



### NVRA COORDINATION

The Executive Director of the NC State Board of Elections is the Chief Election Official for purposes of administering the National Voter Registration Act (NVRA). If you need help or assistance with your NVRA duties, you should contact the State Board of Elections.





# The State Board of Elections is committed to ensuring the success of North Carolina's NVRA Program.



# NCGS § 163-82.20

**Voter Registration Agencies. -** Every office in this State which accepts:

- (I) Applications for a program of public assistance ...;
- (2) Applications for State-funded State or local government programs primarily engaged in providing services to persons with disabilities . . .
- (3) Claims for benefits under ..., the Employment Security Law,

# CERTAIN AGENCIES MUST OFFER VOTER REGISTRATION SERVICES



Public Assistance Agencies

01

Disability Services
Agencies

02

Employment Security
Commission

03



# NCGS § 163-82.20

Duties of Voter Registration Agencies. — A voter registration agency shall, unless the applicant declines, in writing, to register to vote, distribute with each application for service or assistance, and with each recertification, renewal, or change of address relating to such service or assistance:

- (I) A voter registration application;
- (2) Provide a form that contains the statements required by the National Voter Registration Act;
- (3) Provide to each applicant who does not decline to register to vote the same degree of assistance with regard to the completion of the registration application as is provided by the office with regard to the completion of its own forms.



### REQUIRED NVRA STATEMENTS

- "Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency."
- "If you would like help in filling out the voter registration application form, we will help you.
  The decision whether to seek or accept help is yours. You may fill out the application form in private."
- "If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the NC State Board of Elections."



## NCGS § 163-82.20: PROHIBITIONS

## **Prohibitions.** – Agency staff shall not:

- (I) Seek to influence an applicant's political preference or party registration;
- (2) Display any such political preference or party allegiance;
- (3) Make any statement to an applicant or take any action the purpose or effect of which is to discourage the applicant from registering to vote; or
- (4) Make any statement to an applicant or take any action the purpose or effect of which is to lead the applicant to believe that a decision to register or not to register has any bearing on the availability of services or benefits.



## NCGS § 163-82.20: CONFIDENTIALITY

Confidentiality of Declination to Register. – No information relating to a declination to register to vote in connection with an application made at a voter registration agency may be used for any purpose other than voter registration.

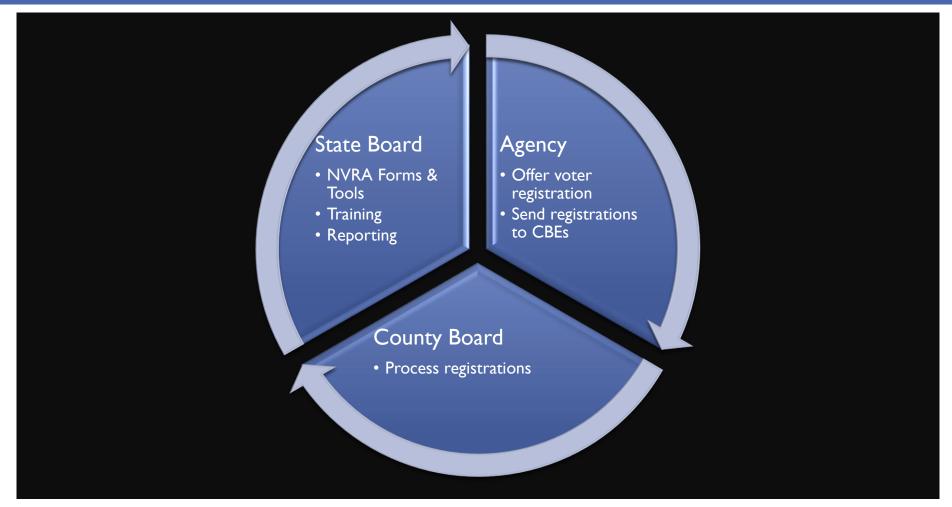
# NCGS § 163-82.20: COORDINATION WITH BOARDS OF LECTIONS



Transmittal From Agency to Board of Elections. – Any voter registration application completed at a voter registration agency shall be accepted by that agency in lieu of the applicant's mailing the application. Any such application so received shall be transmitted to the appropriate board of elections not later than five business days after acceptance, according to rules which shall be promulgated by the State Board of Elections.



# THE NORTH CAROLINA NVRA PROCESS







SEIMS - Voter Registration Activity

New Registrations

Voter Changes

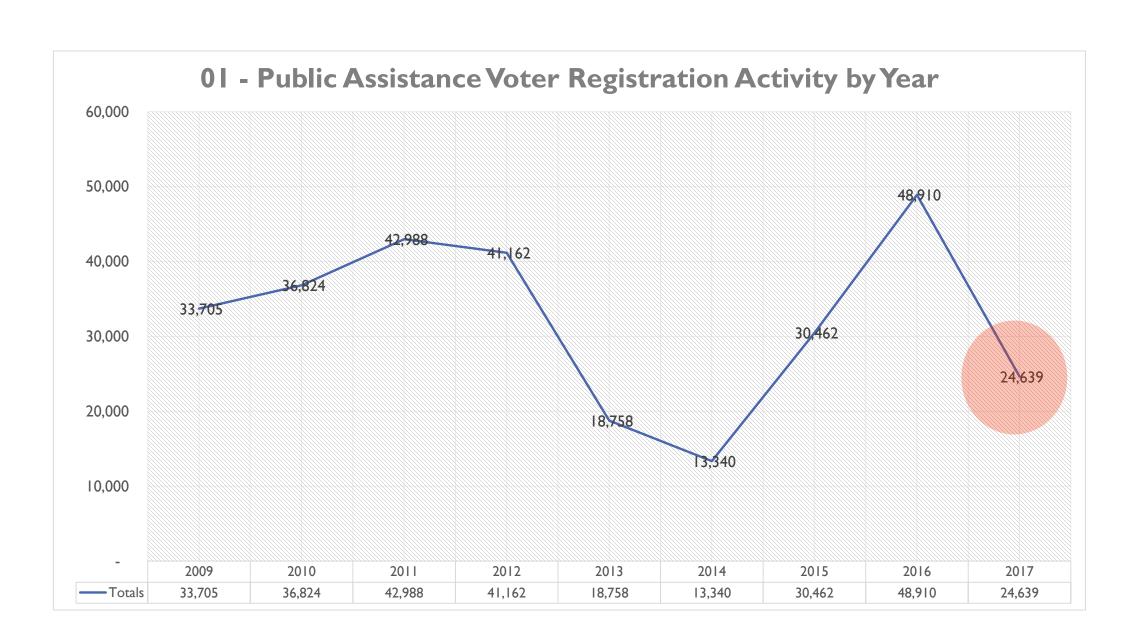
Duplicate Registrations

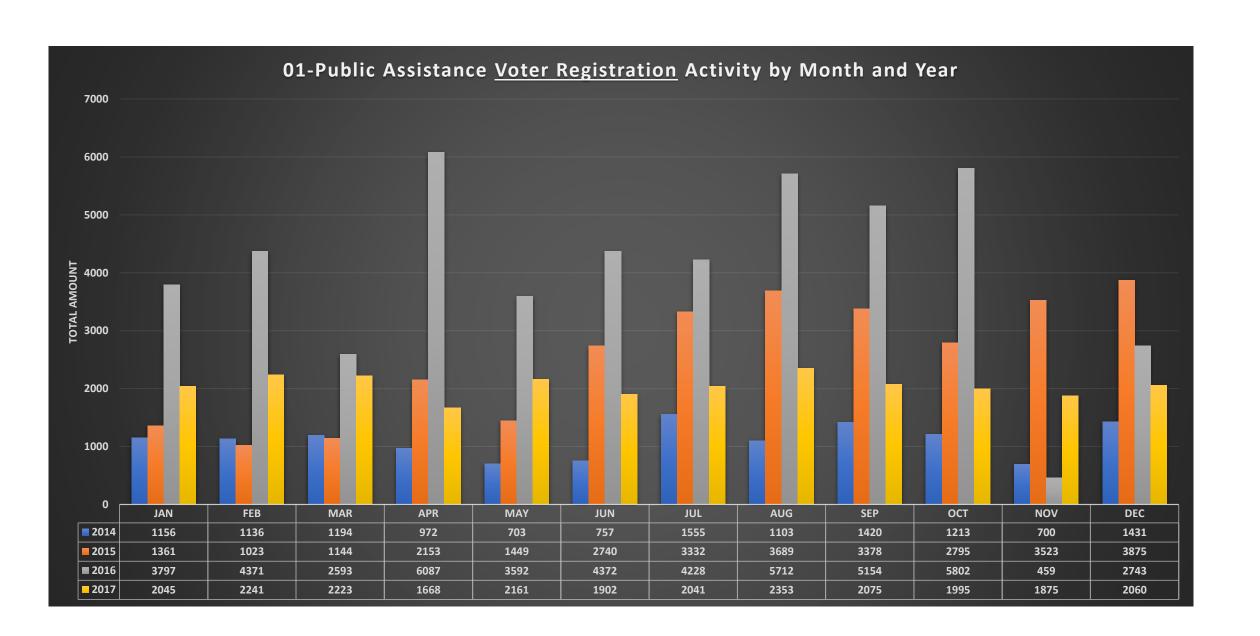
**NVRA Survey: Preference Form Activity** 

# Agency Transmittal Sheet

 Number of voter registration applications transmitted to the county





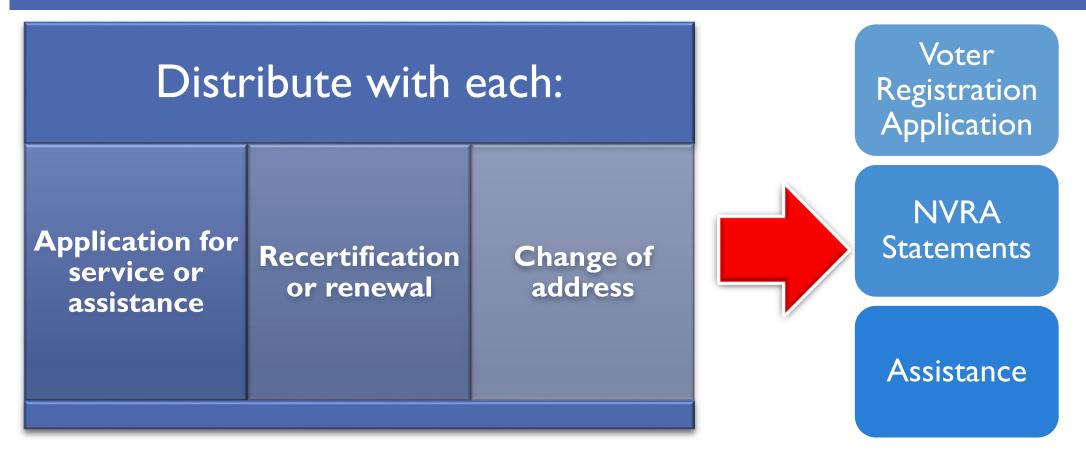




IN-PERSON TRANSACTIONS







**Covered Transactions** 





# Ask every covered applicant:

 "If you are not registered to vote where you live now, would you like to apply to register to vote here today?"



# Distribute a voter registration application to <u>ALL</u> covered clients.



#### WHO'S COVERED

GS § 163-82.20(i)

**Ineligible Applications Prohibited.** – No person shall make application to register to vote under this section if that person is ineligible on account of age, citizenship, lack of residence for the period of time provided by law, or because of conviction of a felony

Covered person must be a <u>U.S. citizen</u>.

Covered person must be at least 16 years of age.





Give every covered applicant a voter registration form:

 "Here's a voter registration application. You may complete the form here today.

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	kre you a citi	izen of the United States of A	merica? res r	11 1			rs of age on or be of age and unders			.18
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		DO NOT SUBMIT TH	IIS FORM.		IF YO		DO NOT SU	BMIT THIS		HESE QUESTIONS,
,	Last Name (Re	quired)			3	Date of Bi	rth MMDDYYYY (Req	ulred)	State of E	Birth/Country of Birth
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Ī	□Jr. □	]Sr.			1	Enter the	last 4 digits of your S	SN.		eck here if you do not have a NC
SID	ENTIAL ADD	DRESS INFORMATION - No I	P.O. Boxes or Rural Routes						_ an	ivers license, ID card, or a SSN.
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ľ	City (response)	•							NC	Zip Code
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- Ji		Asian	Multiracial	Not	Hispanic/	Latino	Unaffiliated	Other		
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Every client with a covered transaction must now be offered a voter registration application.

#### National Voter Registration Act Statement:

If you are submitting this application to an NVRA agency or the North Carolina Division of Motor Vehicles, the location or office where you submitted the application will remain confidential and will be used only for voter registration purposes. Public assistance agencies, disability services agencies, the North Carolina Division of Motor Vehicles, and unemployment services must offer you the opportunity to register to vote at the initial applica-tion for service of assistance and during any recertification, renewal or change of address. If you decline to register to vote, the fact that you so declined will also remain confidential. If you would like help completing the voter registration application, the agency will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private and return it to the agency that provided you the form or you may mail or deliver the form to your county board of elections office.

Applying to register or declining to register to vote will not affect the amount of assistance provided. If you believe that someone has interfered with your right to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the NC State Board of Elections, PO Box 27255, Raleigh NC 27611-7255 or you may call the agency at 1-866-522-4723.

#### NC VOTER REGISTRATION APPLICATION NSTRUCTIONS

- Preregister to vote if you are 16 or 17 years old. Update your name, address, party affiliation, or other info mation in your voter registration record.

Registration ID — Under federal Section 3 on this form, you must enclose a copy of one of the

- A current and valid photo ID.
  A current utility bill, bank statement, government check wheck, or other government document that shows me and address.

D the first time you present to vote.

nal signature. If you are currently regis ty of residence and you are using this form to update your name, address, or other information, you may also fax or email a

ered to your cour-days before the dat's of the election. If you are registering for the first tim-your county of residence or you are changing airon, the board of elections must receive your dapplication. You may fax or email your signed you are only updating your name and address in

ay register and vote during the election's one-stop absentee woring period (early voting) by completing an application at a one-stop site in your country and showing an election official proof of your residential address in the country, acceptable proof of residence documents include a NC drivers lienze or other photo ID issued by a government agency or a current utility bill, bank statement, government check, paycheck or other govern-ment document that shows your name and address.

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This form should be delivered to the local board of elections. You may also mail the form to

**NC State Board of Elections** P.O. Box 27255 Raleigh, NC 27611-7255

For more information concerning voter registration and voting requirements, contact the NC State Board of Elections at 1-866-522-4723 or elections.sboe@ncsbe.gov or visit our website at www.NCSBE.gov.





Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

2

If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private."

3

If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with:

- •NC State Board of Elections
- •PO Box 27255
- Raleigh, NC 27611-7255

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"If you are not registered to vote where you live now, would you like to apply to register to vote here today?"

Customer may say 'Yes'

Customer may say 'No

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Voter Registration Application

		NORTH CAROLINA VOTER REGISTRATIO Please use black ink and print legibly.	NAF	PP	LICATION	01	
ſ	1	Are you a citizen of the United States of America? Yes No Will y	ou be a	at le	ast 18 years of age on or before election day?	Yes No	
		IF YOU CHECKED "NO" IN RESPONSE TO THIS QUESTION, DO NOT SUBMIT THIS FORM.	e on or	bef	16 years of age and understand that you must be 18 yea ore election day to vote? U CHECKED "NO" IN RESPONSE TO BOTH OF THESE O DO NOT SUBMIT THIS FORM.	☐ Tes ☐ IND	
	2	Last Name (Required)	:	3	Date of Birth MMDDYYYY (Required) State of Birth/Cox	untry of Birth	
		First Name (Required)			If you know your NC Voter Registration Number, enter it below	L	

# version092016

	Female	Black	tive	Hispanic/Latino	Democrat Republican	Libertarian
	Male	Asian	leis	Not Hispanic/Latino	Unaffiliated Other	
		White	, and the second second		If you indicate a political party that is you do not indicate a choice, you will	
PRE	/IOUS VOTE		will be used to can	cel your previous voter registr	ation in another county or state.)	
7	Last Name us				First Name used in Previous Registration	
	Previous Add	ress			Previous County	
	Previous City				Previous State	Previous Zip Code
-la	test, under j m a United S	States	that in addition to having read dicated above;		-	
ele	m at least 18 ection day of	the (	will be by the date of the general ele- ection to vote;	ection; or I am at least 16 year	rs old and understand that I must be	e at least 18 years old on
	hall have bee		of North Carolina, this county, and pred			
	/III not vote I		county or state after submission of this f			
	ave not beer Itizenship an		of a felony, or if I have been convicted of ghts are automatically restored upon com			n or paroie.
			mpleting this inder Chapter <b>X</b>			
	of the NC G				Date	
	version0920	16	Signature (nequired)		Date	





#### BASED ON THE CUSTOMER'S PREFERENCE:

#### If "YES"

- Assist the client if asked
- Accept the completed form;
- Ensure a completed form is signed
- Transmit all completed voter registration
   applications to the County Board of Elections within
   business days. Use the Agency Transmittal Sheet

#### If"NO"

- This is a declination, but you do not need to give the client a declination form or preference form to sign because you distributed a voter registration application.
- The client may keep the application for later use in case he wants to register to vote or update his registration at a later time.

This form should be delivered to the local board of elections. You may also mail the form to:

NC State Board of Elections P.O. Box 27255 Raleigh, NC 27611-7255 You may keep the form in case you change your mind or need to update your address at a later time.

We must offer you an opportunity to register to vote each time you apply for services or renew services. It's the law.

Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

If you would like help in filling out the voter registration application form, we will help you.

There's information on the back of the form that informs you of your rights. You may check your voter registration online at www.NCBSBE.gov.

If you are uncertain about your voter registration status, there's contact information for the board of elections on the back of the form.

The decision whether to seek or accept help is yours. You may fill out the application form in private."



#### **DUTIES OF NVRA AGENCIES**

Agencies must transmit completed applications to the board of elections within five business days after acceptance.



# PHONE OR EMAIL TRANSACTIONS



#### NVRA AND REMOTE TRANSACTIONS



# Telephone Communication

• Ask the client the NVRA question and provide client with a voter registration application by mail or electronically.



# Communication by Mail

• If a client indicates on an application returned by mail that he desires to register to vote or update his registration, mail the client a voter registration application.

NVRA	REMOTE	TRANSAC	CTION SHEET



"This is a voter registration agency, I am required to ask, "if you are not registered to vote where you live now, would you like to apply to register to vote today? I can send you an application.""

	ncy County		Source Type Staff Name		CHEET	NC			
	Date	Client Name	Communication Ty		SHEET				
1.			□Phone □Mail □		'if you are		W		
2.			Phone Mail	gister to vote where you	o apply to			pr	ogran
3.			□ Phone □	dicter to vote today, i dan oct					
4. 5.			□ Phone			Source Type	⊠ 01	□ 02	
6.		-							
7.						Staff Name			
8.					_				
9.				Name		Communication	Туре	Transmit	Method
10.									
11.				1.		□ Phone □ Mail	☐ Email	□Mail	☐ Email
12.					_			April 19	
13.				2.		□Phone □Mail	□Email	□Mail	☐ Email
14.					_				
15.			Pho	3.		□ Phone □ Mail	□Email	□Mail	☐ Email
16.			Phone			☐ Phone ☐ Mail	□Email	□Mail	☐ Email
17.			□Phone □M			Indic Iviali	Lillall		
18.			□Phone □Mail			☐ Phone ☐ Mail	☐ Email	□Mail	□Email
19.			□Phone □Mail □E						
20.			□Phone □Mail □E			☐ Phone ☐ Mail	□Email	□Mail	□Email
CSBC	DE 2017.01								

#### **NVRA Form**

\_Voter Registration Form\_

<u>Formulario de Inscripción</u> para Votar

#### **Related Topics**

Registering to Vote

Registering to Vote in North Carolina

**Updating Registration** 

Voter Tools

FAQ

#### **National Voter Registration Act**

As part of the National Voter Registration Act (NVRA) of 1993, the agency with which you are conducting business is required by federal law to offer voter registration services to its clients. Applying to register or declining to register to vote will in no way affect the assistance that you will be provided by that agency.

If you would like assistance in filling out the voter registration application form or have questions regarding voter registration, explore the North Carolina State Board of Election's website or call toll free at 1-866-522-4723.

If you believe that someone has interfered with your right to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the North Carolina State Board of Elections:

#### NCSBE

P.O. Box 27255 Raleigh, NC 27611-7255

#### **Qualifications to Vote in North Carolina**

#### Registering to Vote in NC

Register to Vote or Updating your Current Voter Registration

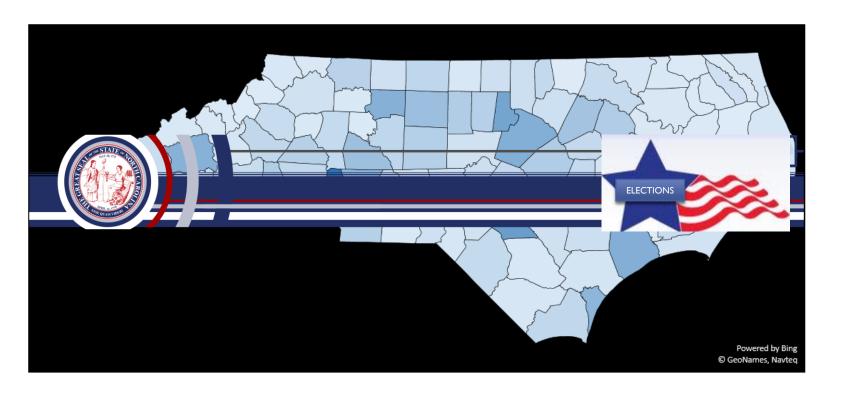
Solicitud de Inscripción para Votar en Carolina del Norte To register and vote in North Carolina, a person must meet specific qualifications. If you choose to register to vote you must:

- 1. Be a citizen of the United States.
- 2. Be a resident of the county in which you are registering, and have lived at that actual address for at least 30 days prior to the date of the election.
- 3. Be at least 18 years old or older by the date of the next general election.
- 4. Not be serving any part of a sentence for a felony conviction, including probation or parole. If previously convicted of a felony, citizenship and voting rights are automatically restored upon completion of the sentence. No special documentation is required.
- 5. Cancel any previous registration in any other county or state.

All applications for registration must be received by your local County Board of Elections no later than the 25 days prior to any election for which you wish to vote.

Prospective voters between 16 and 17 years of age who meet the other qualifications listed above may <u>pre-register to vote</u>. To preregister, the person must indicate on the voter registration application that he or she is at least 16 years of age and that he or she understands that they must be 18 years of age on or before election day to vote. The preregistered voter shall then be automatically registered upon his or her 18<sup>th</sup> birthday.

Updated 1/30/15



# NVRA SUBMISSION TO COUNTY ELECTIONS BOARDS



### AGENCY TRANSMITTAL SHEET

# Use the Agency Transmittal Sheet to transmit forms to local board of elections:

- Transmit completed voter registration applications
- Transmit NVRA Remote Transaction Sheets

# Agency Transmittal Form

	fields below and enclose this form with the mitted to the county board of elections. Retain rds.		rogram		
То	County Board of E	Elections			
Agency County		Source Type ⊠ 01 □ 02	□ 03		
Agency Type	□ DSS □ Health & Human Ser □ Blind Services □ Deaf & Hard of Hear □ Mental Health □ DSOHF		es		
Agency Name					
Agency Staff Name					
Transmittal Date					
	f Voter Registrat	tion Forms	18		
		tion Forms	18		
No. o	Da Mi		18		



## FREQUENTLY ASKED QUESTIONS

Are agencies still required to offer clients a *preference form* that needs to be signed by the client?

No. All persons who are present at an agency <u>in-person</u> to apply for public assistance, renew public assistance services, or change their address related to an existing application for services should be given a voter registration application. The NVRA statements are on the voter registration application AND the agency forms.

What if a client has already received a voter registration application recently?

The NVRA requires that voter registration services be offered for each covered transaction, regardless of the frequency of covered transactions for the same person.

How should an agency handle phone transactions?

Ask the client over the phone the NVRA question. If the client desires to register to vote, mail the client a voter registration application.



## FREQUENTLY ASKED QUESTIONS

What is the process if an authorized rep is applying for the actual adult client?

Give the voter registration application to the authorized representative to take to the actual client. There is also no issue with also offering voter registration services to the authorized representative too.

How should agencies handle applications that are sent to the client via mail?

The NVRA voter registration question is part of the services application sent to clients via mail. If the client indicates on the returned application that he or she would like voter registration services, mail the applicant a voter registration application.



## FREQUENTLY ASKED QUESTIONS

Should a voter registration form be given to a person who is not a U.S. citizen?

An agency representative should not offer voter registration services to persons that are not U.S. citizens.

Why should voter registration services be offered to persons 16 or 17 years of age?

Persons 16 or 17 years of age may preregister to vote.

If a person is unsure about their qualifications to vote, should they complete an application?

We recommend they take the application home and contact the board of elections for clarification on registering to vote or voting.



#### **NVRA AGENCY RESOURCES**

NVRA Resource Page

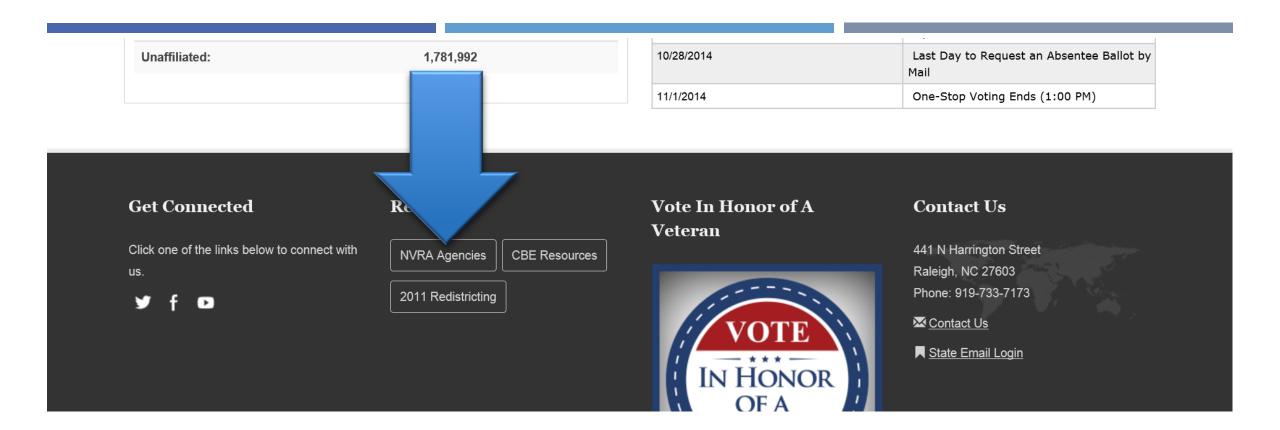
www.NCSBE.gov/voter-registration/NVRA

Public Assistance NVRA Page

www.NCSBE.gov/NVRA/01

Online Request Forms for Voter Registration Applications

Online Request Form Link



# WWW.NCSBE.GOV

#### **NVRA Resources**

**NVRA Agency Forms** 

Agency Transmittal Form

Remote Transaction Sheet

Preference Form (WIC Agencies only)

Spanish Preference Form (WIC Agencies only)

Online Request for Voter Registration Applications

**NVRA Training Materials** 

NVRA Data and Statistics

**NVRA Activity Report** 

#### National Voter Registration Act of 1993 (NVRA)

The NVRA is a federal statute that mandated dramatic changes to states' voter registration procedures by January 1, 1995. North Carolina met the deadline and implemented all aspects of the Act.

The NVRA has often been called the "motor voter" bill because it required driver license offices to take applications for voter registration. It also included other agencies and a mail registration program. It affects the entire process of registration. It created new opportunities for historically under represented citizen groups to make initial application to register to vote.

Certain groups that may not have had the opportunity to apply to register to vote were offered the voter registration service when applying for services at a number of state agencies.

#### North Carolina Agencies required to offer the opportunity to register to vote are:

- · Division of Services for the Blind
- · Division of Services for the Deaf and Hard of Hearing
- · Division of Medical Assistance
- · Division of Public Health/WIC
- · Division of Social Services
- · Division of Rehabilitation Services
- · Employment Security Commission

Assistance to Agency Personnel

Purpose of NVRA

Toll Free Number: 866-522-4723

Email: nvra@ncsbe.gov

To access month-by-month statistics on NVRA registration by agency and county, click here.



#### Annual North Carolina Voter Registration Activity by Source ——

#### <u>01-Public Assistance</u> by County and Month

County	January 2017	February 2017	March 2017	April 2017	May 2017	June 2017	July 2017	August 2017	September 2017	October 2017	November 2017	December 2017	January 2018	February 2018
Alamance	32	56	40	33	26	34	30	26	18	18	14	17		A
Alexander	3	11	7	1	6	5	2	6	4	6	4	4		
Alleghany	7	3	0	0	1	2	4	4	2	0	2	5		
Anson	6	2	5	2	1	1	0	3	0	6	0	2		
Ashe	5	12	4	6	6	4	1	6	6	5	4	1		
Avery	2	2	3	0	2	1	1	0	0	0	0	3		
Beaufort	49	10	8	6	14	16	10	9	12	4	13	0		
Bertie	6	9	4	14	5	4	12	4	11	3	5	1		
Bladen	7	9	22	17	18	11	21	9	53	12	23	11		
Brunswick	17	19	11	11	21	18	25	28	30	25	15	28		
Buncombe	46	32	32	42	56	17	43	63	23	60	44	56		
Burke	2	69	22	57	28	23	16	22	1	10	13	6		
Cabarrus	40	53	50	49	48	44	54	59	58	27	82	49		
Caldwell	33	38	16	13	13	14	9	10	17	3	10	15		
Camden	10	3	2	0	1	1	3	2	0	5	2	0		
Carteret	8	12	33	10	34	24	11	50	20	17	28	19		
Caswell	3	5	3	1	2	5	0	2	0	2	0	3		
Catawba	31	37	25	31	21	40	27	38	27	33	35	26		
Chatham	29	17	15	6	8	19	15	5	5	3	5	9		
Cherokee	22	9	16	0	15	14	8	0	8	13	6	0		
Chowan	0	6	3	8	8	10	7	2	4	2	13	2		
Clay	0	6	9	2	11	4	6	9	6	10	6	0		
Cleveland	21	33	23	9	20	15	24	19	26	12	24	46		
Columbus	15		-		9	7	11	2	22	9	5	12		
Craven	13	Count	,	leveland	6	5	7	8	_	6	8	8		
Cumberland	49		h of Date: F actions: 3	ebruary 201	02	65	69	70		70	53	91		
Currituck	36	irans	actions. 3	5	13	9	9	14	8	13	7	6		
Dare	3	17	22	4	9	6	2	6		3	4	4		
Davidson	73	15	19	23	20	21	13	33		18	28	21		
Davie	1	2	1	3	0	1	2	6	4	1	6	0		

# Request for NC Voter Registration Applications (NVRA)

(For County Boards of Elections and NVRA Agencies Only)

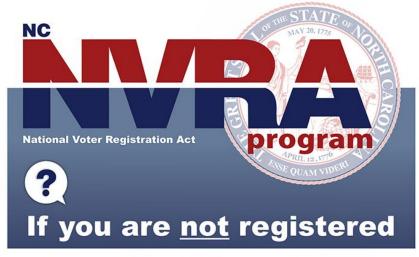


#### Use of this Web Form:

This web form will permit you to submit a request for voter registration applications to the NC State Board of Elections. You should only use this web form if you are a county board of elections or a NVRA agency.

To request voter registration applications, you will be asked to provide your name, contact information, shipping address and the number of forms you are requesting. You will receive the forms in 5-7 days.

Order voter registration forms online at www.NCSBE.gov



to vote at the address where you live <u>now</u>,

would you like to REGISTER TO VOTE here today?



To contact the State Board of Elections 441 North Harrington St, Raleigh, NC 27603 www.ncsbe.gov | 1-866-522-4723



**Contact:** 

NVRA@ncsbe.gov

