

Long-Term Vocational Support Services (Extended Services- IDD)

Long Term Vocational Support Services (Extended Services- IDD) begins after the intensive phase of job coaching funded through the Division of Vocational Rehabilitation ends. Long Term Vocational Support includes services provided to or on behalf of the individual both on and off the job site to ensure ongoing employment success and career growth. The individual participates in choosing the type of Long Term Vocational Support Services, the manner of its delivery, and the people who will provide it, both on and off the job site. The individual has the right to decline this service at any time; however, this must be thoroughly documented in the service record.

GUIDELINES:

- (1) The individual controls long-term vocational support through decision-making based on informed choice, either through the Individualized Plan for Employment (IPE) or other accepted annual planning procedures.
- (2) Activities must include, at a minimum, twice-monthly monitoring at the work site of each individual in supported employment to assess employment stability. Under special circumstances, especially at the request of the individual, the IPE may provide for off-site monitoring and/or a reduced amount of monitoring. If off-site monitoring is determined to be appropriate, in most circumstances it must at a minimum consist of two meetings with the individual and one contact with the employer each month, unless otherwise specified within the IPE.
- (3) Staff Travel Time to be reported separately.
- (4) Preparation/documentation time is NOT reported.

Therapeutic Relationship and Interventions

There should be a supportive relationship between the provider and the recipient through which a variety of services may be implemented according to the employment needs of the individual as identified in the service plan. These services include social skills training necessary to maintain employment, coordination of networks of support to reinforce and enhance employment stability, benefits counseling, and guidance in career advancement.

Structure of Daily Living

This service focuses on assisting the individual to identify work related strengths and to manage functional deficits in order to maintain employment and facilitate progress towards long-term career goals.

Cognitive and Behavioral Skill Acquisition

This service includes a structured approach to assisting individuals maintain employment once they have successfully completed the intensive training phase of VR sponsored job coaching. This service assists the individual in acquiring and maintaining the necessary generic work skills that leads to a satisfactory employment relationship, such as communication and social skills, time management, benefits management, and other issues that may impact long term career success.

Service Type

Long Term Vocational Support (Extended Services) is a day/night service. This is day/night type of service under NC Administrative Code 10A 27G .5800. This service is not Medicaid billable. Payment unit equals one unit for each 15 minutes.

Resiliency/Environmental Intervention

This service provides ongoing long term support to ensure employment success and career growth and may also include work related supportive interventions outside of the work environment.

Service Delivery Setting
Unless otherwise specified by the individual, service must occur twice-monthly at the work site. If off-site monitoring is established, it must include one contact with the employer each month.
Medical Necessity
Per 10A NCAC 27G .2306 (b) (3), a qualified professional or an associate professional shall certify the eligibility of each client for this service according to the following criteria:
A. There is a condition that may be defined as a developmental disability as defined in G.S. 122C-3 (12a).
AND
B. NCSNAP or Supports Intensity Scale
AND
C. Individual verbalizes desire to work and currently expresses a preference for ongoing support.
AND
D. Individual requires assistance in addition to what is typically available from the employer to maintain competitive employment because of functional deficits and behaviors associated with diagnosis.
Service Order Requirement
N/A
Continuation/Utilization Review Criteria
Consumer requires this service to maintain their function for employment within the community and progress towards meaningful long-term career goals.
Discharge Criteria
Consumer's level of functioning has improved with respect to the goals outlined in the service plan, or no longer benefits from this service. The decision should be based on one of the following:
1. Consumer is successfully employed and no longer needs these support services.
2. Consumer is not making progress, or is regressing, and all realistic treatment options within this modality have been exhausted.
3. Consumer has requested the discontinuance of long-term vocational support services.
Service Maintenance Criteria
If the recipient is functioning effectively with this service and discharge would otherwise be indicated, Long-Term Vocational Support Services should be maintained when it can be reasonably anticipated that regression is likely to occur if the service is withdrawn. The decision should be based on any one of the following:
A. Evidence that gains will be lost in the absence of Long-Term Vocational Support Services is documented in the service record.
OR
B. In the event there are epidemiologically sound expectations that symptoms will persist and that ongoing treatment interventions are needed to sustain functional gains, the presence of a DSM-5 (or any subsequent editions of this reference material) diagnosis would necessitate a disability management approach.
<i>*Note: Any denial, reduction, suspension, or termination of service requires notification to the recipient and/or legal guardian about their appeal rights.</i>

Provider Requirement and Supervision				
Each provider of Long-Term Vocational Support Services (Extended Services) must have a designated program director who is at least a high school graduate or equivalent with 3 years of experience in the appropriate disabilities programs. Any person providing evaluation of job performance services shall have a high school diploma.				
Documentation Requirements				
Documentation in the client record is required as indicated in the Records Management and Documentation Manual.				
Appropriate Service Codes				
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