



North Carolina Department of Health and Human Services  
Division of Social Services

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October 1, 2007

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES**

**SUBJECT: Enterprise Program Integrity Control System (EPICS) Phase II Data Available in Client Services Data Warehouse (CSDW)**

The Client Services Data Warehouse (CSDW) has been available to your organization for several years. One of the goals of the CSDW is to provide agency-wide information where possible thus allowing the sharing of information across local agency business areas. Currently, information in the CSDW supports the Services Information System (SIS), Central Registry, the Eligibility Information System (EIS), the Food Stamp Information System (FSIS), the Employment Programs Information System (EPIS), Low Income Energy Assistance Program (LIEAP) data and Child Support data from the Automated Collection and Tracking System (ACTS). Program Integrity Data from the Enterprise Program Integrity Control System (EPICS) Phase II has now been added to the list of data that is available via the CSDW.

The EPICS information added to the CSDW was been divided into two phases. Phase I included the majority of the non-financial data. Phase I was implemented in the CSDW on October 6, 2006. Phase II includes the remaining information in EPICS, including: Financial Transaction History and Billing. The Financial Transaction History table contains all information pertaining to payment data and the posting of those payments. The Billing table was put together with data elements from various tables in an effort to consolidate information that you may find useful in creating billing statements for your customers.

One of the features that CSDW has provided in these tables is a data element Days\_Since\_Last\_Payment. This data element can be used to identify payments that are 30, 60, and 90 days overdue. To do this, CSDW reads the repayment code in EPICS and then looks at the last payment to see if it was timely. It is important to note that CSDW must convert weekly payments into monthly amounts. If a repayment agreement calls for a person to pay \$10 per week, CSDW converts that amount to a monthly amount by multiplying by four. Bi-weekly payments are converted as multiplying by two and quarterly payments are converted by dividing by 3.

User queries have been created in the folder, "State Sanctioned EPICS Queries", in Corporate Documents in the CSDW. The queries are parameterized, so you only need to answer a few questions and run the query to get the report results. These queries may be helpful for use before staff can attend CSDW training for EPICS data. The Corporate Documents written for EPICS Phase II are as follows:

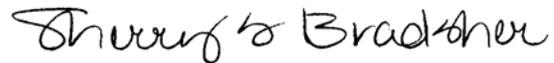
- Collection Report – Current Month – (CROP Not Included)
- Collections Report (CROP Not Included)
- Collections Report By Investigator – Summary (CROP Not Included)
- Collections Report By Investigator – Detailed (CROP Not Included)
- Debtors 30 – 59 Days Overdue
- Debtors 60 – 89 Days Overdue
- Debtors 90 or More Days Overdue
- Debtors With No Payments Since Claim Establishment
- FNS Collections Sorted By Referral Source
- List of Debtors with Most Recent Payment

Metadata for Phase II is available on the Metadata website at <http://www.csdw.metadata.dhhs.state.nc.us/metadata.asp>. Metadata is a description of each data element in the EPICS tables. Valid values and their descriptions are listed when applicable. For example, in the EPICS Claim Table, you can use Metadata to find the description of the data element, Agency Error Type Code. The valid values, C and S are listed with their definitions of C = County, and S = State. Metadata can be found by clicking on the drop down box and scrolling to the EPICS table which stores the data you would like to view.

Any questions you have regarding access to the EPICS data in the CSDW may be directed to DHHS Customer Support at (919) 855-3200 option 2.

We hope you find the addition of EPICS Phase II data in the CSDW helpful and a means to provide your county with better tools to serve our customers.

Sincerely,



Sherry S. Bradsher

SSB/RR

**PM-REM-05-2007**