



North Carolina Department of Health and Human Services Office of the Controller

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Laketha M. Miller, Controller
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LOCATION:
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August 6, 2007

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures for the Foster Care Caseworker Visit funds

Effective with **July 2007 services reimbursed August 2007**, all counties including Indian counties will need to use the following codes to claim reimbursement for the Foster Care Caseworker Visit funds on the DSS-1571.

Part IA: (Salary and Fringe Benefits)

Application Code **096** Function Code **05**, Column **10** FC Caseworker Visit (FC-CWkr Visit) 100% Federal

Part II (Administrative Expenditure and/or Purchased Services):

<i>Code</i>	<i>Fund</i>	<i>Description</i>
096	1	Foster Care Caseworker Visit (FC-CWkr Visit)

Part IV: There are no Part IV coding requirements

The CFDA number for this program is 93.556. This program will be tracked on the XS411 under the heading FC-CWkr Visit. In terms of overhead (for your Maximus software) this program will not draw overhead from IM Supervision & Clerical, IV-D Supervision & Clerical or Joint Workers IM & IV-D.

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 733-2306.

Sincerely,

[signed]

Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel Jack W. Chappell Debbie Hawkins Myra K. Dixon
Sherry S. Bradsher Sarah Barham Local Business Liaisons Kelli Winters-Billman