



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

JOSH STEIN • Governor

DEVPUTTA SANGVAI • Secretary

YVONNE COPELAND • Director, Division of Child and Family Well-Being

Date: February 4, 2026

Dear County Directors of Social Services

Attention: Program Integrity Supervisors and Investigators

Subject: Claims Management Plan (Fraud Plan)

Priority: Action Required, Time Sensitive, Response Required

The Division of Child and Family Well-Being (DCFV) Food and Nutrition Services (FNS) Program Integrity Unit is conducting a review of County Food and Nutrition Services Claims Management Plans to ensure they are current. As a reminder, these plans are required by the United States Department of Agriculture (USDA) to mitigate accusations of discrimination and support program integrity decisions in accordance with local, state, and federal policies and must be updated annually. For more details refer to [DSS Administrative Letter 7-2014](#)

Please provide an updated Claims Management Plan by the close of business on March 31, 2026. Plans can be submitted to the dss.pi.questions@dhhs.nc.gov inbox. To assist as needed, a Claims Management Plan template is attached.

If you have any questions or are unsure as to the date of your county's last submitted Claims Management Plan, please email them to dss.pi.questions@dhhs.nc.gov

Sincerely,

Jerquitta Hicks- Smallwood

Assistant Director

Division of Child and Family Well-Being

Attachments (1)

Claims Management Plan Template

EFS-FNSEP-03-2026

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF CHILD AND FAMILY WELL-BEING

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