

North Carolina Department of Health and Human Services Division of Social Services

Pat McCrory Governor Aldona Z. Wos, M.D. Ambassador (Ret.) Secretary DHHS

Wayne E. Black Division Director

July 1, 2013

# **Dear County Directors of Social Services**

## ATTENTION: Food and Nutrition Services Program Managers and Supervisors County Security Officers

## SUBJECT: New Historical Data Inquiry System

### I. GENERAL

Due to the decommission of the Food Stamp Information System (FSIS), inquiry functions, calculation of benefits and tracking benefits that were captured prior to NC FAST have been disabled. Although the system has been decommissioned county and state staff continue to have a need to view historical data and conduct investigations. In order to provide this function a new system, Historical Data Inquiry System (referred to as "FSIS Lite), has been developed. The system archives historical data collected in FSIS. The primary purpose of this system is to allow county and state staff to view pre-NC FAST FSIS data and calculate benefits based on the FSIS system functionalities including case inquiry (SLIN), trial budget (SLAW), benefit tracking (SLTR) and benefits inquiry (SLII).

Individuals who currently have access to the FSIS legacy system will have access to FSIS Lite and no action is required of the security officer. The new role will be listed on the e-IRAAF screen. Access should be requested for new users as needed.

Performance Management/Reporting & Evaluation Management Section www.ncdhhs.gov • <u>www.ncdhhs.gov/dss</u> Tel 919-527-6260 • Fax 919-334-1052 Location: Hargrove Bldg/Dorothea Dix Campus • 820 S. Boylan Ave. • Raleigh, NC 27603 Mailing Address: 2415 Mail Service Center • Raleigh, NC 27699-2415 An Equal Opportunity / Affirmative Action Employer New Historical Data Inquiry System July 1, 2013 Page 2

### II. ACCESSING FSIS LITE

From the banner screen key 'CICSNC16' and press enter to display the logon screen. Enter your **userid, bill-code and password**. The bill code is **FHI-DHR**. Press enter.

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The Main Menu screen will display. There are four options available for inquiry under Food and Nutrition Services. Additional options are displayed on the screen; however, they are unavailable at this time. Navigation keys are displayed at the bottom of the screen.

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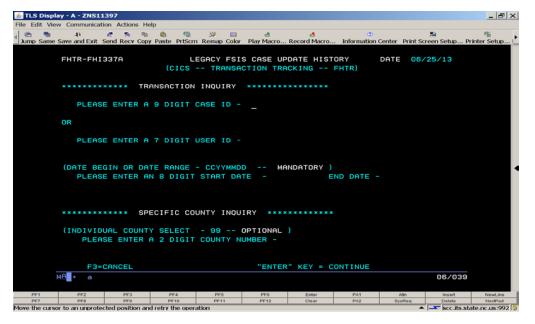
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Choose Option 4 to display the FHTR screen (formerly SLTR). Enter the case ID or user ID and the date range to display the tracking history. Start Date must be within the past six years.

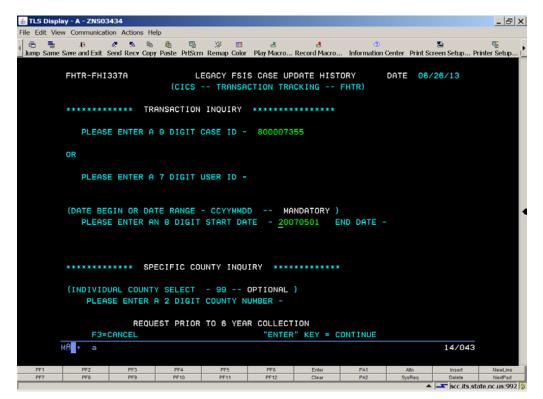


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If a Start Date prior to six years is entered, the message "REQUEST PRIOR TO 6 YEAR COLLECTION" is displayed.



#### III. IMPLEMENTATION

The Historical Data Inquiry System will be available July 1, 2013.

If you have any questions, contact DSS Information Support staff at 919-527-6270.

Sincerely,

Hamp Bowers

Hank Bowers, Chief Performance Management/Reporting and Evaluation Management Section

PM-REM-02-2013