

NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

LISA TUCKER CAULEY • Division Director, Human Services

July 26, 2024

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS

SUBJECT: DHHS LMS & TRAINING CATALOGUE FOR SFY 24-25

REQUIRED ACTION: ☒ Information Only ☐ Time Sensitive ☐ Immediate

The Division of Social Services (DSS) is pleased to release the Adult Services training catalogue for state fiscal year (SFY) 2024 – 2025. The DHHS LMS platform has now been updated to allow your staff to register for these training courses. Registration information and training materials for the new state fiscal year trainings can be found by logging into the DHHS LMS at <https://ncdhhs-adult-services.myabsorb.com/#/login>. The schedule for trainings can also be accessed at the [DHHS Adult Services Share Point](#).

In the training catalogue, you can find brief descriptions of each training course, dates, length of the course and the training instructor. If you have questions about specific training, please reach out to the instructor listed next to the training. Similar to last state fiscal year, each of these training sessions will be delivered using the virtual Microsoft Teams format or delivered in person in Raleigh on the Dorothea Dix Campus. You will notice that we have increased the number of sessions for each of our training courses in order to better accommodate our participants.

New Training Courses

We are offering several new training courses this year, including a brand-new training, **GS 100: Foundations of Social Work Practice**, which replaces the previous Social Worker Core Curriculum training. We encourage all new county adult services social workers to start their training by enrolling in Foundations of Social Work Practice first as it is meant to serve as the entry for all new social workers.

Please look for additional information regarding these courses during our monthly Statewide Consultations as they become available for registration.

Tier 2A: APS Training

- APS 212: Utilizing the HelpVul Platform in Adult Protective Services

Tier 2B: Guardianship Training

- Guardianship 203: Guardian of the Estate (GOE) and General Guardianships
- Guardianship 204: Guardianship Today
- Guardianship 205: Utilizing Single Protective Arrangements and Transactions
- Guardianship 206: Status Reports

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

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Tier 2E: General Course Work

- GS 211: Vicarious Trauma & Compassion Fatigue
- GS 212: Trauma Informed Care
- GS 217: DSS Procedures for Working with Unclaimed Bodies
- GS 219: Skillful Approaches to Complex Client Interactions
- GS 220: Ethical Principles in Adult Services
- GS 221: Building Effective Teams
- GS 222: Documentation
- GS 223: Statewide CQI Goals FY 24-25
- GS 224: Adult Services Continuous Quality Improvement

Tier 3: Ongoing, Advanced Training

- GS 300: Foundations of Mental Health & Mental Illness
- GS 301: Anxiety Disorders Overview
- GS 302: Mood Disorders Overview
- GS 303: Substance Use Disorders Overview
- GS 304: Severe and Persistent Mental Illness (Revised)

Tier 4: Tech How-To Hub

- Adult Services SharePoint Tutorial
- AS Platform Registration & Support Form Walkthrough
- DHHS LMS Walkthrough

Microphone Requirement

Beginning in the state fiscal year 24-25, we will be implementing a new microphone requirement for all virtual courses. This means that in order to obtain credit for a course, participants must attend sessions with a functional microphone. For more information, please review the announcement in the newly released training catalogue.

New DHHS LMS Users

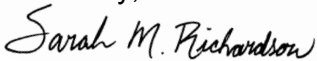
Please remember, if you have new staff to your agency, complete an Adult Services Platform Registration and Support Form. DSS Adult Services staff process all form requests within 7 business days of receiving the completed form.

LMS Walkthrough & LMS Troubleshooting Questions

We are also excited to announce a new DHHS LMS Walkthrough video which will help orient your staff to the platform. The video is available on the LMS for staff to review as needed. We are also including a troubleshooting guide which includes our most frequently asked questions, and common issues.

If you have additional questions, please contact the DSS Adult Services listserv at DHHS.AdultServices@dhhs.nc.gov

Sincerely,



Sarah Richardson
Adult Services Program Administrator

CC: Karey Perez, Deputy Director
Division of Social Services, Adult Services

Att. DHHS AS LMS Troubleshooting Tips

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