



North Carolina Department of Health and Human Services
Division of Social Services

2415 Mail Service Center • Raleigh, North Carolina 27699-2415
Courier # 56-20-25 Fax 919-334-1052

Beverly Eaves Perdue, Governor
Albert A. Delia, Acting Secretary

Sherry S. Bradsher, Director
(919) 733-3055

May 15, 2012

Dear County Directors of Social Services

ATTENTION: Work First Supervisors

SUBJECT: TANF Data Collection Schedule for State Fiscal Year 2012-2013

The TANF Data Collection and Reporting Activities Schedule is attached for the State fiscal year 2012-2013. Please continue to refer to the website: <http://www.tdc.dhhs.state.nc.us> for keying your county data.

The dates shown on the schedule are the **latest** dates for activity completion in order to allow staff to review the report and meet federal deadlines for report submission. Counties are encouraged to key as much data as possible before these cut off dates so that cases with problems will be resolved by the deadline.

Please share this schedule with all individuals who collect and enter data into the TANF Data Collection on-line System. DSS will continue to send a Listserv Message with details regarding when the sample is available for data entry each month.

The Division appreciates your hard work and dedication in completing the TANF Data Collection. Your actions ensure that the State will comply with the federal mandates.

If you have any questions regarding TANF Data Collection activities, contact your Work First Program Consultant or Stephanie Jones at (919) 334-1235.

Sincerely,

A handwritten signature in black ink that reads "Hank Bowers".

Hank Bowers, Chief

Performance Management/Reporting and
Evaluation Management Section

HB/srj

PM-REM-02-2012

TANF DATA COLLECTION AND REPORTING ACTIVITIES SCHEDULE

Report Month	Sample Online	Keying Deadline
June 2012	July 5, 2012	July 23, 2012
July 2012	August 3, 2012	August 21, 2012
August 2012	September 5, 2012	September 21, 2012
September 2012	October 3, 2012	October 19, 2012
October 2012	November 5, 2012	November 21, 2012
November 2012	December 5, 2012	December 21, 2012
December 2012	January 4, 2013	January 23, 2013
January 2013	February 5, 2013	February 21, 2013
February 2013	March 5, 2013	March 21, 2013
March 2013	April 3, 2013	April 19, 2013
April 2013	May 3, 2013	May 21, 2013
May 2013	June 5, 2013	June 21, 2013