



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

JOSH STEIN • Governor

DEVPUTTA SANGVAI • Secretary

LISA TUCKER CAULEY • Division Director, Human Services

June 11, 2025

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES**

**ATTENTION: ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS**

**SUBJECT: NC OAASIS Transition: Initial County User Access Request Due June 17**

The Division of Social Services, Adult Services Section, is nearing completion of a multi-year data systems modernization project. This initiative will consolidate the Adult Protective Services Registry (APS-R) and Disinterested Public Agent Guardian (DPAG) systems into a single, modernized platform. The new system, titled the **NC Online Aging and Adult Services Information System (NC OAASIS)**, will offer improved efficiency, reporting functionality, and data visualization to better support counties in serving vulnerable adults.

NC OAASIS will fully replace the legacy systems currently used to capture demographic data for APS evaluations (DHHS-AS-5026) and bonding information for Guardianship (DHHS-AS-7016). Effective **October 1, 2025**, counties will no longer use these legacy systems to record APS or Guardianship information. Instead, all data entry and documentation for these programs must be completed in NC OAASIS.

As we approach the go-live date, additional training and guidance will be provided. The first step is to identify users from each county who will need access to NC OAASIS. Each agency should select **two users** for the initial batch. **One user must be assigned the County Staff role and a different user must be assigned the County Supervision role.**

Please consider the following:

- **County Staff** are individuals who currently enter the DHHS-AS-5026 or complete and submit the DHHS-AS-7016 forms.
- **County Supervision** are individuals responsible for reviewing and approving those forms for accuracy.

One staff from each county to please complete the user access request via the survey link: [NC OAASIS County DSS User](#) close of business **Tuesday, June 17, 2025**. For each user, provide the following:

- First and last name
- Email address
- NCID
- User Role

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES**

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603

MAILING ADDRESS: 2401 Mail Service Center, Raleigh, NC 27699-2401

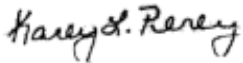
www.ncdhhs.gov • TEL: 919-855-3400 • FAX: 919-334-1018

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

It is essential to meet this deadline, as no new data will be accepted into the legacy systems after **September 30, 2025**.

We appreciate your timely attention to this important transition and look forward to launching NC OAASIS in partnership with you. If you have questions, please contact the Adult Services listserv at [DHHS.AdultServices@dhhs.nc.gov](mailto:DHHS.AdultServices@dhhs.nc.gov).

Sincerely,

A handwritten signature in black ink that reads "Karey S. Perez". The signature is written in a cursive, flowing style.

Karey Perez  
Deputy Director, Adult Services

DCDL#02-2025