North Carolina Department of Health and Human Services
Division of Social Services

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Beverly Eaves Perdue, Governor

Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

May 8, 2009

Dear County Directors of Social Services

ATTENTION: **Work First Supervisors**

SUBJECT: **TANF Data Collection Schedule for State Fiscal Year 2009-2010**

The TANF Data Collection and Reporting Activities Schedule is attached for the State fiscal year 2009-2010. Please continue to refer to the website: http://www.tdc.dhhs.state.nc.us for keying your county data.

The dates shown on the schedule are the **latest** dates for activity completion in order to allow staff to review the report and meet federal deadlines for report submission. Counties are encouraged to key as much data as possible before these cut off dates so that cases with problems will be resolved by the deadline.

Please share this schedule with all individuals who collect and enter data into the TANF Data Collection on-line System. EIS will continue to send a Terminal Message with details regarding when the sample is available for data entry each month.

The Division appreciates your hard work and dedication in completing the TANF Data Collection. Your actions ensure that the State will comply with the federal mandates.

If you have any questions regarding TANF Data Collection activities, contact your Work First Representative or Barbara D. Simpson at (919) 334-1225.

Sincerely,

Hank Bowers, Chief
Performance Management/Reporting
and Evaluation Management Section

HB/bds

Attachment

PM-REM-05-2009

TANF DATA COLLECTION AND REPORTING ACTIVITIES SCHEDULE

Report Month	Sample Online	Keying Deadline
June 2009	July 6, 2009	July 23, 2009
July 2009	August 5, 2009	August 24, 2009
August 2009	September 3, 2009	September 22, 2009
September 2009	October 5, 2009	October 22, 2009
October 2009	November 4, 2009	November 23, 2009
November 2009	December 3, 2009	December 18, 2009
December 2009	January 5, 2010	January 22, 2010
January 2010	February 3, 2010	February 22, 2010
February 2010	March 3, 2010	March 22, 2010
March 2010	April 5, 2010	April 22, 2010
April 2010	May 5, 2010	May 24, 2010
May 2010	June 3, 2010	June 22, 2010