Instructions: This technical assistance readiness assessment is organized under two types of indicators: implementing site indicators and program indicators. Each indicator includes an overarching question at the top and lists three contextual fit and feasibility factors with statements beneath each factor. Please read each statement and then rate where your agency is regarding each statement. If you would like to add additional context on your rating for a statement, please write a response under notes.

Implementing Site Indicators	Has the agency thoroughly assessed the extent to which a new program or practice matches the place it is being implemented along the following domains: need, fit and capacity?					
Ratings:	**1** – Not at All	**2** – Planning	**3** – Making Progress	**4** – Have Some of This	**5** – Yes, In Place	

Statement	Rating					Notes
	1	**2**	**3**	**4**	**5**	
Need						
1. The agency has reviewed current program components and program data and has identified how the program or practice will move them closer to their vision and strengthen their work/outcomes.						
2. The agency has considered how the program or practice will benefit the population being served.						
3. The agency has considered adaptions of the program or practice for specific populations.						
Fit						
1. The agency has assessed whether the program or practice can align with the organizational structure, mission, and requirements.						

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2. The agency has identified other initiatives and has considered how the program or practice will intersect.						
3. The agency has considered implementing a small pilot of the program or practice to assess the results before moving forward with a full-scale implementation.						
Capacity						
1. The agency has identified the costs associated with implementing the program or practice.						
2. The agency has identified resources to sustain the program or practice.						
3. The agency has identified other changes that are necessary to implement the program or practice across all levels (i.e., policies, new technology, staffing, ongoing support, etc.).						
4. The agency has assessed staff readiness and ability to implement the program or practice.						
5. The agency has developed a detailed implementation timeline that is realistic and accounts for all critical implementation activities.						

Program Indicators	Has the agency been thorough in the selection of the new programs or practices that will be implemented along the following domains: evidence, usability and supports?					
Ratings:	**1** – Not at All	**2** – Planning	**3** – Making Progress	**4** – Have Some of This	**5** – Yes, In Place	

Statement	Rating					Notes
	1	**2**	**3**	**4**	**5**	
Evidence						
1. The agency has performed a thorough literature review, related to the program or practice.						
2. The agency has developed a logic model that clearly illustrates the theory of change – from program inputs to intended long-term outcomes.						
Usability						
1. The agency has clearly defined the purpose and goals of the program or practice.						
2. The agency has developed clear guidelines/processes of the program or practice components and operation.						
3. The agency has incorporated monitoring procedures to ensure the program or practice adheres to the developed guidelines.						
Supports						
1. The agency has engaged staff, partners and key stakeholders to obtain input on, and endorsement of the program or practice.						

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2. The agency has identified curricula or other resources on the program or practice.						
3. The agency has identified trainers, events, and/or staff to facilitate the adoption of the program or practice.						
4. The agency has identified the specific data sources and data elements required to monitor the program or practice.						
5. The agency has the ability to collect data on the program or practice.						