



North Carolina Department of Health and Human Services
Office of the Controller

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS
Laketha M. Miller
Controller

October 1, 2014

Dear County Director of Social Services/Child Support Enforcement Agency Directors:

Subject: DSS Fiscal Manual Updates/Changes

The DSS Fiscal Manual has been reissued with the date of September 30, 2014. The reissued DSS Fiscal Manual replaces all past issuances of the DSS Fiscal Manual. The DSS Fiscal Manual is available to local DSS personnel via the DHHS Office of the Controller website. In addition, copies of the most important correspondence (e.g. Dear County Director Letters and Dear Child Support Enforcement Agency Directors Letters) are posted on our website for your convenience for viewing or downloading.

You may view or download the DSS Fiscal Manual from the DHHS Office of the Controller Home Page:
<http://www.ncdhhs.gov/control/>

Click on County Departments of Social Services
Click on Fiscal Manual

The following is a brief summary of the updates/changes made to this Fiscal Manual reissue.

- 1) The format for Counties to use when submitting their Indirect Cost Plans was updated to reflect to current FY (14-15) information. See section II-E.
- 2) In section III, the coding for Non-Eligible –At Risk Case Mgmt (500) and Non-Eligible -At Risk Med Eligible (501) is not longer accessible to counties.
- 3) In section III, the coding for At -Risk Med CMS-CWS Non Reimb (186) and Medicaid At-Risk Management (286) is no longer accessible to counties.
- 4) New coding for Medicaid Administrative Claiming Coordination/Transportation was added to Part 1A and Part IV. See section III-A and III-C.
- 5) New coding for Medicaid Administrative Claiming Applications/Outreach was added to Part 1A and Part II. See sections III-A and III-B.
- 6) The link used to access the “Crosscutting Requirements” document has been updated in order for the counties to access version dated April 2014.
- 7) Review Appendix-I under the linked titled “New Updates 1st” for a direct link to these and other DSS Fiscal Manual revisions.

www.ncdhhs.gov • www.ncdhhs.gov/control
Tel 919-855-3700 • Fax 919-733-2604

Location: Spruill Annex, 1050 Umstead Drive • Raleigh, NC 27603
Mailing Address: 2019 Mail Service Center • Raleigh, NC 27699-2019
An Equal Opportunity / Affirmative Action Employer



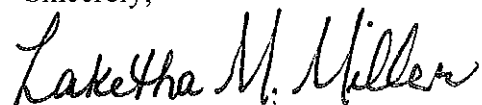
DSS Fiscal Manual Updates/Changes

Page 2

October 1, 2014

If there are questions concerning this DSS Fiscal Manual or how to access the website, please contact the County Administration Accounting Unit at (919) 527-6150.

Sincerely,

A handwritten signature in black ink that reads "Laketha M. Miller". The signature is written in a cursive style with a large initial "L".

Laketha M. Miller

LMM/pt

cc: Jack W. Chappell
Debbie Hawkins
Myra K. Dixon
Pricillia Tabon
Wayne E. Black
Kathy Sommese
Local Business Liaisons
DSS-1571 Contact Personnel