CSDW may be directed to DHHS Customer Support at (919) 855-3200 option 2.

We hope you find the addition of LIEAP data in the CSDW helpful and a means to provide your county with better tools to serve our customers.

Sincerely,

A handwritten signature in black ink that reads "Sherry S. Bradsher". The signature is written in a cursive, flowing style.

Sherry S. Bradsher

SSB/RR

PM-REM-02-2007