

**NC**

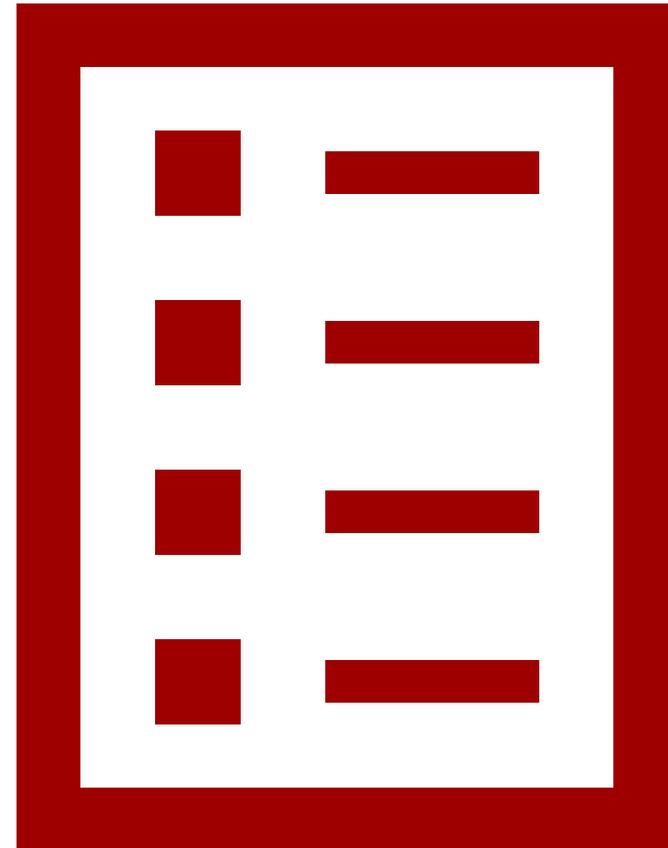
# **NWDA**

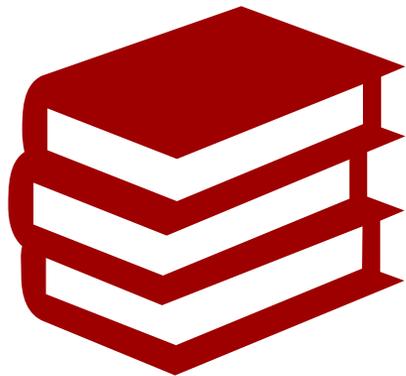
**program**



# OVERVIEW

- NVRA Agencies and Rules
- Covered Transactions Conducted at County DSS Offices
- In-Person Transactions
- Remote Transactions
- Assistance & Review
- NVRA Submission to County Boards of Elections
- Data Analysis & Compliance
- NVRA Supplies





## NVRA AGENCIES & RULES

# HISTORY & PURPOSE OF THE NATIONAL VOTER REGISTRATION ACT (NVRA)



The NVRA is a federal statute that mandated dramatic changes to states' voter registration procedures by January 1, 1995.

The NVRA has often been called the "motor voter" bill because it required driver license offices to take applications for voter registration. It also included other agencies and a mail registration program.

## Purpose of NVRA

- Increase the number of eligible citizens who register to vote
- Enhance the participation of eligible citizens who register to vote
  - Protect the integrity of the electoral process
- Ensure that accurate and current voter registration rolls are maintained

## NVRA ASSISTANCE



The State Board of Elections is committed to ensuring the success of North Carolina's NVRA Program.

## NVRA COORDINATION



The Executive Director of the NC State Board of Elections is the Chief Election Official for purposes of administering the National Voter Registration Act (NVRA). If you need help or assistance with your NVRA duties, you should contact the State Board of Elections.

# NCGS § 163-82.20(a) – VOTER REGISTRATION AGENCIES



**Voter Registration Agencies.** - Every office in this State which accepts:

- (1) Applications for a program of **public assistance** . . . ;
- (2) Applications for State-funded State or local government programs primarily engaged in providing **services to persons with disabilities** . . .
- (3) Claims for benefits under . . . , the **Employment Security Law**,

# CERTAIN AGENCIES MUST OFFER VOTER REGISTRATION SERVICES



Public Assistance  
Agencies

01

Disability Services  
Agencies

02

Division of  
Employment Security

03

## NCGS § 163-82.20(b) – DUTIES OF VOTER REGISTRATION AGENCIES



**Duties of Voter Registration Agencies.** – A voter registration agency shall, *unless the applicant declines, in writing*, to register to vote, distribute with each application for service or assistance, and with each recertification, renewal, or change of address relating to such service or assistance:

- (1) A voter registration application;
- (2) Provide a form that contains the statements required by the National Voter Registration Act;
- (3) Provide to each applicant who does not decline to register to vote the same degree of assistance with regard to the completion of the registration application as is provided by the office with regard to the completion of its own forms.

## REQUIRED NVRA STATEMENTS



- "Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency."
- "If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private."
- "If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the NC State Board of Elections."

## NCGS § 163-82.20(e): PROHIBITIONS



### **Prohibitions.** – Agency staff shall not:

- (1) Seek to influence an applicant's political preference or party registration;
- (2) Display any such political preference or party allegiance;
- (3) Make any statement to an applicant or take any action the purpose or effect of which is to discourage the applicant from registering to vote; or
- (4) Make any statement to an applicant or take any action the purpose or effect of which is to lead the applicant to believe that a decision to register or not to register has any bearing on the availability of services or benefits.

**Confidentiality of Declination to Register.** – No information relating to a declination to register to vote in connection with an application made at a voter registration agency may be used for any purpose other than voter registration.

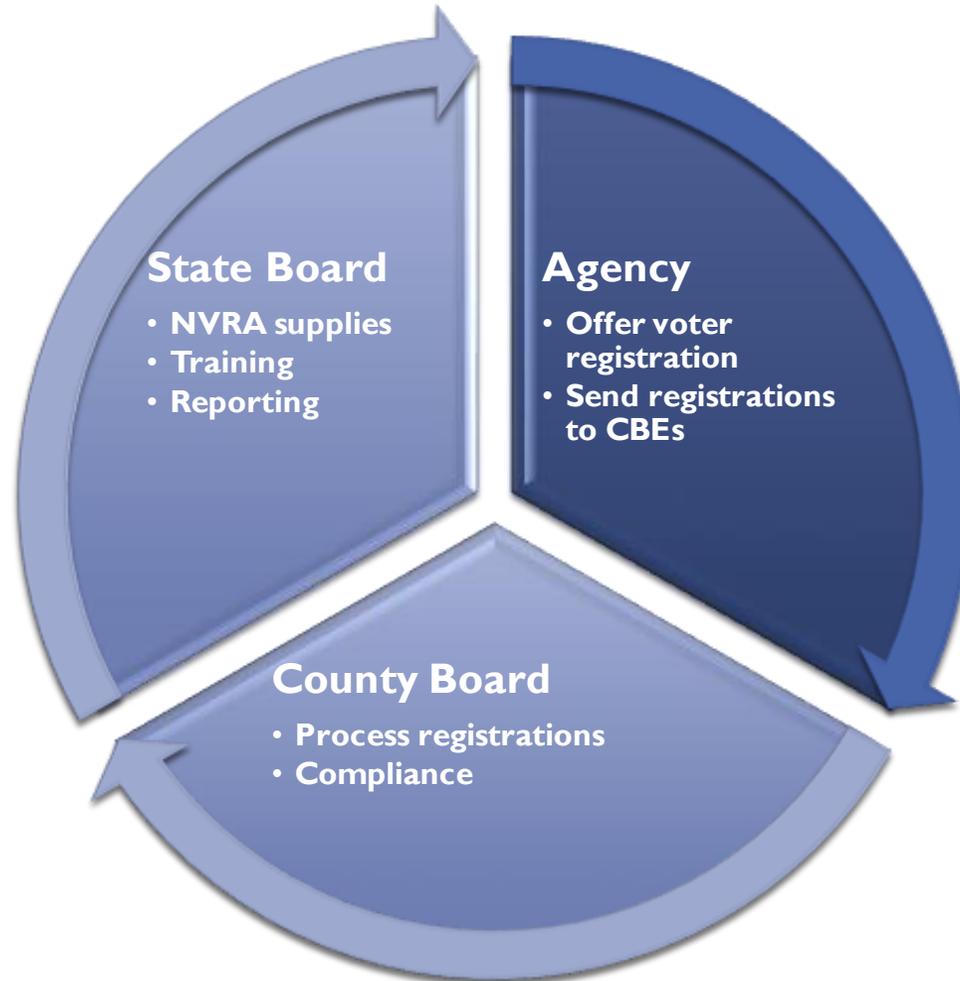
NCGS § 163-82.20(g):

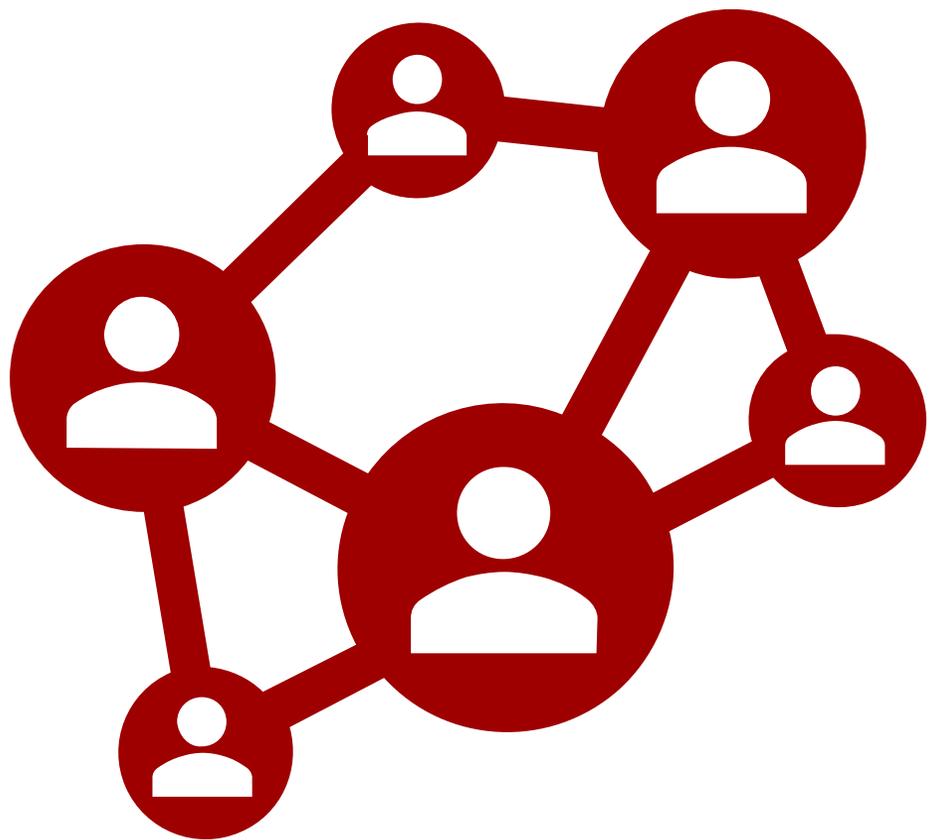
COORDINATION WITH BOARDS OF ELECTIONS



**Transmittal From Agency to Board of Elections.** – Any voter registration application completed at a voter registration agency shall be accepted by that agency in lieu of the applicant's mailing the application. Any such application so received shall be transmitted to the appropriate board of elections not later than **five business days** after acceptance, according to rules which shall be promulgated by the State Board of Elections.

# THE NORTH CAROLINA NVRA PROCESS





COVERED  
TRANSACTIONS  
CONDUCTED  
AT  
COUNTY DSS OFFICES

# WHEN DO I OFFER VOTER REGISTRATION SERVICES?



Distribute with each:

Application for  
service or  
assistance

Recertification  
or renewal

Change of  
address



NVRA  
Statements

Voter  
Registration  
Application

Assistance

Covered Transactions

## WHO'S COVERED UNDER NVRA?



### **GS § 163-82.20(i)**

**Ineligible Applications Prohibited.** – No person shall make application to register to vote under this section if that person is ineligible on account of age, citizenship, lack of residence for the period of time provided by law, or because of conviction of a felony

Covered person must be a U.S. citizen.

Covered person must be at least 16 years of age.

## ADDITIONAL INFO ABOUT VOTER ELIGIBILITY



Who is responsible for determining the eligibility of a person to register to vote?



It is the responsibility of the boards of elections, and not agency personnel to determine the eligibility of clients to register and vote in North Carolina. If a client is unsure about their eligibility, the best procedure is to instruct the participant to contact the State Board of Elections for direct inquiry. Our contact information is found on the back of the Voter Registration Application. Although the client should not register at the agency, they may be given the application to review later.

## HOW DO I OFFER VOTER REGISTRATION SERVICES?



At every covered transaction, ask the participant the NVRA Question:

- “If you are not registered to vote where you live now, would you like to apply to register to vote here today?”

Must use exact wording!

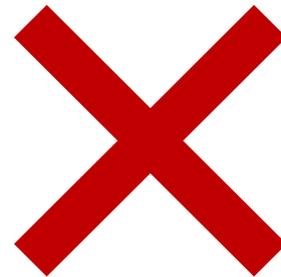
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Do not paraphrase the NVRA Question!!!

“If you’re not registered where you live now, would you like to register to vote here today?”

“Are you registered to vote at your new house? Would you like to update your voter registration information?”

“Do you want to register to vote today?”



“Are you registered to vote? Would you like to register today?”



## IN-PERSON TRANSACTIONS

In-person transactions are *Covered Transactions* that take place in person in the county DSS office.

# AGENCY NVRA PROCESS



Distribute with each:

Application for  
service or  
assistance

Recertification  
or renewal

Change of  
address



Laminated  
Form

Voter  
Registration  
Application

Assistance

Covered Transactions

**NORTH CAROLINA VOTER REGISTRATION APPLICATION** (fields in red text are required) 2020-02 **01**

**1** Indicate whether you are qualified to vote or preregister to vote based on U.S. citizenship and age.

Are you a citizen of the United States of America?  
 IF YOU CHECKED "NO" IN RESPONSE TO THIS CITIZENSHIP QUESTION, DO NOT SUBMIT THIS FORM. YOU ARE NOT QUALIFIED TO VOTE.  Yes  No

Will you be at least 18 years of age on or before election day?  
 Are you at least 16 years of age and understand that you must be 18 years of age on or before election day to vote?  
 IF YOU CHECKED "NO" IN RESPONSE TO BOTH OF THESE AGE QUESTIONS, DO NOT SUBMIT THIS FORM.  
 YOU ARE NOT QUALIFIED TO REGISTER OR PREREGISTER TO VOTE.  Yes  No

**2** Provide your full legal name.

Last Name  Suffix   
 First Name   
 Middle Name

**3** Provide your date of birth and identification information.

Date of Birth (MM/DD/YYYY)  /  /  State or Country of Birth   
 NC Driver License or NC DMV ID Number  Last 4 Digits of Social Security Number   
 Check if you do not have a driver license or State Voter Registration Number (Optional: To locate, check "Voter Lookup" at www.NCSBE.gov.) Social Security number.

**4** Provide your residential address - where you physically live. Do not enter a P.O. Box or a mail drop location.

Address Number  Street Name and Type   
 Address Line 2 (e.g., apartment, lot or unit number)   
 City  State  Zip Code   
 County  Have you lived at this address for 30 or more days?  Yes  No If "No", date moved?

**5** Provide a mailing address.

Do you receive mail at your residential address?  Yes  No  
 If "No", you are required to provide a mailing address.

Mailing Address Line 1   
 Mailing Address Line 2   
 Mailing Address Line 3   
 City  State  Zip Code

**No Physical Address?** If you do not have an address, use the space to the right to illustrate where you normally live or sleep. Write in the names of the nearest crossroads (or streets). Draw an X on the map to show where you live or usually sleep.

**IMPORTANT:** You should also provide a valid mailing address above to permit the board of elections to send you a voter card.

**6** Provide your demographic information (optional).

Gender  Male  Female  
 Race  African American/Black  American Indian/Alaska Native  Asian  Multiracial  Native Hawaiian/Pacific Islander  White  Other  
 Ethnicity  Not Hispanic/Latino  Hispanic/Latino

**7** Provide your choice for political party affiliation.

Constitution Party  Libertarian Party  Other  
 Democratic Party  Republican Party  
 Green Party  Unaffiliated  
 If you select a party that is not recognized in North Carolina, you will be registered as Unaffiliated.

**8** Complete if you are currently registered to vote in another NC county or in another state. (This information will be used to cancel your previous voter registration in the other county or state.)

First Name Used in Last Registration  Middle Name Used in Last Registration  Last Name Used in Last Registration  Suffix   
 Address Where You Were Last Registered  City/State/Zip Code of Last Registration  County of Last Registration

**9** Provide your contact information (optional). (This information is helpful if we need to contact you concerning your voter registration. Your contact information may be disclosed as a public record.)

Area Code  Phone Number  Email Address  Would you like to be contacted to be a poll worker?  Yes  No

**10** Sign below to attest to your qualifications to vote. FRAUDULENTLY OR FALSELY COMPLETING THIS FORM IS A CLASS I FELONY UNDER CHAPTER 163 OF THE NC GENERAL STATUTES.

I attest, under penalty of perjury, that in addition to having read and understood the contents of this form, that: (1) I am a United States citizen, as indicated above; (2) I am at least 18 years of age, or will be by the date of the general election; or I am at least 16 years old and understand that I must be at least 18 years old on the day of the general election to vote; I shall have been a resident of North Carolina, this county, and precinct for 30 days before the date of the election in which I intend to vote; (3) I will not vote in any other county or state after submission of this form and if I am registered elsewhere, I am canceling that registration at this time; and (4) I am not currently serving a felony sentence, including any probation, post-release supervision, or parole OR I am serving an extended term of probation, post-release supervision, or parole, I have outstanding fines, fees, or restitution, and I do not know of another reason that my probation, post-release supervision, or parole was extended.

Signature Required  Date

Every participant with a covered transaction must be offered a Voter Registration Application.

# NVRA STATEMENTS



1

Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

2

If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private.”

3

If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with:

- NC State Board of Elections
- PO Box 27255
- Raleigh, NC 27611-7255

# NVRA STATEMENTS

**National Voter Registration Act Statement:** If you are submitting this application to an NVRA agency or the North Carolina Division of Motor Vehicles, the location or office where you submitted the application will remain confidential and will be used only for voter registration purposes. Public assistance agencies, disability services agencies, the North Carolina Division of Motor Vehicles, and unemployment services agencies must offer you the opportunity to register to vote at the initial application for service of assistance and during any recertification, renewal or change of address. If you decline to register to vote, the fact that you so declined will also remain confidential. If you would like help completing the voter registration application, the agency will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private and return it to the agency that provided you the form or you may mail or deliver the form to your county board of elections office. Applying to register or declining to register to vote will not affect the amount of assistance provided. If you believe that someone has interfered with your right to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the NC State Board of Elections, P.O. Box 27255, Raleigh NC 27611-7255 or you may call the agency at 1-866-522-4723.

## APPLICATION INSTRUCTIONS

Use this application to: (1) register to vote; (2) preregister to vote if between the ages of 16 and 17; (3) change party affiliation or unaffiliated status; (4) report a change of address within a county; or (5) report a name change.

### Specific Instructions for Each Numbered Section of the Application:

- 1 Indicate whether you are qualified to vote or preregister to vote: (1) you must be a citizen of the United States; (2) you must be at least 18 years of age, or you will be 18 years of age by the next general election and you are voting in the primary, or you must be between the ages of 16 or 17 and desire to preregister to vote; (3) you must have resided in North Carolina and in the precinct in which you present to vote for at least 30 days prior to the election; (4) you must not be currently serving a felony sentence, including any probation, post-release supervision, or parole OR you are serving an extended term of probation, post-release supervision, or parole, you have outstanding fines, fees, or restitution, and you do not know of another reason that your probation, post-release supervision, or parole was extended. No special document is required.
- 2 Provide your full legal name. If your name has changed, this information will be used to update your current voter registration.
- 3 You are required to provide your date of birth. If you have a NC driver license or non-operator's identification number, provide this number. If you do not have a NC driver license or ID card, provide the last four digits of your social security number. If you have neither a NC driver license, NC DMV ID card or social security number and you are registering to vote for the first time in North Carolina, attach a copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows your name and address to this application.
- 4 Provide the address of your residence (where you physically live) as of the date of your application. In this section, do not list a post office address or a location where you have recently moved if you have moved to this residence within the past 30 days, provide the date of your move. If you do not have a traditional address, draw a picture in the space provided on this form of your usual sleeping quarters. Be descriptive and include any nearby streets or physical buildings.
- 5 If you do not receive mail at your residential address, you must provide a mailing address.
- 6 This section asks for your gender, race, and ethnicity. You are not required to provide this information.
- 7 This section asks that you designate how you would like to be affiliated. You may choose to affiliate with any recognized political party in North Carolina or you may opt to be registered as *Unaffiliated*. If you are applying for new registration in the county and leave the party affiliation section blank, you will be registered as *Unaffiliated*.
- 8 If you are currently registered in another North Carolina county or another state, please provide your name and previous address used on that prior registration. This information will be used to cancel your registration in the other county or state.
- 9 At your option, provide your phone number and email address.
- 10 You must sign this form. Only the person applying for registration is eligible to sign (or place your mark on) this form. If you are applying for new registration in your county of residence, you must mail your original signature on this form.

**National Voter Registration Act Statement:** If you are submitting this application to an NVRA agency or the North Carolina Division of Motor Vehicles, the location or office where you submitted the application will remain confidential and will be used only for voter registration purposes. Public assistance agencies, disability services agencies, the North Carolina Division of Motor Vehicles, and unemployment services agencies must offer you the opportunity to register to vote at the initial application for service of assistance and during any recertification, renewal or change of address. If you decline to register to vote, the fact that you so declined will also remain confidential. If you would like help completing the voter registration application, the agency will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private and return it to the agency that provided you the form or you may mail or deliver the form to your county board of elections office. Applying to register or declining to register to vote will not affect the amount of assistance provided. If you believe that someone has interfered with your right to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the NC State Board of Elections, P.O. Box 27255, Raleigh NC 27611-7255 or you may call the agency at 1-866-522-4723.

**Submitting Your Form:** You must mail or deliver this application in-person with your original signature if you are registering to vote for the first time in your county of residence. If you are changing your name, address or party affiliation within your current county of registration, in addition to mail, you may also fax or email a scanned image of your signed application. If you give your signed application to another person or organization to submit on your behalf, be sure the person or organization can commit to timely submitting your application to the proper board of elections.

Submit this form to:  
NC State Board of Elections  
P.O. Box 27255  
Raleigh, NC 27611-7255

**NORTH CAROLINA VOTER REGISTRATION APPLICATION** (fields in red text are required) 01

1. Indicate whether you are qualified to vote or preregistered to vote based on U.S. citizenship and age.  
 Are you a citizen of the United States of America?  Yes  No  
 IF YOU CHECKED "NO" IN RESPONSE TO THIS CITIZENSHIP QUESTION, DO NOT SUBMIT THIS FORM. YOU ARE **NOT** QUALIFIED TO VOTE.

Will you be at least 18 years of age on or before election day?  
 Yes  No  
 IF YOU CHECKED "NO" IN RESPONSE TO BOTH OF THESE AGE QUESTIONS, DO NOT SUBMIT THIS FORM. YOU ARE **NOT** QUALIFIED TO REGISTER OR PREREGISTER TO VOTE.

2. Provide your full legal name.  
 First Name: \_\_\_\_\_ Suffix: \_\_\_\_\_  
 Middle Name: \_\_\_\_\_  
 State or Country of Birth: \_\_\_\_\_  
 NC Driver License or NC DMV ID Number: \_\_\_\_\_ Last 4 Digits of Social Security Number: \_\_\_\_\_

3. Provide your date of birth and identification information.  
 Date of Birth (MM/DD/YYYY): \_\_\_\_\_  
 Check if you do not have a driver license or Social Security number.

4. Provide your residential address - where you physically live.  
 Address Number: \_\_\_\_\_ Street Name and Type: \_\_\_\_\_  
 Address Line 2 (e.g., apartment, lot or unit number): \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 County: \_\_\_\_\_ Have you lived at this address for 30 or more days?  Yes  No

5. Provide a mailing address.  
 Do you receive mail at your residential address?  
 Yes  No  
 Mailing Address Line 1: \_\_\_\_\_  
 Mailing Address Line 2: \_\_\_\_\_  
 Mailing Address Line 3: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

6. Provide your demographic information (optional).  
 Gender:  Male  Female  
 Race:  African American/Black  American Indian/Alaska Native  Asian  Multiracial  Hispanic/Latino  Native Hawaiian/Pacific Islander  White  Other

7. Provide your choice for political party affiliation.  
 Constitution Party  Libertarian Party  Other  
 Democratic Party  Republican Party  Green Party  Unaffiliated

8. Complete if you are currently registered to vote in another NC county or in another state.  
 First Name Used in Last Registration: \_\_\_\_\_ Middle Name Used in Last Registration: \_\_\_\_\_ Last Name Used in Last Registration: \_\_\_\_\_ Suffix: \_\_\_\_\_  
 Address Where You Were Last Registered: \_\_\_\_\_ City/State/Zip Code of Last Registration: \_\_\_\_\_ County of Last Registration: \_\_\_\_\_

9. Provide your contact information (optional).  
 Area Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Would you like to be contacted to be a poll worker?  Yes  No

10. Sign below to attest to your qualifications to vote.  
 I affirm, under penalty of perjury, that in addition to having read and understood the contents of this form, that: (1) I am a United States citizen, as indicated above; (2) I am at least 18 years of age, as indicated above; (3) I am a resident of North Carolina, this county, and precinct for 30 days before the date of this election in which I intend to vote; (4) I will not vote in any other county or state other than the one in which I am registered elsewhere, as indicated on this application; and (5) I am not currently serving a felony sentence, including any probation, post-release supervision, or parole OR am serving an extended term of probation, post-release supervision, or parole. I have outstanding fines, fees, or restitution, and I do not know of another reason that my probation, post-release supervision, or parole was extended.

Signature Required: \_\_\_\_\_ Date: \_\_\_\_\_

“If you are not registered to vote where you live now, would you like to apply to register to vote here today?”

**NORTH CAROLINA VOTER REGISTRATION APPLICATION** (fields in red text are required) 01

1. Indicate whether you are qualified to vote or preregistered to vote based on U.S. citizenship and age.  
 Are you a citizen of the United States of America?  Yes  No  
 IF YOU CHECKED "NO" IN RESPONSE TO THIS CITIZENSHIP QUESTION, DO NOT SUBMIT THIS FORM. YOU ARE **NOT** QUALIFIED TO VOTE.

Will you be at least 18 years of age on or before election day?  
 Yes  No  
 IF YOU CHECKED "NO" IN RESPONSE TO BOTH OF THESE AGE QUESTIONS, DO NOT SUBMIT THIS FORM. YOU ARE **NOT** QUALIFIED TO REGISTER OR PREREGISTER TO VOTE.

2. Provide your full legal name.  
 First Name: \_\_\_\_\_ Suffix: \_\_\_\_\_  
 Middle Name: \_\_\_\_\_  
 State or Country of Birth: \_\_\_\_\_  
 NC Driver License or NC DMV ID Number: \_\_\_\_\_ Last 4 Digits of Social Security Number: \_\_\_\_\_

3. Provide your date of birth and identification information.  
 Date of Birth (MM/DD/YYYY): \_\_\_\_\_  
 Check if you do not have a driver license or Social Security number.

4. Provide your residential address - where you physically live.  
 Address Number: \_\_\_\_\_ Street Name and Type: \_\_\_\_\_  
 Address Line 2 (e.g., apartment, lot or unit number): \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 County: \_\_\_\_\_ Have you lived at this address for 30 or more days?  Yes  No

5. Provide a mailing address.  
 Do you receive mail at your residential address?  
 Yes  No  
 Mailing Address Line 1: \_\_\_\_\_  
 Mailing Address Line 2: \_\_\_\_\_  
 Mailing Address Line 3: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

6. Provide your demographic information (optional).  
 Gender:  Male  Female  
 Race:  African American/Black  American Indian/Alaska Native  Asian  Multiracial  Hispanic/Latino  Native Hawaiian/Pacific Islander  White  Other

7. Provide your choice for political party affiliation.  
 Constitution Party  Libertarian Party  Other  
 Democratic Party  Republican Party  Green Party  Unaffiliated

8. Complete if you are currently registered to vote in another NC county or in another state.  
 First Name Used in Last Registration: \_\_\_\_\_ Middle Name Used in Last Registration: \_\_\_\_\_ Last Name Used in Last Registration: \_\_\_\_\_ Suffix: \_\_\_\_\_  
 Address Where You Were Last Registered: \_\_\_\_\_ City/State/Zip Code of Last Registration: \_\_\_\_\_ County of Last Registration: \_\_\_\_\_

9. Provide your contact information (optional).  
 Area Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Would you like to be contacted to be a poll worker?  Yes  No

10. Sign below to attest to your qualifications to vote.  
 I affirm, under penalty of perjury, that in addition to having read and understood the contents of this form, that: (1) I am a United States citizen, as indicated above; (2) I am at least 18 years of age, as indicated above; (3) I am a resident of North Carolina, this county, and precinct for 30 days before the date of this election in which I intend to vote; (4) I will not vote in any other county or state other than the one in which I am registered elsewhere, as indicated on this application; and (5) I am not currently serving a felony sentence, including any probation, post-release supervision, or parole OR am serving an extended term of probation, post-release supervision, or parole. I have outstanding fines, fees, or restitution, and I do not know of another reason that my probation, post-release supervision, or parole was extended.

Signature Required: \_\_\_\_\_ Date: \_\_\_\_\_

Participant may say ‘Yes’

Participant may say ‘No’

RESPONSE TO THE NVRA QUESTION



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## Other suggested language to use when offering voter registration services

You may keep the form in case you change your mind or need to update your address at a later time.

We must offer you an opportunity to register to vote each time you apply for services or renew services. It's the law.

Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

You may check your voter registration online at [www.NCSBE.gov](http://www.NCSBE.gov).

If you are uncertain about your voter registration status, there's contact information for the board of elections on the back of the form.

There's information on the back of the form that informs you of your rights.

If you would like help in filling out the voter registration application form, we will help you.

The decision whether to seek or accept help is yours. You may fill out the application form in private."

# LAMINATED FORM

For use in county DSS  
offices during  
In-Person Transactions



NVRA INFORMATION  
SHEET

P.O. Box 27255  
Raleigh, NC  
27611-7255  
Mailing Address

elections.sboe@ncsbe.gov  
E-mail  
(919) 814-0700 or  
(866) 522-4723  
Phone

(919) 715-0135  
Fax

**1**

**NVRA  
Statement**

Voter registration agencies are required to provide the opportunity to register to vote at the initial application for service or assistance and during recertification, renewal, or change of address. 52 U.S.C. § 20506(a)(6)(B) requires the information below be provided to you.

**2**

**Voter  
Registration  
Question**

If you are not registered to vote where you live now, would you like to apply to register to vote here today?

Please select one of the options below:

YES  NO

IF YOU DO NOT CHECK EITHER BOX, YOU WILL BE CONSIDERED TO HAVE DECIDED  
NOT TO REGISTER TO VOTE AT THIS TIME.

(Your selection will be recorded by the Caseworker in the NC FAST System)

**3**

**Assistance**

Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private.

**4**

**Your Rights**

If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the NC State Board of Elections, P.O. Box 27255, Raleigh, NC 27611-7255 or you may call the agency at 1-866-522-4723.

SBOE 2019-03



HOJA INFORMATIVA  
DE NVRA

P.O. Box 27255  
Raleigh, NC  
27611-7255  
Dirección Postal

elections.sboe@ncsbe.gov  
Correo Electrónico  
(919) 814-0700 or  
(866) 522-4723  
Teléfono

(919) 715-0135  
Fax

**1**

**Declaración  
de NVRA**

Las agencias de inscripción electoral están obligadas a proporcionar la oportunidad de inscribirse para votar en la solicitud inicial de servicio o asistencia y durante la recertificación, renovación o cambio de dirección. 52 U.S.C. § 20506 (a) (6) (B) requiere que se le proporcione la información a continuación.

**2**

**Pregunta de  
Inscripción de  
Votante**

Si usted no está inscrito para votar en la dirección donde vive actualmente, ¿le gustaría inscribirse para votar aquí hoy?

Por favor seleccione una de las opciones abajo:

SÍ  NO

SI NO MARCA NINGUNA CASILLA, SE CONSIDERARÁ QUE HA DECIDIDO NO  
INSCRIBIRSE PARA VOTAR EN ESTE MOMENTO.

(Su selección será grabada por el trabajador social en el sistema NC FAST)

**3**

**Ayuda**

Inscribirse para votar o rehusar inscribirse no afectará la cantidad de ayuda proporcionada por esta agencia.

Si desea ayuda para completar la solicitud de inscripción para votar, la agencia le proporcionará esa ayuda. La decisión de solicitar o aceptar ayuda es suya. Usted puede llenar la solicitud en privado.

**4**

**Sus Derechos**

Si cree que alguien ha interferido con su derecho a inscribirse para votar o su derecho a elegir su propio partido político u otra preferencia política, puede presentar una queja con la Junta Estatal de Elecciones de Carolina del Norte, P. O. Box 27255, Raleigh, NC 27611-7255 o llamando la agencia al 1-866-522-4723.

SBOE 2019-03

# IN-PERSON COVERED TRANSACTIONS IN NC FAST



Direct each client to review the Laminated Form

Ask each client the Voter Preference Question and record the answer in NC FAST or leave as default to "Please Select" if the client doesn't answer

Give every client a Voter Registration Application automatically, without regard to his or her response to the Voter Preference Question

Offer to assist the client in completing the application if he or she answered "yes" to the Voter Preference Question

If the client completes a Voter Registration Application, review it for completeness of all mandatory fields necessary to register to vote

## Claimant Details



Asian  Native Hawaiian or Other Pacific Islander

White or Caucasian  Unreported

### Education

What is the highest grade completed in school by the claimant?

Does the claimant currently attend high school, college, vocational or technical school?

### Voter Registration

[Help](#)

#### Worker Instructions:

1. Give every Client a Voter Registration Form automatically, without regard to his/her response to the Voter Preference Question.
2. Give every Client the Laminated Form for review.
3. Allow the Client time to read the Laminated Form.
4. Ask the Voter Preference Question and record the answer into NC FAST. No response shall be entered for any Client who fails to answer the question.

If you are not registered to vote where you live now, would you like to apply to register to vote here today? IF YOU DO NOT ANSWER THE QUESTION, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.

Yes

No

[Close](#)[Back](#)[Next](#)

## RECORDING IN NC FAST: INITIAL APPLICATIONS FOR SERVICE OR BENEFITS

- NC FAST displays the same procedure to assist caseworkers through this administrative process
- Caseworkers should record the client's answer to the voter preference question by selecting the "yes", "no" or leave as default to "Please Select" if the client doesn't answer

## VOTER REGISTRATION:

Your caseworker has given you a Voter Registration Application. Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

If you would like help in filling out the Voter Registration Application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private. You can return your completed Voter Registration Application to your DSS caseworker or return it to the State Board of Elections (the address is found on the back of the form).

If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the State Board of Elections.

During the application, you were asked the following question:

If you are not registered to vote where you live now, would you like to apply to register to vote here today? (yes/no)

IF YOU DO NOT ANSWER THE QUESTION, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.

Your response was: **Declined to Answer**

### Your Signature and Statement of Understanding

By signing this application I am saying that:

1. I have told the truth on this form.
2. I agree to give information about what I have said so that my application can be processed.
3. I give permission to social services to get proof of what I have said from any person, agency, or business. Other person, agencies, or businesses include but are not limited to: employers, banks, savings and loans, landlords, etc.
4. I understand my expenses may be used to figure my Food and Nutrition Services amount. If I do not tell you about some of my expenses and/or verify them, they may not be used in the budget to calculate the amount of my benefits.
5. I have read and understand the North Carolina Public Assistance Rights and Responsibilities form found at: <http://info.dhhs.state.nc.us/olm/forms/dss/ncfast-20009.pdf>

Signature \_\_\_\_\_

Date \_\_\_\_\_

Witness Signature (if signature above is an 'X') \_\_\_\_\_

Date \_\_\_\_\_

Caseworker's Signature \_\_\_\_\_

Date \_\_\_\_\_

For Agency Use Only:

Date Mailed:

Date Received in Agency:

County Case Number:

Comments:

# NC FAST: SUMMARY OF BENEFITS APPLICATION

- Voter Preference Question is prominently displayed
- The client's response to the Voter Preference Question is displayed
- The display box is immediately above the space for the client's signature.

# RECORDING IN NC FAST: RECERTIFICATIONS

- NC FAST has a section that captures voter registration data regarding Recertifications
- Use the Voter Registration section to record the client's response to voter registration services

## New Recertification



\* required field

Date Received \*

Method \*

Next Certification Period Start Date \*

### Voter Registration

Registration Requested

  
Yes  
No

FNS/SNAP Recertification

ails

Date Required Information

Provided

Good Cause for Late Recertification

Date Good Cause Determined

Comments

Save

Cancel

New Voter Registration ? X

Received Date \*   \* required field

Voter Registration Details ▼

Start Date \*   End Date  

Registration Requested  Distribution Method

Comments ▼

Yes  
No

New Voter Registration ? X

Received Date \*   \* required field

Voter Registration Details ▼

Start Date \*   End Date  

Registration Requested  Distribution Method

Comments ▼

Voter registration provided to/handed to Client  
Voter registration mailed to Client

# RECORDING IN NC FAST: DISTRIBUTION OF VOTER REGISTRATION APPLICATION

- Under Voter Registration Details in the Evidence Queue select “yes” or “no” to record if the client requested registration services.
- A drop-down box has been added in NC FAST to confirm voter registration services have been provided to a client.
- Caseworkers should use the drop-down box to confirm that they have **provided a Voter Registration Application** during an **In-Person Transaction** or **mailed the required Voter Registration Application** to clients following a **transaction in which a mailing is required**.
- Caseworkers have the following dropdown options:
  - “Voter registration provided to/handed to Client”
  - “Voter registration mailed to Client.”

# RECORDING IN NC FAST: CHANGE OF ADDRESS

## Add Phone and Address Wizard



1 Select Members 2 New Phone Number 3 New Address 4 Validate Address 5 Voter Details

Step 5: Enter the voter details.

Voter Registration Requested	<input type="text"/>
Distribution Method	<input type="text"/>
Comments	<input type="text"/>

Cancel

Back

Save

## Add Phone and Address Wizard



1 Select Members 2 New Phone Number 3 New Address 4 Validate Address 5 Voter Details

Step 5: Enter the voter details.

Voter Registration Requested	<input type="text"/>
Distribution Method	<input type="text"/>
Comments	<input type="text"/>

Cancel

Back

Save

When a change of address is reported, caseworkers are required to:

- Provide the client with a coded Voter Registration Application
- Show the client the Laminated Form
- Offer the client assistance in completing the Voter Registration Application
- Note voter registration services was requested by selecting “yes” or “no”
- Note the distribution method by selecting “Voter registration handed to Client” or “Voter registration mailed to Client”



---

NEED A  
BREAK?



## REMOTE TRANSACTIONS

- Remote transactions are *Covered Transactions* that take place through ePASS, telephone transactions, fax, email or internet.
- County DSS staff must offer the same degree of assistance to clients in completing voter registration materials as they would for In-Person Covered Transactions.

### Voter Registration

Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private.

If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote or your right to choose your own political party or other political preference, you may file a complaint with the North Carolina Bipartisan State Board of Elections and Ethics Enforcement.

If you require assistance with voter registration, you can call the North Carolina Bipartisan State Board of Elections and Ethics Enforcement at 1-866-522-4723.

If you are not registered to vote where you live now, would you like to apply to register to vote here today? IF YOU DO NOT ANSWER THE QUESTION, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.

No

Yes

Save & Exit

Next

# ePASS & Voter Registration Services (Initial applications, Renewals & Recertifications)

- On its home page, ePASS has a link to the downloadable voter registration form
- Clients also have the option to select voter registration services through ePASS
- Caseworkers must mail a Voter Registration Application and DSS Cover Letter to all clients using ePASS for a covered transaction if the client has:
  - Indicated that they want to register to vote in ePASS
  - Failed to answer the Voter Preference Question in ePASS

# ePASS: CHANGE OF ADDRESS & APPLICATION SUBMISSION CONFIRMATION

## Change of Address

## Application Confirmation

### Sign & Submit

Your changes have been successfully submitted. Please write down your Reference Number for future use.

**Reference Number: 100000260**

If any of the information you submitted requires follow-up, an agency representative will contact you.

#### Voter Registration Information:

If you changed your address and responded that you would like to register to vote at this time, your County DSS Office will mail you a Voter Registration Application to the address we have on file for you to complete and return. You may return your completed Voter Registration Application to either the North Carolina Bipartisan State Board of Elections and Ethics Enforcement (the address is found on the back of the Voter Registration Application) or to your local county DSS public assistance office.

If you prefer to also print the Voter Registration Application from your personal printer using your web browser, Voter Registration Applications are available at the following link at the website of the North Carolina Bipartisan State Board of Elections and Ethics Enforcement.

<https://www.ncsbe.gov/NVRA/01>

Also, the ePASS start page includes a link to the Voter Registration Application. If you need assistance, please call the North Carolina Bipartisan State Board of Elections and Ethics Enforcement at 1-866-522-4723.

Close

### Submitted

Your application has been submitted.

If any of the information you submitted requires follow-up, an agency representative will contact you.

#### Voter Registration Information:

If you responded that you would like to register to vote at this time, your County DSS Office will mail you a Voter Registration Application to the address we have on file for you to complete and return. You may return your completed Voter Registration Application to either the North Carolina Bipartisan State Board of Elections and Ethics Enforcement (the address is found on the back of the Voter Registration Application) or to your local county DSS public assistance office.

If you prefer to also print the Voter Registration Application from your personal printer using your web browser, Voter Registration Applications are available at the following link at the website of the North Carolina Bipartisan State Board of Elections and Ethics Enforcement.

<https://www.ncsbe.gov/NVRA/01>

Also, the ePASS start page includes a link to the Voter Registration Application. If you need assistance, please call the North Carolina Bipartisan State Board of Elections and Ethics Enforcement at 1-866-522-4723.

Home

- ePASS reports if a client had reported a change of address and responded that they would like to register to vote during that process. After the application is submitted, these screens are presented to clients who selected “Yes,” “No” or declined to register to vote.
- Caseworkers must mail a Voter Registration Application and DSS Cover Letter to all clients that report a change of address using ePASS, if the client has:
  - Indicated that they want to register to vote in ePASS
  - Failed to answer the Voter Preference Question in ePASS

P.O. Box 27255  
Raleigh, NC  
27611-7255  
Mailing Address  
Dirección Postal

elections.sboe  
@ncsbe.gov  
E-mail  
Correo electrónico

919) 814-0700 or  
(866) 522-4723  
Phone  
Teléfono

(919) 715-0135  
Fax

#### Notice of Voter Registration Services

You are receiving this letter because of your recent interaction with a county DSS office. The National Voter Registration Act requires the county DSS office to provide the client with an opportunity to register to vote. During your interaction with the county DSS office, you may have indicated that you would like to register to vote at the address at which you currently live. Enclosed is a voter registration application. Once completed, you may send the form directly to the State Board of Elections at the address provided on the back of the voter registration form or you may return it to your local county DSS office. Only U.S. citizens are eligible to register to vote. You must meet all the qualifications listed at the top of the enclosed voter registration application and in the signature block of the application. If you do not meet these qualifications, do not return the enclosed application. If you wish to be registered to vote, please complete and sign the enclosed form confirming, under penalty of perjury, that you meet the qualifications to vote and that the information on the application is correct. Please contact the State Board of Elections at 1-866-522-4723 if you desire assistance in completing the application or if you have questions concerning this notice. If you would prefer a copy of the enclosed voter registration form in Spanish, please visit <https://www.ncsbe.gov/NVRA/01>. You may also call 1-866-522-4723.

#### Aviso de Servicios de Inscripción del Votante

Usted está recibiendo esta carta debido a su reciente interacción con una oficina de la División de Servicios Sociales (DSS) del condado. La Ley Nacional de Inscripción de Votantes requiere que la oficina de DSS proporcione al cliente la oportunidad de inscribirse para votar. Durante su interacción con la oficina de DSS del condado, es posible que haya indicado que le gustaría inscribirse para votar en la dirección en la que actualmente vive. Adjunto encontrará una solicitud de inscripción para votar. Una vez la haya completado, puede enviarla directamente a la Junta Estatal de Elecciones a la dirección proporcionada en la parte de posterior del formulario o puede devolverla a su oficina local de DSS del condado. Solamente los ciudadanos estadounidenses son elegibles para inscribirse para votar. Usted debe cumplir con todos los requisitos enumerados en la parte superior de la solicitud de inscripción para votar adjunta y en el bloque de la firma de la solicitud. Si usted no cumple con estos requisitos, no devuelva la solicitud. Si desea inscribirse para votar, por favor complete y firme la solicitud adjunta confirmando, bajo pena de perjurio, que cumple con los requisitos para votar y que la información en la solicitud es correcta. Por favor póngase en contacto con la Junta Estatal de Elecciones al 1-866-522-4723 si desea asistencia para completar la solicitud o si tiene preguntas relacionadas con este aviso. Si prefiere una copia de la solicitud de inscripción para votar adjunta en español, por favor visite <https://www.ncsbe.gov/NVRA/01> o también puede llamar al 1-866-522-4723.

## DSS COVER LETTER

Caseworkers must **mail** a Voter Registration Application and DSS Cover Letter to all Clients using ePASS for a Covered Transaction if the client has:

- Indicated that he/she wants to register to vote in ePASS
- Failed to answer the Voter Preference Question in ePASS

# NVRA AND REMOTE TRANSACTIONS



## ePASS

- Caseworkers must mail a Voter Registration Application and DSS Cover Letter to all clients using ePASS if the client has:
  - Indicated (s)he wants to register to vote
  - Failed to answer the Voter Preference Question



## Telephone Communication

- Ask the client the Voter Preference Question and provide client with a Voter Registration Application and DSS Cover Letter by mail or electronically, regardless of the client's response to the NVRA question.



## Communication by Mail

- If a client indicates on an application returned by mail that (s)he desires to register to vote or update their registration or failed to answer the Voter Preference Question on the form, mail the client a Voter Registration Application and DSS Cover Letter



## Change of Address

- Caseworkers are required to mail a Voter Registration Application and DSS Cover Letter to each client that reports a change of address through a remote transaction, regardless of the method by which the address change is conducted (i.e. by telephone, fax, email or Internet)

## Evidence Queue – Distribution of Voter Registration Application

- Use the drop-down box to select the following option to document the completion of your voter registration responsibilities:
  - “Voter registration mailed to client”

NVRA REMOTE TRANSACTION SHEET



"This is a voter registration agency. I am required to ask, 'if you are not registered to vote where you live now, would you like to apply to register to vote today? I can send you an application.'"

Agency County		Source Type	
Agency Name		Staff Name	

	Date	Client Name	Communication Type	Transmit Method
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
16.			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
17.			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
18.			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
19.			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
20.			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email

NCSBOE 2017.01

NVRA REMOTE TRANSACTION SHEET



"This is a voter registration agency, I am required to ask, 'if you are not registered to vote where you live now, would you like to apply to register to vote today? I can send you an application.'"

Source Type	<input checked="" type="checkbox"/> 01 <input type="checkbox"/> 02
Staff Name	

	Date	Client Name	Communication Type	Transmit Method
1.			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
2.			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email
			<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> Email

Public Assistance Agencies should discontinue the use of the NVRA Remote Transaction Sheet.

# ASSISTANCE & REVIEW

COMPLETING & REVIEWING THE VOTER  
REGISTRATION APPLICATION



# ASSISTANCE REQUIRED FOR BOTH IN-PERSON & REMOTE TRANSACTIONS

## Required Elements on the Application are in **RED FONT** :

- Legal Name
- Date of Birth
- Residential Address & Mailing Address (if different)
- Signature Attestation
- Eligibility Confirmation (Indication of U.S. Citizenship/Age requirement)

All Items in Red Font

**NORTH CAROLINA VOTER REGISTRATION APPLICATION** (fields in red text are required) 2020 02 **01**

**1** Indicate whether you are qualified to vote or preregister to vote based on U.S. citizenship and age.

**Are you a citizen of the United States of America?**  
IF YOU CHECKED "NO" IN RESPONSE TO THIS CITIZENSHIP QUESTION, DO NOT SUBMIT THIS FORM. YOU ARE **NOT** QUALIFIED TO VOTE.  Yes  No

**Will you be at least 18 years of age on or before election day?**  Yes  No

**Are you at least 16 years of age and understand that you must be 18 years of age on or before election day to vote?**  
IF YOU CHECKED "NO" IN RESPONSE TO BOTH OF THESE AGE QUESTIONS, DO NOT SUBMIT THIS FORM. YOU ARE **NOT** QUALIFIED TO REGISTER OR PREREGISTER TO VOTE.  Yes  No

**2** Provide your full legal name.

Last Name  Suffix

First Name

Middle Name

**3** Provide your date of birth and identification information.

Date of Birth (MM/DD/YYYY)  State or Country of Birth

NC Driver License or NC DMV ID Number  Last 4 Digits of Social Security Number

Check if you do not have a driver license or Social Security number. State Voter Registration Number (Optional: To locate, check "Voter Lookup" at [www.NCSBE.gov](http://www.NCSBE.gov).)

**4** Provide your residential address - where you physically live.  
Do not enter a P.O. Box or a mail drop location.

Address Number  Street Name and Type

Address Line 2 (e.g., apartment, lot or unit number)

City  State  Zip Code

County  Have you lived at this address for 30 or more days?  Yes  No If "No", date moved?

**5** Provide a mailing address.

Do you receive mail at your residential  Yes  No  
If "No", you are required to provide a mailing address.

Mailing Address Line 1

Mailing Address Line 2

Mailing Address Line 3

City  State  Zip Code

**No Physical Address?** If you do not have an address, use the space to the right to illustrate where you normally live or sleep. Write in the names of the nearest crossroads (or streets). Draw an X on the map to show where you live or usually sleep.

IMPORTANT: You should also provide a valid mailing address above to permit the board of elections to send you a voter card.

**6** Provide your demographic information (optional).

Gender  Male  Female

Ethnicity  Not Hispanic/Latino  Hispanic/Latino

Race  African American/Black  American Indian/Alaska Native  Asian  Multiracial  Native Hawaiian/Pacific Islander  White  Other

Constitution Party  Libertarian Party  Other

Democratic Party  Republican Party

Green Party  Unaffiliated

If you select a party that is not recognized in North Carolina, you will be registered as *Unaffiliated*.

**8** Complete if you are currently registered to vote in another NC county or in another state.  
(This information will be used to cancel your previous voter registration in the other county or state.)

First Name Used in Last Registration  Middle Name Used in Last Registration  Last Name Used in Last Registration  Suffix

Address Where You Were Last Registered  City/State/Zip Code of Last Registration  County of Last Registration

**9** Provide your contact information (optional).  
(This information is helpful if we need to contact you concerning your voter registration. Your contact information may be disclosed as a public record.)

Area Code  Phone Number  Email Address  Would you like to be contacted to be a poll worker?  Yes  No

**10** Sign below to attest to your qualifications to vote.  
**FRAUDULENTLY OR FALSELY COMPLETING THIS FORM IS A CLASS I FELONY UNDER CHAPTER 163 OF THE NC GENERAL STATUTES.**

I attest, under penalty of perjury, that in addition to having read and understood the contents of this form, that: (1) I am a United States citizen, as indicated above; (2) I am at least 18 years of age, or will be by the date of the general election; or I am at least 16 years old and understand that I must be at least 18 years old on the day of the general election to vote; I shall have been a resident of North Carolina, this county, and precinct for 30 days before the date of the election in which I intend to vote; (3) I will not vote in any other county or state after submission of this form and if I am registered elsewhere, I am canceling that registration at this time; and (4) I am not currently serving a felony sentence, including any probation, post-release supervision, or parole OR I am serving an extended term of probation, post-release supervision, or parole, I have outstanding fines, fees, or restitution, and I do not know of another reason that my probation, post-release supervision, or parole was extended.

**X**

Signature Required Date

The properly coded NC Voter Registration Application for Public Assistance Agencies uses the designation of “01”

**NORTH CAROLINA VOTER REGISTRATION APPLICATION** (fields in red text are required) 2020.02 **01**

**1** Indicate whether you are qualified to vote or preregister to vote based on U.S. citizenship and age.

Are you a citizen of the United States of America?  
IF YOU CHECKED "NO" IN RESPONSE TO THIS CITIZENSHIP QUESTION, DO NOT SUBMIT THIS FORM. YOU ARE NOT QUALIFIED TO VOTE.  Yes  No

Will you be at least 18 years of age on or before election day?  
Are you at least 16 years of age and understand that you must be 18 years of age on or before election day to vote?  
IF YOU CHECKED "NO" IN RESPONSE TO BOTH OF THESE AGE QUESTIONS, DO NOT SUBMIT THIS FORM. YOU ARE NOT QUALIFIED TO REGISTER OR PREREGISTER TO VOTE.  Yes  No

**2** Provide your full legal name.

Last Name  Suffix

First Name

Middle Name

**3** Provide your date of birth and identification information.

Date of Birth (MM/DD/YYYY)  /  /

State or Country of Birth

NC Driver License or NC DMV ID Number  Last 4 Digits of Social Security Number

Check if you do not have a driver license or Social Security number. State Voter Registration Number (Optional: To locate, check "Voter Lookup" at [www.NCSBE.gov](http://www.NCSBE.gov))

**4** Provide your residential address - where you physically live. Do not enter a P.O. Box or a mail drop location.

Address Number  Street Name and Type

Address Line 2 (e.g., apartment, lot or unit number)

City  State  Zip Code

County  Have you lived at this address for 30 or more days?  Yes  No If "No", date moved?

**5** Provide a mailing address.

Do you receive mail at your residential address?  Yes  No If "No", you are required to provide a mailing address.

Mailing Address Line 1

Mailing Address Line 2

Mailing Address Line 3

City  State  Zip Code

**No Physical Address?** If you do not have an address, use the space to the right to illustrate where you normally live or sleep. Write in the names of the nearest crossroads (or streets). Draw an X on the map to show where you live or usually sleep.

IMPORTANT: You should also provide a valid mailing address above to permit the board of elections to send you a voter card.

**6** Provide your demographic information (optional).

Gender  Male  Female

Ethnicity  Not Hispanic/Latino  Hispanic/Latino

Race  African American/Black  American Indian/Alaska Native  Asian  Multiracial  Native Hawaiian/Pacific Islander  White  Other

**7** Provide your choice for political party affiliation.

Constitution Party  Libertarian Party  Other

Democratic Party  Republican Party

Green Party  Unaffiliated

If you select a party that is not recognized in North Carolina, you will be registered as Unaffiliated.

**8** Complete if you are currently registered to vote in another NC county or in another state. (This information will be used to cancel your previous voter registration in the other county or state.)

First Name Used in Last Registration  Middle Name Used in Last Registration  Last Name Used in Last Registration  Suffix

Address Where You Were Last Registered  City/State/Zip Code of Last Registration  County of Last Registration

**9** Provide your contact information (optional). (This information is helpful if we need to contact you concerning your voter registration. Your contact information may be disclosed as a public record.)

Area Code  Phone Number  Email Address  Would you like to be contacted to be a poll worker?  Yes  No

**10** Sign below to attest to your qualifications to vote.  
**FRAUDULENTLY OR FALSELY COMPLETING THIS FORM IS A CLASS I FELONY UNDER CHAPTER 163 OF THE NC GENERAL STATUTES.**

I attest, under penalty of perjury, that in addition to having read and understood the contents of this form, that: (1) I am a United States citizen, as indicated above; (2) I am at least 18 years of age, or will be by the date of the general election; or I am at least 16 years old and understand that I must be at least 18 years old on the day of the general election to vote; I shall have been a resident of North Carolina, this county, and precinct for 30 days before the date of the election in which I intend to vote; (3) I will not vote in any other county or state after submission of this form and if I am registered elsewhere, I am canceling that registration at this time; and (4) I am not currently serving a felony sentence, including any probation, post-release supervision, or parole OR I am serving an extended term of probation, post-release supervision, or parole, I have outstanding fines, fees, or restitution, and I do not know of another reason that my probation, post-release supervision, or parole was extended.

**X**  Signature Required  Date

2020.02 **01**

**QUALIFIED TO VOTE.**  Yes  No

**ion day to vote?**  Yes  No

**FORM.**  Yes  No

# NC VOTER REGISTRATION APPLICATION NEW SPANISH LANGUAGE APPLICATION

- New Spanish Language Voter Registration Application for NVRA agencies are coded as “09NVRA”
- Check the box for ‘01’ in the top right corner to indicate the application is being submitted via a Public Assistance agency

**SOLICITUD DE INSCRIPCIÓN PARA VOTAR EN CAROLINA DEL NORTE** (Los campos en rojo son obligatorios)

2024.01 **09NVRA**  01  02  03

1 Indique si usted está calificado(a) para inscribirse o preinscribirse para votar basado en su ciudadanía estadounidense y edad.

¿Es usted ciudadano (a) de los Estados Unidos de América?  Sí  No

¿Tendrá usted 18 años de edad o más el día de las elecciones?  Sí  No

¿Tiene por lo menos 16 años de edad y entiende que para votar debe tener 18 años para el día de las elecciones?  Sí  No

2 Proporcione su nombre legal completo.

Apellido  Sufrjo

Primer Nombre

Segundo Nombre

3 Proporcione su Fecha de Nacimiento e Información de Identificación.

Fecha de Nacimiento (MM/DD/AAAA)  Estado o País de Nacimiento

No. DMV de NC de Licencia de Conducir o Tarjeta de Identificación  Últimos 4 Dígitos de Seguro Social

4 Proporcione su dirección de domicilio — donde usted vive físicamente. (No use apartados postales ni calles rurales.)

Número de Dirección  Nombre y Tipo de Calle

Líneas de la Dirección 2 (e.g., apartamento, lote o número de unidad)

Ciudad  Estado  Código Postal

Condado  ¿Ha vivido en esta dirección por lo menos 30 días?  Sí  No

5 Proporcione una dirección postal si no recibe correo en su dirección de domicilio.

¿Recibe correo en su dirección residencial?  Sí  No

Dirección de Correo Línea 1

Dirección de Correo Línea 2

Dirección de Correo Línea 3

Ciudad  Estado  Código Postal

6 Proporcione su información demográfica (opcional).

Género  Masculino  Femenino  Otro

Raza  Afroamericano/ Negro  Indioamericano/ Nativo de Alaska  Asiático  Multirracial  Nativo de Hawaii/ Iliolo del Pacífico  Blanco  Otro

7 Proporcione su elección para la afiliación a un partido político.

Partido Demócrata  Partido Republicano  Partido Libertario  Partido Constitución  Partido Verde  No afiliado(s)  Otro

8 Complete si usted está actualmente inscrito(a) para votar en otro condado de Carolina del Norte u otro estado. (Esta información se utilizará para cancelar su inscripción de votante previa en el otro condado o estado.)

Primer Nombre usado en la inscripción Previa  Segundo Nombre usado en la inscripción Previa  Apellido usado en la inscripción Previa  Sufrjo

Dirección de inscripción Previa  Ciudad/Estado/Código Postal de inscripción Previa  Condado de inscripción Previa

9 Proporcione su información de contacto (opcional). (Esta información es útil si necesitamos comunicarnos con usted en relación con su inscripción de votante. Esta información podrá ser revisada como registro público.)

Código de Área  Número de Teléfono  Dirección de Correo Electrónico  ¿Le gustaría trabajar en las elecciones?  Sí  No

10 Firme abajo para atestiguar sus calificaciones para votar. **COMPLETAR ESTE FORMULARIO FALSA O FRAUDULENTAMENTE ES UN CRIMEN DE LA CLASE I DEL CAPÍTULO 163 DE LOS ESTATUTOS GENERALES DE CAROLINA DEL NORTE.**

Firma Obligatoria  Fecha

**09NVRA**  01  02  03

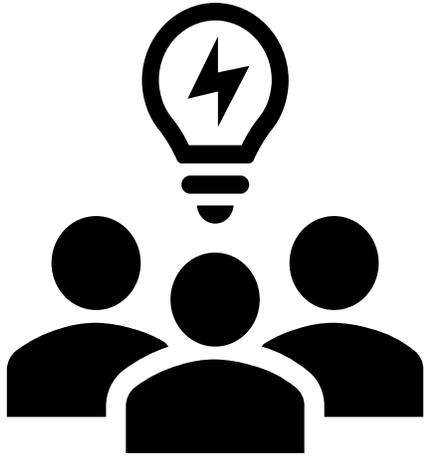
ense y edad.

a votar  Sí  No

# ADDITIONAL INFO FOR COMPLETING VOTER REGISTRATION SERVICES

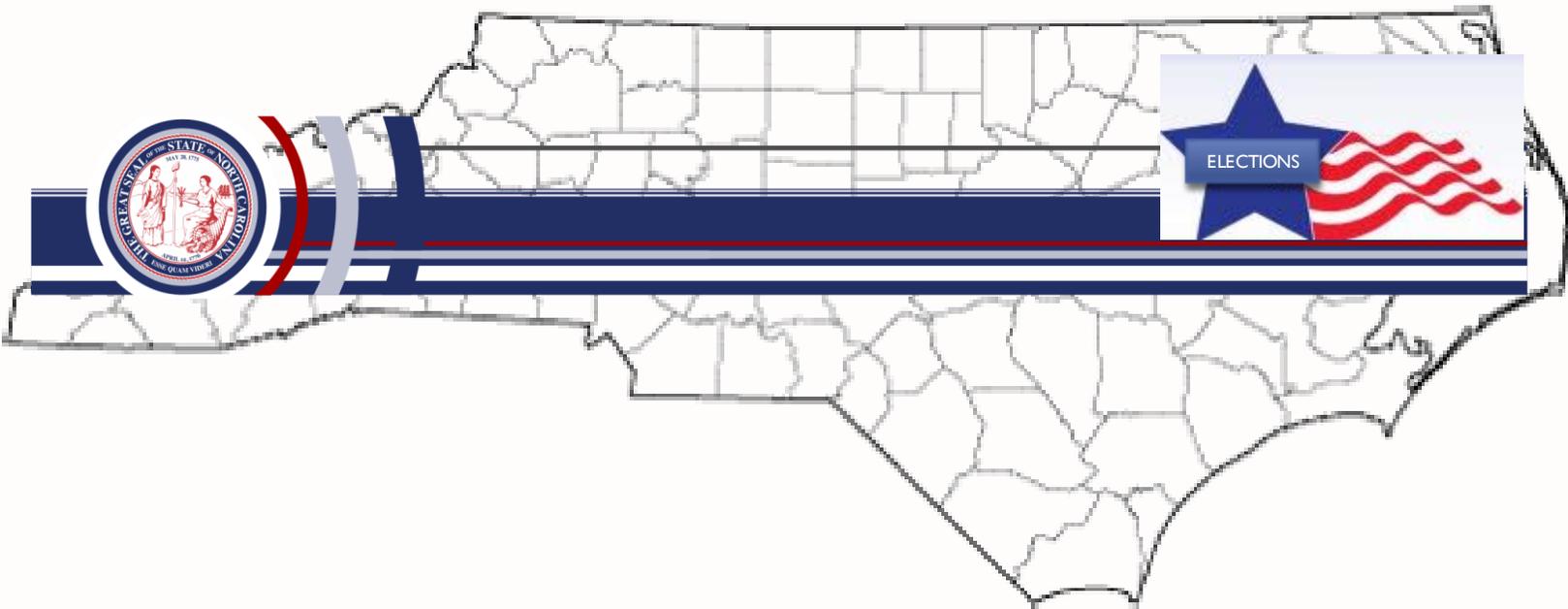


If any of the required information is left blank, the application still must be turned into the County Boards of Elections within 5 business days of receipt.



The law requires that assistance in completing the applications be offered; however, it is the client's decision whether or not to accept the help.

Voter registration applicants between the ages of 16 and 17, although they are not qualified by age to vote, may *preregister* to vote. To preregister to vote, applicants must indicate on their voter registration application that they are at least 16 years of age and understand that they must be 18 years of age on or before election day to vote.



NVRA SUBMISSION  
TO COUNTY  
BOARDS OF  
ELECTIONS

# Completed Voter Registration Applications

- After **acceptance**, staff must transmit completed applications to the county board of elections within **five business days** after acceptance.

AGENCY NVRA TRANSMISSION & COLLECTION

**AGENCY TRANSMITTAL FORM**

Please complete the fields below and enclose this form with the materials to be transmitted to the County Board of Elections. Retain a copy for your records.



To \_\_\_\_\_ County Board of Elections

Agency County		Source Type	<input type="checkbox"/> 01 <input type="checkbox"/> 02 <input type="checkbox"/> 03
Agency Type	<input type="checkbox"/> DSS <input type="checkbox"/> Blind Services <input type="checkbox"/> Mental Health	<input type="checkbox"/> Health & Human Services <input type="checkbox"/> Deaf & Hard of Hearing <input type="checkbox"/> Vocational Rehab	<input type="checkbox"/> WIC <input type="checkbox"/> DSOHF <input type="checkbox"/> Unemployment Services
Agency Name			
Agency Staff Name			
Transmittal Date			

No. of Voter Registration Forms (ENGLISH)	
No. of Voter Registration Forms (SPANISH)	
Comments	

For CBE Administrative Purposes	
Date Received	
Method of Delivery	<input type="checkbox"/> In Person <input type="checkbox"/> Mail <input type="checkbox"/> Email <input type="checkbox"/> Fax

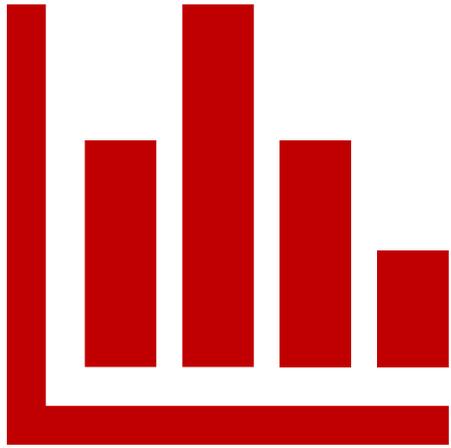
## Use the Agency Transmittal Form to submit Voter Registration Applications to the county board of elections

- Complete and submit within 5 business days of receipt
- Method of delivery:
  - In Person
  - Mail
  - Courier
  - County Mail
- Email transmission is no longer a valid method of delivery

Agency County		Source Type	<input type="checkbox"/> 01 <input type="checkbox"/> 02 <input type="checkbox"/> 03
Agency Type	<input type="checkbox"/> DSS <input type="checkbox"/> Health & Human Services <input type="checkbox"/> WIC <input type="checkbox"/> Blind Services <input type="checkbox"/> Deaf & Hard of Hearing <input type="checkbox"/> DSOHF <input type="checkbox"/> Mental Health <input type="checkbox"/> Vocational Rehab <input type="checkbox"/> Unemployment Services		
Agency Name			
Agency Staff Name			
Transmittal Date			

No. of Voter Registration Forms (ENGLISH)	
No. of Voter Registration Forms (SPANISH)	
Comments	
<b>For CBE Administrative Purposes</b>	
Date Received	

- Complete agency information
- Transmittal date
- Record the number of English and Spanish Voter Registration Forms that are being sent to the County Boards of Elections separately



# DATA ANALYSIS & COMPLIANCE

# DATA COLLECTION & WEBSITE REPORTS



DHHS collects the following statistics:

## Covered Transactions

Initial Applications, Renewals and Recertifications (as applicable) for:

- Food & Nutritional Services
- Work First (TANF)
- Cash Assistance
- Special Assistance
- Energy Assistance
- Subsidized Childcare Assistance
- Special Assistance
- Simplified Nutritional Assistance Program
- Medical Assistance

## Voter Preference Question

- Total amount of responses to the voter registration question broken down by “yes,” “no” and “please select” (no answer provided) for each of the covered transactions

## Distribution of the Voter Registration Application

- Total responses in the evidence queue about distribution of the Voter Registration Form, broken down between “voter registration provided to/handed to Client” and “voter registration mailed to Client”

# DATA COLLECTION & WEBSITE REPORTS



SBE reports the following statistics on our website:

## Voter Registration Applications

- Total number of Voter Registration Applications coded as being from Public Assistance Clients received by each County Board of Elections

## Voter Preference Question

- Total of the responses to the question broken down by 'yes' or 'no' and 'please select' (no answer provided) for each of the covered transactions

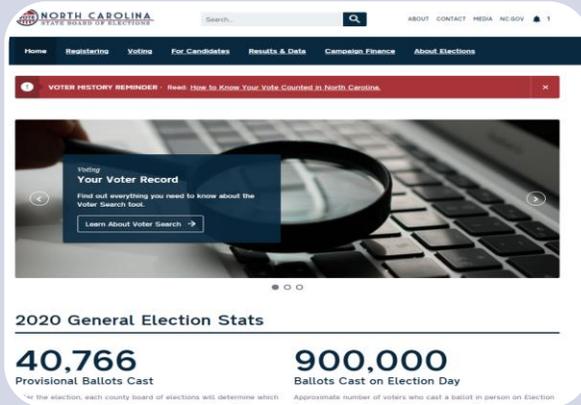
## Distribution of Voter Registration Applications

- Total numbers by County of the responses in the evidence queue about distribution of the Voter Registration Application, broken down between “voter registration provided to/handed to Client” and “voter registration mailed to Client”

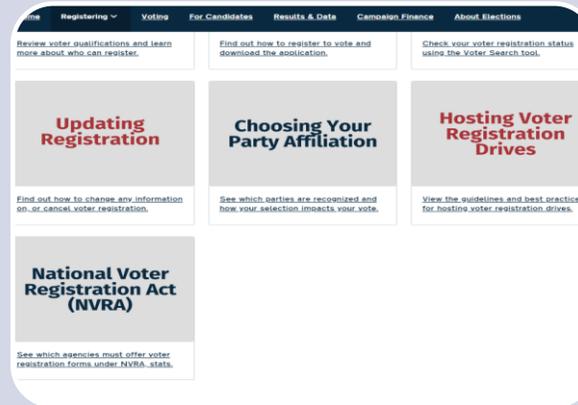
## Ratios by County

- Percentage of the total number of submitted voter registration applications to the CBE divided by the total aggregate number of covered transactions for that county

To view the statistics for your county and other resources, visit the NC State Board of Elections website



Our website address is [www.ncsbe.gov](http://www.ncsbe.gov)



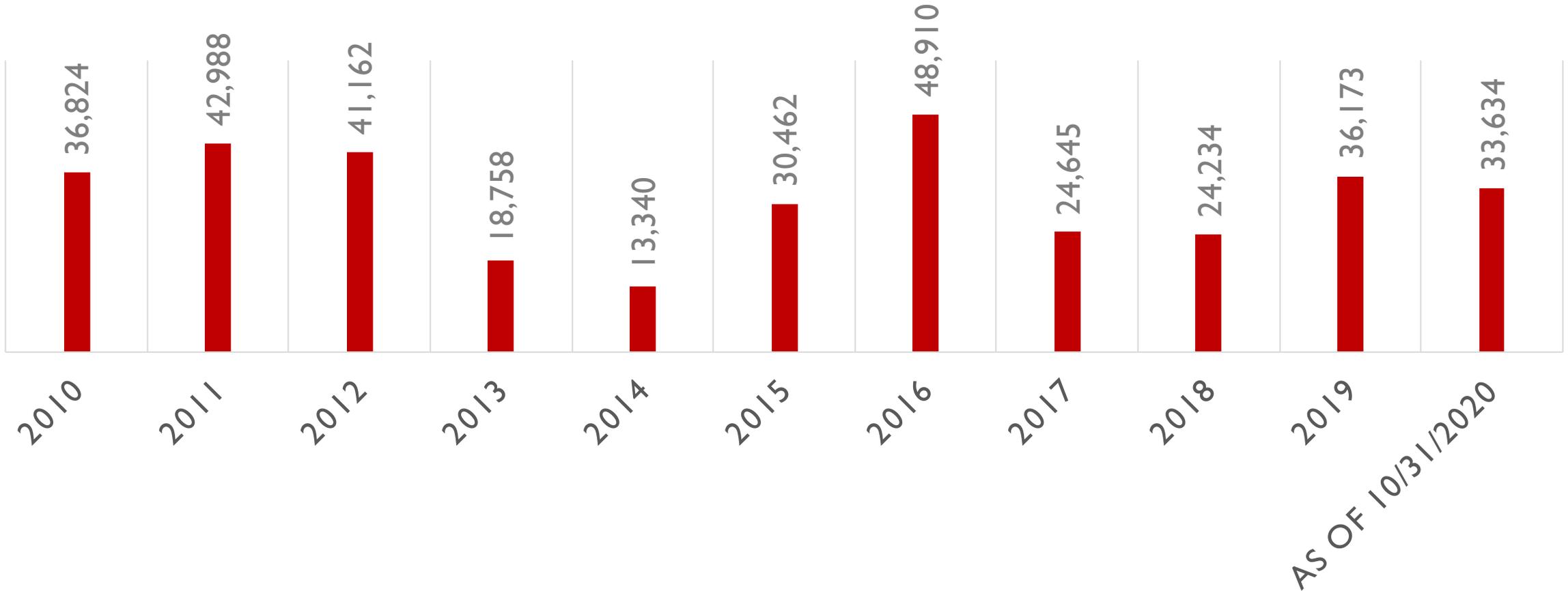
Click the "Registering" tab near the top of the homepage. Scroll toward the bottom of the page and click the box that states "National Voter Registration Act (NVRA)"



To access the monthly statistics on NVRA registrations and to order Voter Registration Applications use the links in the box on the right side of the page

# ANNUAL STATISTICS FOR PUBLIC ASSISTANCE AGENCIES

## 10 YEAR ANNUAL VOTER REGISTRATION TOTALS



The SBE will provide to each county board of elections and county DSS office the data and analysis described in the previous slide.

The SBE will also review with each local agency the following:

- Significant decrease in the number of Voter Registration Applications
- Significant decrease in the county's ratio
- Significant changes in the number of Voter Registrations Applications mailed
- Significant changes in responses to the Voter Preference Question
- Large amount of incomplete Voter Registration Applications

# OVERSIGHT & MONITORING

## CORRECTIVE ACTION PROCEDURES



### NVRA Implementation or Compliance Issues

- SBE will conduct an investigation of the problem with the affected county board of elections, the DHHS NVRA Point Person and the Local NVRA Point Person
- All three individuals will use their best efforts to coordinate remedial action (*i.e. provide voter registration services to clients that had not received service, additional NVRA trainings, etc.*)

### Complaints

- Complaints made by the public regarding voter registration must be forwarded by the receiving agency to the following:
  - Local NVRA Point Person
  - DHHS NVRA Point Person
  - State Board of Elections NVRA Staff

# OVERSIGHT & MONITORING

## CORRECTIVE ACTION PROCEDURES CONT.



### Individual Corrective Actions

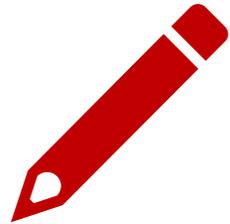
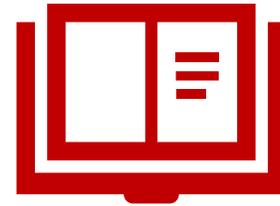
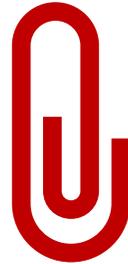
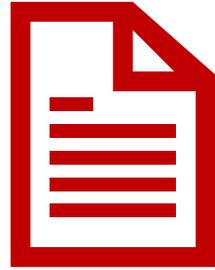
- If an employee of the SBE, CBE, county DSS office or a third party determines that an identifiable client did not receive a Voter Registration Application, the person should notify the Local NVRA Point Person in the relevant office no later than **5 business days** from the date of discovery (*Medicaid ex parte renewals & recertifications are excluded*).
- Within **14 days of receiving the notice**, the Local NVRA Point Person must send a remedial mailing to the client with an enclosed Voter Registration Application and explanatory notice
- The **explanatory notice** should have the following components:
  - He or she is receiving the mailing because (s)he may not have been afforded the opportunity to apply to register to vote
  - The mailing does not affect the individual's registration status if the individual is already registered to vote at their current address
  - Receipt of this mailing does not indicate any information about the individual's eligibility to register to vote
  - Clear explanation of the eligibility rules for registering to vote
  - Assistance in completing the Voter Registration Application is available from the SBE or county DSS office
- The letter should be retained based on the office's retention policy



## Notify DHHS of NVRA Point Person Change

When there is a change in the county DSS NVRA Point Person, county DSS offices will:

- Provide updated contact information to the DHHS Division of Social Services Civil Rights Administrator
- Ensure designated staff review the NVRA webinars
- Inform staff on how to obtain properly-coded registration applications/posters/cover letters to complete their NVRA responsibilities in a timely fashion



NVRA  
SUPPLIES

# NVRA Supplies



NVRA Item	Online Availability	Reorders	Copy Permissions
<b>Voter Registration Applications coded for Public Assistance Agencies in English (01)</b>	Only use when low on hard copies. An electronic PDF version of the form is available at <a href="https://www.ncsbe.gov/registering/national-voter-registration-act-nvra">https://www.ncsbe.gov/registering/national-voter-registration-act-nvra</a> under the NVRA Voter Registration Applications section. Web based versions of the form are designated with the agency code and a “w” in the top right corner.	Place an online request for Voter Registration Applications at <a href="https://www.ncsbe.gov/registering/national-voter-registration-act-nvra/request-voter-registration-applications-nvra">https://www.ncsbe.gov/registering/national-voter-registration-act-nvra/request-voter-registration-applications-nvra</a>	Only print blank copies when your agency is low on hard copies; must print in color, both pages with application and instructions
<b>Voter Registration Applications coded for Spanish Language (09NVRA)</b>	Same as above	Same as above	Same as above
<b>Laminated Forms/NVRA Information Sheet</b>	Yes, under the NVRA Forms & Training Materials section at <a href="https://www.ncsbe.gov/registering/national-voter-registration-act-nvra">https://www.ncsbe.gov/registering/national-voter-registration-act-nvra</a>	Contact the SBE via email at <a href="mailto:NVRA@ncsbe.gov">NVRA@ncsbe.gov</a>	Yes, when your agency is low on hard copies
<b>NVRA Agency Transmittal Form</b>	Yes, under the NVRA Forms & Training Materials section at <a href="https://www.ncsbe.gov/registering/national-voter-registration-act-nvra">https://www.ncsbe.gov/registering/national-voter-registration-act-nvra</a>	Print copies using the online resource	Yes
<b>DSS Cover Letter for County DSS Offices</b>	Yes, under the NVRA Forms & Training Materials section at <a href="https://www.ncsbe.gov/registering/national-voter-registration-act-nvra">https://www.ncsbe.gov/registering/national-voter-registration-act-nvra</a>	Print copies using the online resource	Yes
<b>NVRA Posters</b>	Yes, under the Training section at on NCDHHS’ website at <a href="https://www.ncdhhs.gov/divisions/social-services/county-staff-information/training#program-compliance">https://www.ncdhhs.gov/divisions/social-services/county-staff-information/training#program-compliance</a>	Contact the SBE via email at <a href="mailto:NVRA@ncsbe.gov">NVRA@ncsbe.gov</a>	Yes, when your agency is low on hard copies



# NVRA POSTER



If you are not registered  
to vote where you live  
now, would you like to  
apply to

**REGISTER  
TO VOTE**  
here today?



(866) 522-4723 NCSBE.GOV

P.O. Box 27255  
Raleigh, NC 27611-7255

1,200 copies of this public document were printed at a cost of \$055.02 or \$0.54 per copy.



Si usted no está inscrito(a)  
para votar donde vive  
actualmente, ¿le gustaría

**INSCRIBIRSE  
PARA VOTAR**  
aquí hoy?



(866) 522-4723 NCSBE.GOV

P.O. Box 27255  
Raleigh, NC 27611-7255

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## NVRA AGENCY RESOURCES



NVRA  
Resource  
Page

<https://www.ncsbe.gov/registering/national-voter-registration-act-nvra>

Email  
Address

[NVRA@ncsbe.gov](mailto:NVRA@ncsbe.gov)

NCDHHS  
Training  
Page

<https://www.ncdhhs.gov/divisions/social-services/county-staff-information/training#program-compliance>

Order Voter  
Registration  
Applications  
online at  
[www.NCSBE.gov](http://www.NCSBE.gov)

 **VOTER HISTORY REMINDER** - Read: [How to Know Your Vote Counted in North Carolina](#) 

NCSBE > [Registering](#) > [National Voter Registration Act \(NVRA\)](#) > Request Voter Registration Applications for NVRA Agencies and County Boards

## Request Voter Registration Applications for NVRA Agencies and County Boards

### National Voter Registration Act (NVRA)

[NVRA Registration Statistics](#)

[Request Voter Registration Applications for NVRA Agencies and County Boards](#)

- Request VR Applications
- Number of Forms Needed
- Complete

Date

### Agency Contact Information

Agency Contact Name

Please include your full name

Agency Name

Agency Type

County

Contact Email

Contact Phone Number

Where would you like the forms to be shipped?

(P.O. Boxes are not allowed)

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# DISPOSE OLD VERSIONS OF THE NC VOTER REGISTRATION APPLICATION

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Dispose of old versions of the Voter Registration Applications immediately.

- Dispose them as you would confidential documents
- Avoid confusion of the new and old voter registration applications

Home Registering Voting For Candidates Results & Data Campaign Finance About Elections

Registering

### Voter Registration Resources

Learn more about registering to vote, changing your registration, and voter registration tools available in North Carolina.



**Who Can Register**

[Find out how to register to vote and learn more about who can register.](#)

**How to Register**

[Find out how to register to vote and download the application.](#)

**Checking Your Registration**

[Check your voter registration status using the Voter Search tool.](#)

**Updating Registration**

[Find out how to change any information on, or cancel voter registration.](#)

**Choosing Your Party Affiliation**

[See which parties are recognized and how your selection impacts your vote.](#)

**Hosting Voter Registration Drives**

[View the guidelines and best practices for hosting voter registration drives.](#)

**National Voter Registration Act (NVRA)**

[See which agencies must offer voter registration forms under NVRA, stats.](#)

**WWW.NCSBE.GOV**

Click the “Registering” tab near the top of the homepage. Scroll toward the bottom of the page and click the box that states “National Voter Registration Act (NVRA)” to reach the NVRA Resource Page

# NVRA PROTOCOL GUIDANCE

## NVRA County DSS Office Procedures - Guidance for Voter Registration Protocol

- Review the protocol
- Make any necessary adjustments to your local process & submitted protocol document



### The National Voter Registration Act County DSS Office Procedures in North Carolina

#### Introduction

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##### HOW TO USE THIS DOCUMENT

Provided in this document is a summary of County DSS Office procedures for the administration of the National Voter Registration Act in North Carolina. This document is meant to assist the Local NVRA Point Person, County DSS Office Director and other agency staff in the development of their agency's voter registration protocol. Each section gives specific requirements and information concerning the administrative processes, agency transmittal, compliance, and materials for the NC NVRA Program.

For each section described below, please consider the following questions/considerations when developing your agency's voter registration services protocol:

- Administrative Process – Voter Registration Services & Covered Transactions
  - Who communicates the appropriate NVRA information in your office? Who is responsible for remote transactions, recertification, change of address, and recoding in NC FAST?
  - List and describe the process of how In-Person and Remote Transactions are performed within your office (i.e. the role of various office staff, workflow of in-person and remote transactions, recertifications, change of address, and recording the process in NC FAST).
- Transmitting voter registration activity to the county boards of elections (CBE)
  - How does your agency transmit completed voter registration information to the CBEs? How often is the information being transmitted? Are you transmitting this information at least once a month? If not, how often are you transmitting this information?
  - Document how your agency transmits completed voter registration applications to the CBEs (method of transmittal, the day of transmittal, frequency of transmittal, etc.)
- Oversight & Compliance
  - How are you ensuring that the staff complies with NVRA protocol? Identify the Local NVRA Coordinator and describe the agency's ability to monitor staff regarding compliance with NVRA (list how training will be administered and how often, describe how compliance will be measured or monitored (i.e. reviewing NVRA data on the State Board of Elections' website), document the workflow process regarding complaints and corrective actions.
- Materials & Supplies



**NC State Board of Elections**

**SBE NVRA Coordinator:** Kori House

[NVRA@ncsbe.gov](mailto:NVRA@ncsbe.gov) or [kori.house@ncsbe.gov](mailto:kori.house@ncsbe.gov)

**NC Department of Health & Human Services**

**DHHS NVRA Coordinator:** Jennifer Braley

[NVRA@dhhs.nc.gov](mailto:NVRA@dhhs.nc.gov)

**NC Department of Health & Human Services**

**Section Chief, Title VI/ADA -Civil Rights Administrator:** Carlotta Dixon

[Carlotta.Dixon@dhhs.nc.gov](mailto:Carlotta.Dixon@dhhs.nc.gov)



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**